

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	16 July 2015
<b>Title:</b>	Grant Funding for Culture and Community Organisations 2015/16
<b>Reference:</b>	6726
<b>Report From:</b>	Director of Culture, Communities and Business Services

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#### 1. Executive Summary

- 1.1 This report seeks approval from the Executive Member for Culture, Recreation and Countryside for £25,938 of Culture and Community Activity Grants 2015/16 and £2,400 Organisational Change Grant 2015/16 to cultural, recreational and community organisations across Hampshire.
- 1.2 The report notes the Culture and Community Activity Grant award of £3,300 (including £300 Business Sponsorship Match Funding) made to Live Art Local CIC by the Executive Member for Culture, Recreation and Countryside on 27 April 2015.
- 1.3 The report notes the Culture and Community Activity Grant awards of £800 made to Lymington Arts Festival, £2,725 made to The Phoenix Theatre & Arts Centre and £3,000 made to 10 Days Winchester by the Executive Member for Culture, Recreation and Countryside on 24 June 2015.
- 1.4 The report also provides details of the financial position of revenue grant schemes to culture and community organisations 2015/16.

#### 2. Culture and Community Activity Grants

- 2.1 The purpose of this grant stream is to provide general support, up to a maximum of £3,000, to groups and organisations which encourage and provide opportunities for individuals and communities to participate in community focussed, cultural and recreational activities. In addition,

Business Sponsorship Match Funding up to a maximum of £300 can be awarded. Full details, including what the County Council can and cannot fund, are set out in Appendix 1a.

- 2.2 30 organisations have applied for funding and the details are set out in Appendix 2. This includes the applications from Live Art Local CIC, Lymington Arts Festival, The Phoenix Theatre & Arts Centre and 10 Days Winchester.
- 2.3 At the Executive Member for Culture, Recreation and Countryside Decision Day on 19 January 2015, five applications were deferred to allow the organisations to provide further information. These were Chapel Sessions, Friends of Corhampton Church, hArt – Hampshire Art for Recreation and Therapy, Jubilee Sailing Trust and Recreation Ground (N. Baddesley). These organisations provided additional information and a County Council Officer visited Friends of Corhampton Church. The applications were re-assessed taking into account the additional information and recommendations for these applications are included in Appendix 2.

### **3. Organisational Change Fund**

- 3.1 The purpose of the Organisational Change Fund is to support specific, time-limited projects for organisations to achieve efficiencies and reduce on-going dependency on grant funding. This could include the exploration of developing new ways of working in partnership to deliver services to primarily support a reduction in organisational costs and create alternative funding opportunities. Full details, including what the County Council can and cannot fund, are set out in Appendix 1b.
- 3.2 2 organisations have applied for funding and the details are set out in Appendix 3.

### **4. Financial Information:**

- 4.1. The total draft budget for the 2015/16 revenue grants was £1,140,000. The final total budget is £1,160,000. £1,015,680 was allocated in December 2014 leaving £144,320 for Activity and other smaller grants in 2015/16.
- 4.2 £36,278 was approved on 19 January 2015  
£11,818 was approved on 5 March 2015  
£3,300 was approved on 27 April 2015  
£6,525 was approved on 24 June 2015  
£500 has been returned from awards made in 2014/15  
This leaves £86,899 available for applications for decision within this report. If all recommendations within this report are agreed, £58,561 will remain.

### **5. Other key issues**

- 5.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational

facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

**6. Recommendations**

6.1 That the Executive Member for Culture, Recreation and Countryside:

- i) Approves £25,938 of Culture and Community Activity grants 2015/16 to cultural, recreational and community organisations across Hampshire.
- ii) Approves £2,400 of Organisational Change Fund grants 2015/16 to cultural, recreational and community organisations across Hampshire.
- iii) Notes a grants of £3,300 to Live Art Local CIC, £800 to Lymington Arts Festival, £2,725 to The Phoenix Theatre & Arts Centre and £3,000 to 10 Days Winchester from the Culture and Community Activity grants 2015/16.

**CORPORATE OR LEGAL INFORMATION:**

**Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	no
Corporate Improvement plan link number (if appropriate):	
<b>Maximising well-being:</b>	yes
Corporate Improvement plan link number (if appropriate):	
<b>Enhancing our quality of place:</b>	yes
Corporate Improvement plan link number (if appropriate):	

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Executive Member for Culture, Recreation and Countryside - Grant Funding for Culture and Community Organisations		19 January 2015
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>		<u>Date</u>

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

A high level Equalities Impact Assessment has been undertaken. It identified that the proposed changes to the grants are intended to have a positive impact and advance equality by creating a more open and transparent funding programme.

### **1. Impact on Crime and Disorder:**

2.1 Not applicable.

### **3. Climate Change:**

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

### Culture and Community Activity Grants

The purpose of the Culture and Community Activity Grants is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities within Hampshire to participate in cultural, community-focused, and recreational activities.

This programme funds projects and proposals which support the priorities and outcomes in [Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#).

- Health and wellbeing: Improving health and wellbeing for all, particularly those who are vulnerable or disadvantaged.<sup>6</sup>
- Economy: Promoting economic prosperity and protecting the environment.
- Communities: Working with communities to enhance local services.

**Culture and Community Activity Grants will fund up to a maximum of £3,000.**

#### What is funded

- Community, cultural, recreational or community conservation projects, activities or events that provide opportunities for local people (Hampshire residents) to become involved
- A high quality eligible project, programme or activity that delivers measurable outcomes and results against the priorities set out above
- Match funding for business sponsorship

#### What isn't funded

- Individuals
- Further or higher education fees, personal development or training fees for individuals
- Curriculum based activities
- Building based capital works
- Capital and equipment schemes – i.e. buying instruments or uniforms
- General/core running costs of an organisation
- Website development projects or medical/complimentary treatment activities
- Setting up an organisation
- Profit making events/activities
- County, District or Borough Councils
- Services, projects or activities solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Uniformed groups such as Scouts, Girl Guides, military groups etc.
- Street parties or village fetes

Please note we cannot retrospectively fund projects/activities that have already been carried out. Grants are issued for projects/activities to be carried out in the future.

#### Grant criteria and eligibility

We will consider funding eligible organisations who fulfill **all** of the following criteria:

- The proposed programme, project or activity of the organisation is a cultural, community, recreational or community conservation activity/project that encourages and provides opportunities for individuals and communities within Hampshire to participate.
- The programme, project or activity must also support one or more of the Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future' priorities detailed above.

- A high quality project, programme or activity that delivers measurable outcomes and results against the priorities set out above.
- The organisation **must** have actively sought funding from other sources, this could include district, borough, town or parish council funding. Priority will be given to applications which have partner funding in place from other sources.
- The organisation must be able to demonstrate that without the support from Hampshire County Council the activity/event would not be able to proceed at all or to the extent outlined in the application.
- Organisations with significant funds in place or higher levels of reserves must demonstrate why funding from Hampshire County Council is needed.
- The organisation has a clear management structure within its constitution or suitable governance/terms of reference.
- Match funding for business sponsorship.

All organisations requesting support are required to submit their latest Annual Accounts/annual financial summary.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities.

Organisations will be expected to have appropriate policies, procedures and levels of insurances in place. This will include child and vulnerable adult protection/safeguarding policies, health and safety policy, a minimum of £5m Public Liability and £5m Employers Liability Insurance.

Applications to other County Council grant schemes for the proposed project will be considered when reviewing applications.

#### **Business Sponsorship - additional criteria and eligibility**

We can match fund business sponsorship up to £300. The sponsorship you are receiving must be monetary, we can not match fund any in kind sponsorship, e.g. free/subsidised marketing. Match funding must be a minimum of £150 per business and businesses **must be first time sponsors**. Maximum of one application per organisation per year.

#### **Financial Eligibility**

Organisations will not normally be eligible for grants where they hold a high level of unallocated reserves, particularly in excess of one year's running costs. In cases where reserves held are felt to be high or exceed one year's running costs a reduced level of funding may be agreed. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Organisations must submit their most recent audited/examined accounts or financial summary when applying to this scheme.

## Organisational Change Fund

The Organisational Change Fund supports specific, time-limited projects for organisations to achieve efficiencies and reduce on-going dependency on grant funding. This could include the exploration of:

- developing new ways of working in partnership to deliver services to primarily support a reduction in organisational costs and create alternative funding/income opportunities (from non Hampshire County Council departments).

The fund will also support a reasonable approach to disinvesting from organisations that are currently funded, but are not considered to be priorities for the future.

Applicants must support the priorities and outcomes of Hampshire County Council's [Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#), improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

1. Health and Wellbeing: Improving health and wellbeing for all.
2. Economy: Promoting economic prosperity and protecting the environment.
3. Communities: working with communities to enhance local services.
4. Efficiency: Delivering high quality, cost-effective public services.

### What is funded?

A maximum one off grant of up to £5,000 can be awarded to eligible organisations within Hampshire to contribute towards specific, time-limited projects (usually no more than a one year period) to achieve organisational efficiencies and reduce on-going dependency on grant funding. Projects must have clear outcomes and must support a sustainable future business model.

A grant can be awarded to organisations currently receiving funding from Culture, Communities and Business Services grant schemes although are not considered to be priorities for the future, to support a reasonable approach to disinvestment. There is no maximum for grants for organisations the County Council is disinvesting from.

### Feasibility Studies and Management Consultants

In order to assist organisations, Hampshire County Council will support the costs of feasibility studies and management consultancy fees.

### What isn't funded?

- Organisations that do not meet the Fund's criteria
- Ongoing financial support or contributions towards a deficit
- Individuals
- Profit-making organisations
- Capital projects or capital grants for equipment
- Services provided solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Parish/Town Councils
- Other local authorities

- Schools
- Uniformed groups such as Scouts, Girl Guides, cadets etc.

Please note we cannot retrospectively fund projects or proposals that have already been carried out. Grants are issued for projects or proposals to be carried out in the future. This includes any contracts issued to consultants before grant approval.

### **Grant criteria and eligibility**

We will fund organisations in Hampshire that are either not-for-profit, community-based organisations with local governance arrangements **or** organisations, partnerships and consortiums delivering strategic cultural and recreational services. Applicants **must** meet all the following eligibility criteria

- High quality specific, time-limited projects/proposals/programmes (usually no more than a one year period) to achieve organisational efficiencies and reduce on-going dependency on grant funding with clear, measurable outcomes and results.
- Proposals must support a sustainable future business model.
- The project or proposals of the organisation(s) support the corporate priorities above.
- The eligible organisation(s) has a clear management structure within its constitution or suitable governance/terms of reference.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.
- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for Public Liability and Employers' Liability Insurance.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria. Please see the application checklist for a quick reference guide.