

AT A MEETING of the RIVER HAMBLE HARBOUR BOARD held at RAF Yacht Club, Hamble-le-Rice on Wednesday 8 April 2015 at 10am

**PRESENT:**

**Hampshire County Council**

Councillors:

- p K Evans (Chairman)
- p P Latham
- p K House

**Independent Members**

- a Ms N Hiorns
- p Mr D Jobson
- p Mr C Moody

**Marine Director**

- p D Evans

**115. BROADCASTING ANNOUNCEMENT**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

**116. APOLOGIES FOR ABSENCE**

Apologies were received from Ms N Hiorns.

**117. DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest and, having regard to Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal Interest in a matter being considered at the meeting they considered, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with the Code.

Mr David Jobson declared Personal Interests of: memberships of the Royal Southern Yacht Club; RAF Yacht Club; Royal Yachting Association and as a Midstream Mooring Holder.

Mr David Evans declared Personal Interests of: honorary memberships of the Warsash Sailing Club; RAF Yacht Club; Royal Southern Yacht Club; and as a member of the Royal Naval Sailing Association.

#### **118. MINUTES**

The Minutes of the meeting of the Board held on 16 January 2015 (Item 4 in the Minute Book) were confirmed as a correct record and signed by the Chairman.

Members were given an update on the distribution of kill cords (Minute 109 refers).

#### **119. CHAIRMAN'S ANNOUNCEMENTS**

None.

#### **120. MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE – 13 MARCH 2015**

The Board received and noted the draft minutes of the meeting of the River Hamble Harbour Management Committee held on 13 March 2015 (Item 7 in the Minute Book).

#### **121. DEPUTATIONS**

There were no deputations on this occasion.

#### **122. HARBOUR MASTER'S REPORT**

The Board received the report of the Director of Culture, Communities and Business Services summarising the incidents and events in the Harbour from 13 January 2015. (Item 8 in the Minute Book).

The report was introduced by the Marine Director, who reported that it had been a very quiet period. The non-conformity with standard operating procedures (paragraph 3.7) was explained and the ability to deviate when appropriate was recognised. The Marine Director provided an update on the multi-agency exercise that had taken place, highlighting the attendance of the Chief Fire Officer.

The Board RESOLVED to note the report.

### **123. MARINE DIRECTORS CURRENT ISSUES**

The Board received the report of the Director of Culture, Communities and Business Services (Item 9 in the Minute Book) regarding issues currently under consideration by the Marine Director.

An update was provided on the strategic plan and it was reported that the review had resulted in some amendments and re-structuring, which had been endorsed by the Management Committee.

Progress on the improvements to the Warsash slipway were outlined and it was confirmed that construction costs would not be available until tendering was complete.

At the invitation of the Chairman, Councillor Cartwright addressed the Board, to provide details of a recent site meeting and express his support for progressing proposals, with an ambition for a second phase to follow in the future.

The Board discussed the progress of the Hamble jetty extension application, noting that consideration by the local area committee had been deferred and that the support of the Parish Council had been withdrawn.

The Board RESOLVED:

- i. to approve the changes to the Strategic Plan and Strategic Vision,
- ii. to authorise Hampshire County Council's Engineering Consultancy to proceed with the detailed design and tendering process for the revised slipway improvement project, in accordance with the relevant cost elements from Appendix 3,
- iii. to note the current status of the Hamble Jetty extension project.

### **124. ENVIRONMENT UPDATE REPORT**

The Board received the report of the Director of Culture, Communities and Business Services (Item 10 in the Minute Book) summarising activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary during December 2014 to February 2015.

The key points of the report were outlined, in particular the recent Hamble Estuary Partnership meeting and the successful re-floating of the stranded cargo ship, the Hoegh Osaka.

The background to the development of the project brief relating to saltmarshes was discussed and it was noted that this desktop exercise was potentially the first stage of a much larger project. Possible future stages were set out and it was explained that these could be incorporated into River management plans. The Board heard that funding would be sought from the asset enhancement fund for stage one, however external funding would likely be required for future stages.

The Board RESOLVED:

- i. to approve the draft project brief at Appendix 1.
- ii. to authorise Harbour Authority Officers to obtain appropriate quotes to carry out Stage 1 of the saltmarsh study.
- iii. to note the remainder of the report.

## **125. ANNUAL REVIEW OF THE BUSINESS PLAN**

The Board received the report of the Director of Culture, Communities and Business Services outlining proposed revisions and additional items for inclusion within the Business Plan (Item 11 in the Minute Book).

The Business Plan was presented to the Board and Members discussed its content and possible additional topics. Improvements to the efficiency of invoicing and to the use of digital payments were raised. It was confirmed that facilities to make card payments were in place and working well, furthermore a project was underway to send digital invoices for Harbour dues later in the year.

It was proposed and agreed that a topic to enhance midstream moorings, including consideration of the use of space, zoning and facilities be added to the Business Plan. It was furthermore proposed and agreed that a topic to continue to improve personal safety on the River be added.

The Board RESOLVED to agree the Business Plan with the addition of the two topics detailed above.

## **126. COLLECTION OF COMMERCIAL AND DAILY/WEEKLY HARBOUR DUES MEMORANDUM OF UNDERSTANDING REVIEW**

The Board received the report of the Director of Culture, Communities and Business Services providing a review of the Memorandum of Understanding concerning the payments of Harbour Dues (Item 12 in the Minute Book).

The Board received the annual report and noted that some recent changes within individual marinas had led to an increase in income on the basis of the Memorandum of Understanding (MoU).

The Board RESOLVED to note the report and to endorse the continued application of the MoU.

## **127. FORWARD PLAN FOR FUTURE MEETINGS**

The Board received a report of the Director of Culture, Communities and Business Services anticipating future business items of the River Hamble Management Committee and the Harbour Board (Item 13 in the Minute Book).

The Board heard about plans for the annual boat trip in June and RESOLVED to note the report.