

11 June 2015

Appointment of Committees, Chairmen and Vice-Chairmanships, Deputies and Other Appointments

Report of the Clerk

Contact: Kevin Greenhough 01962 847483

1 Summary

1.1 This report seeks approval to the proportional allocation of members to the Authority's Finance and General Purposes, Standards and Governance, Human Resources and Performance Review and Scrutiny Committees; to the appointment of members and, if required, deputies and co-opted members to serve on each Committee and to the Pension Board; the appointment of the respective Chairmen and Vice-Chairmen of each Committee and to various other appointments.

2 Recommendations

2.1 **That, for the purposes of Part 1 of the Local Government and Housing Act 1989, the allocation of seats on the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees of the Authority be as set out in paragraph 3.5/Appendix 3 of the report.**

2.2 **That the Authority appoint members of the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees and their respective Chairmen and Vice-Chairmen as appropriate following the agreed allocation of seats at 2.1 (above), until the Annual meeting of the Authority in 2016.**

2.3 **That, with regards to the newly established Pension Board, the Authority make appointments as set out in paragraph 4 of the report, for a four year term, of:**

- i. three employer representatives.**
- ii. three scheme member representatives**

2.4 **That the Corporate Management Team (CMT) shall include the Members set out in paragraph 5.1 of the report.**

2.5 **That the Authority appoint members to each of the 11 Crime and Disorder Reduction/Community Safety Partnerships currently operated by the 11**

districts and two unitary authorities in Hampshire as set out in paragraph 5.2 of the report, until the Annual meeting of the Authority in 2016.

- 2.6 **That a Member Development Liaison and an Environmental Champion be appointed until the Annual meeting of the Authority in 2016**
- 2.7 **That Minority Group Spokespersons for the Liberal Democrat, Labour and UK Independence Party Groups until the Annual meeting of the Authority in 2016 are confirmed.**
- 2.8 **That a Shareholder Representative be appointed by the Authority pursuant to Article 39 of the Articles of Association of 3SFire Ltd, until the Annual meeting of the Authority in 2016.**
- 2.9 **That the Directors of 3SFire be appointed by the Authority pursuant to Articles 18 and 19 of the Articles of Association of 3SFire Ltd, until the Annual meeting of the Authority in 2016**

3 Size and Political Composition of Committees

- 3.1 Following local elections and subsequent Hampshire, Portsmouth and Southampton annual Council meetings in May 2015, the new political composition of the Hampshire Fire and Rescue Authority (HFRA) may be found at appendix 1.
- 3.2 The political proportionality provisions of the Local Government and Housing Act 1989 apply to the Authority. These require, inter alia, that where one political group has an overall majority, that group must have a majority on any Committee. Changes to the proportionality and membership of Committees are required to reflect the new political balance of the Authority. The membership of the four Committees, as previously appointed, appears as *Appendix 2*.
- 3.3 The Authority's Standing Orders require that, unless otherwise determined by the Authority, each Committee shall include one member from each of the constituent authorities. Notwithstanding this, currently there is no Southampton or Portsmouth member on the Performance Review and Scrutiny Committee. The Authority may wish to have regard to this in making their appointments.
- 3.4 In respect of the two Cities, where they have had only one representative on a Committee, it has sometimes been the practice to appoint a deputy (Standing Order 2.3). The Authority may wish to take this into consideration in making their appointments.
- 3.5 The number of seats proposed for each Group on the Authority's four Committees can be found at *Appendix 3* and is recommended for adoption by the Authority. For reference, a table showing existing proportionality (pre the May 2015 elections and subsequent appointments) is also at *Appendix 3*.

4. Pension Board Co-opted (Scheme) Members

- 4.1 At its meeting of 20 February 2015, the Authority agreed the formation of a Pension Board, to meet the requirements of the Public Service Pension Scheme Act 2013, consisting of three employer representatives and three scheme members to be appointed by the Fire Authority. The Terms of Reference for the Pension Board make provision for the Board to elect its own Chairman and Vice-Chairman and therefore this responsibility does not fall to the Fire Authority.

Employer Representatives:

- 4.2 Employer representatives should be appointed by the Fire Authority at its Annual Meeting for a fixed four year term, which may be extended for a further four years. The Board is not subject to proportionality, however for consistency the Authority may wish to consider making appointments that would mirror the proportional requirements of a three Member committee.
- 4.3 At its meeting of 20 February 2015, the Authority delegated scheme management of the Fire Fighters Pension Scheme to Finance and General Purposes (F&GP) Committee, it would therefore amount to a conflict of interest for a Member of the F&GP Committee to also be appointed to the Pension Board and the Authority is advised to take this into account when reaching a decision.

Scheme Members:

- 4.4 The F&GP Committee received delegated authority to research and implement an appropriate recruitment mechanism for three scheme members of the Pension Board. This resulted in the establishment of a selection panel consisting of the Director of Professional Services and three Members of the F&GP Committee. The subsequent recommendations for the appointment of three scheme members of the Pension Board can be found in the exempt Appendix.

5 Other Authority Appointments

- 5.1 Corporate Management Team – The Group meets as a preliminary sounding board with senior officers to develop policies, plans and recommendations for subsequent presentation to the Authority. It is informal and was originally established to make progress with the Authority's Integrated Risk Management Plan. It has also been used as a useful cross-party group to discuss and deal with matters of urgency. The current membership of CMT can be found in *Appendix 4*. It is proposed that the Authority appoint the following leading Members to the CMT:

- Chairman and Vice-Chairman of the Authority,
- Chairman of Finance and General Purposes Committee,
- Chairman of Human Resources Committee
- Chairman of Performance Review and Scrutiny Committee,
- Chairman of Standards and Governance Committee
- Two Liberal Democrat Members
- One Labour Member.
- One UK Independence Party Member

- 5.2 Crime and Disorder Reduction/Community Safety Partnerships (CSPs) – The Authority has appointed one, and in some cases more than one, of its members to serve on each of the CSPs currently operated by the 11 district and two unitary authorities in the Authority’s area. They are seen as an important way to achieve and improve the delivery of “joined-up” services to the local community and enable resources to be targeted using the most appropriate skills. A review of CSPs was carried out in 2014 and the Authority made appointments to the 11 local authority CSPs in Hampshire, details of which can be found in *Appendix 4*. The Authority is asked to re-appoint members to the 11 Crime and Disorder Reduction/Community Safety Partnerships and to fill any vacancies.
- 5.3 Member Development Liaison and Environmental Champion – The Authority is asked to consider the appointment of Members to the roles of Member Development Liaison and Environmental Champion. Cllr Roz Chadd and Cllr Adam Carew were respectively appointed to these roles for one year in June 2014.
- 5.4 Minority Group Spokespersons – A Minority Group Spokesperson’s position is set out in the Members’ Allowances Scheme. The Liberal Democrat, Labour and UK Independence Party Groups are asked to confirm their appointment to these positions and to inform the Clerk accordingly.
- 5.5 3SFire Ltd. Shareholder Representative – The trading company 3SFire was established in 2013 by the Authority. Pursuant to Article 39 of the Articles of Association of 3SFire Ltd, the Authority is asked to appoint a Shareholder Representative.
- 5.6 Articles 18 and 19 of the Articles of Association require that the company shall have between three and seven directors and that all directors be appointed by a resolution of the HFRA until the subsequent Annual meeting of the Authority. For reference, the current Directors are: Councillors C. Carter, R. Price R. Smith and Neil Odin. Pursuant to these Articles, the Authority is asked to appoint Directors of 3SFire.

6 Equality Impact Assessment

- 6.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

Section 100D – Local Government Act 1972 – background papers

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of this report.

N.B. The list excludes:

Published works.

Documents that disclose exempt or confidential information as defined in the Act.

TITLE	FILE
None	

Hampshire Fire and Rescue Authority

Membership

(following May 2015 local elections and subsequent Council appointments)

Hampshire County Council (19)

John Bennison
Ann Briggs
Graham Burgess
Adam Carew
Chris Carter
Roz Chadd
Keith Chapman
Mark Cooper
Liz Fairhurst
Jane Frankum

David Harrison
Geoff Hockley
Chris Lagdon
Robin McIntosh
Frank Pearce
Roger Price
David Simpson
Mark Staplehurst
John Wall

Portsmouth City Council (3)

Hannah Hockaday
Phil Smith
Luke Stubbs

Southampton City Council (3)

David Fuller
Sharon Mintoff
Sally Spicer

**COMMITTEE MEMBERSHIP
AND OTHER APPOINTMENTS PRECEDING HFRA AGM 2015**

Finance and General Purposes Committee

G Burgess
C. Carter (Chairman)
R. Chadd
S. Hastings (Portsmouth)
G. Hockley
S. Mintoff (Southampton)
R. Price
D. Simpson
R. Smith (Southampton)
L. Stubbs (Vice-Chairman) (Portsmouth)

**Standards and Governance
Committee**

C. Carter
G. Burgess
D. Harrison
G. Hockley (Vice-Chairman)
C. Lagdon
R. McIntosh (Chairman)
S. Mintoff (Southampton)
P. Smith (Portsmouth)
R. Smith (Southampton)

**Performance Review and Scrutiny
Committee**

A. Briggs
A. Carew
K. Chapman (Chairman)
M. Cooper
J. Frankum
F. Pearce (Vice Chairman)
D. Simpson
M. Staplehurst
J. Wall

Human Resources Committee

A. Briggs
K. Chapman
M. Cooper
L. Fairhurst (Chairman)
J. Glen (Vice Chairman)
C. Lagdon
P. Smith (Portsmouth)
S. Spicer (Southampton)
J. Wall

**Proposed HFRA Proportionality from
June 2015**

	Conservatives	Lib dem	Labour	UKIP	Ind	Total
Members:	14	5	3	2	1	25
F&GP	6	2	1	1		10
HR	5	2	1	1		9
Perf Review	5	2	1	0	1	9
Standards & Gov	5	2	1	1		9
Total	21	8	4	3	1	37
Entitlement	20.72	7.4	4.44	2.96	1.48	
Rounded	21	7	4	3	1	
Balance	0	1	0	0	0	

HFRA Proportionality from June 2014 Full Authority Meeting (for reference)

	Conservatives	Lib dem	Labour	UKIP	Total
<i>Members:</i>	14	5	3	3	25
<i>F&GP</i>	6	2	1	1	10
<i>HR</i>	5	2	1	1	9
<i>Perf Review</i>	5	2	1	1	9
<i>Standards & Gov</i>	5	2	1	1	9
<i>Total</i>	21	8	4	4	37
<i>Entitlement</i>	20.7	7.4	4.4	4.4	
<i>Rounded</i>	21	7	4	4	
<i>Balance</i>	0	1	0	0	

**Crime and Disorder Reduction
Community Safety Partnerships
(Preceding HFRA AGM 2015)**

- Basingstoke and Deane Borough Council, Hart District Council, and Rushmoor Borough Council – Safer North Hampshire Partnership

Cllr K. Chapman, Cllr D. Simpson, Cllr J. Wall

- East Hampshire District Council – East Hampshire District Council Community Safety Partnership

Cllr A. Carew

- Eastleigh Borough Council – Eastleigh Borough Council Community Safety Partnership

Vacancy

- Fareham Borough Council – Fareham Community Safety Partnership

Cllr R. Price

Gosport Borough Council – Gosport Partnership

Cllr C. Carter

- Havant Borough Council – Safer Havant Partnership

Cllr F. Pearce

- New Forest District Council – New Forest Community Safety Partnership

Cllr D Harrison

- Test Valley Borough Council – Test Valley Borough Council Community Safety Partnership

Cllr M. Cooper

- Winchester City Council – Winchester District Strategic Partnership

Vacancy

- Southampton – Safe City Partnership Plan

Cllr R. Smith

- Portsmouth – Safer Portsmouth Partnership

Cllr P. Smith, Cllr L. Stubbs

**Corporate Management Team
(Preceding HFRA AGM 2015)**

C. Carter (Chairman of Finance and General Purposes Committee)

K. Chapman (Vice Chairman of the Authority and Chairman of Performance

Review and Scrutiny Committee)

L. Fairhurst (Chairman of Human Resources Committee)

C. Lagdon (UK Independence Party Member)

R. McIntosh (Chairman of Standards and Governance Committee)

S. Mintoff (Labour Member)

R. Price (Liberal Democrat Member)

D. Simpson (Liberal Democrat Member)

R. Smith (Chairman of Authority)