

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member for Education
Date:	23 March 2015
Title:	Herne Junior School, Petersfield
Reference:	6135
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1. This report seeks approval to the project proposals for the permanent expansion of Herne Junior School in Petersfield, at an estimated total cost of £400,000.
- 1.2. This project is required to provide additional pupil places at the school.

2. Scope of Work

- 2.1. It is proposed to construct a new main entrance extension and undertake associated internal refurbishment to the existing school buildings.
- 2.2. The existing staffroom will be transformed into one new classroom. The staff room will then be relocated to the existing administration office space. A new administration office will be contained within the proposed extension.
- 2.3. It is also proposed to permanently expand Herne Junior School from a 3.5 Form Entry (FE) to a 4 FE.
- 2.4. Funding for the project was approved at the Executive Lead Member for Children's Services Decision Day on 22 January 2014 and this report outlines the available budget from within which the project must be designed and delivered.

3. Contextual Information

- 3.1. The school is a junior school located off Love Lane in Petersfield. The school's net capacity is 420 and there are currently 445 pupils on roll. The proposals will permanently increase the school's capacity to 480.
- 3.2. It is proposed that the works be procured through the Local Construction Framework. It is anticipated that works will commence on site during Spring 2015 and complete during Autumn 2015.

- 3.3. It is proposed that the contractor will access the school site by the main school entrance on Love Lane. The contractor's compound will be located adjacent to the proposed extension.
- 3.4. No deliveries or movements of vehicles will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school.
- 3.5. The site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact to all users. It is to be noted that the main part of the construction will take place throughout the Summer Holidays meaning that the school itself will not be in use for this time.

4. Finance

4.1. Capital Expenditure:

The Capital Expenditure has already been approved; the following tables outline the breakdown of its distribution across the project:

Capital Expenditure	Current Estimate	Capital Programme
	£'000	£'000
Buildings	343	343
Fees	57	57
	400*	400*

* The means by which the difference between the Current Estimate and the Capital Programme allocation is to be met are shown in the table below:

4.2. Sources of Funding:

Financial Provision for Total Scheme	Buildings	Fees	Total Cost
	£'000	£'000	£'000
1. From Own Resources			
a) Capital Programme (as above)	255	42	297
2. From Other Resources			
b) Developer's Contribution	88	15	103
Total	343	57	400

a) Building Cost:

Net Cost = £2,131 per m²

No gross cost per m² has been listed within this report as there is a high proportion of alterations per m².

b) Furniture & Equipment:

The loose furniture, fittings and IT equipment allocation will be provided outside of this project and will be funded separately. Any additional furniture and equipment will be funded directly by the school.

c) School Balances:

The school has the following level of balances:

Published revenue balance as at 31 March 2014: £80,335

Devolved capital as at 31 March 2014: £574

4.3. Revenue Issues:

Overview of Revenue Implications:

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	nil	nil	nil	22	22

Energy Consumption:

The estimated annual energy consumption for the new accommodation will meet that required by current Building Regulations.

5. Risk & Impact Issues

5.1. Please see Appendix B for a summary of the risk and impact issues considered in relation to the design of this project.

6. Details of site and existing Infrastructure

6.1. The existing building was built in 1973 and is single storey. Elevations are a combination of facing brickwork and painted metal windows.

- 6.2. The existing mains services and drainage infrastructure at the site will be sufficient to accommodate the project proposals.
- 6.3. No permanent alterations to the main vehicular entrance to the school will be made as a result of the proposals.

7. Scope of the Project

- 7.1. The extension works at Herne Junior School will include:
 - Relocation of the administration offices into the proposed extension
 - Relocation of the staff room
 - Addition of one new classroom by transforming the space used currently as the staff room
 - Associated internal refurbishment works
 - A new 1:1 room
 - A new accessible reception desk
 - A new meeting room

8. The Proposed Building

- 8.1. The proposed single storey extension is designed to complement the form, character and scale of the original building which it adjoins. External walls will be matching brickwork with a high performance roof and aluminium powder coated windows.

9. External Works

- 9.1. The external landscape proposals at Herne Junior School will include:
 - Removal of paving/tarmac to make space for the proposed extension
 - Replacement of the canopy covering the main entrance

10. Car Parking

- 10.1. There will be additional car parking provided on the school site in line with the Hampshire County Council On-Site School Parking Guidelines (approved by the Executive Member for Economy, Transport and Environment on 2 April 2013). There will be 46 car parking spaces provided for staff and visitors, 1 of which will be fully accessible.
- 10.2. The project will also include the addition of two mini-bus spaces within the existing car park.

11. Planning

- 11.1. A planning application was submitted in January 2015.

12. Building Management

- 12.1. The existing building management arrangements will remain in place.

13. Professional Resources

Architectural) Culture, Communities & Business Services
Landscape) Culture, Communities & Business Services
Mechanical and Electrical) Culture, Communities & Business Services
Drainage) Economy, Transport and Environment
Structural Engineering) Culture, Communities & Business Services
Quantity Surveying) Culture, Communities & Business Services
Construction, Design & Management Coordinator) Culture, Communities & Business Services

14. Consultations

14.1. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix C:

- Headteacher
- School Governors
- Children's Services
- Executive Lead Member for Children's Services
- Local County Councillor
- Fire Officer
- Access Officer
- Planning Department/Building Control
- Hampshire Scientific Services

15. Recommendations

15.1. That the Executive Member for Education gives approval to the project proposals for the permanent expansion of Herne Junior School, at an estimated total cost of £400,000.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1. An equalities impact assessment has been considered in the development of this report and no adverse impact has been identified. Access requirements are always considered during the design stages of building maintenance projects and are often improved.

2. Impact on Crime and Disorder:

- 2.1. The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime and disorder in the County. The proposals in this report have no impact on the prevention of crime.

3. Fire Risk Assessment

- 3.1. Sprinkler systems shall be installed in new and refurbished buildings where appropriate, based upon a risk assessment methodology.
- 3.2. With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures, and confirmed that the provision of sprinklers is not required in this instance.
- 3.3. The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.
- 3.4. The project proposals include the following fire safety and enhanced features:
 - Additional automatic fire protection, with full (24/7) remote monitoring.
 - External finishes specified as fire resistant.
 - Reduced fire compartment sizes.
 - Consideration of secure by design principles including specific site security, bin storage away from building, external lighting etc.

4. Health and Safety

- 4.1. A designer's risk assessment and a design health and safety plan, in accordance with the Construction Design and Management Regulations 2007, have been undertaken for the proposed scheme.

5. Climate Change:

- 5.1. The project will incorporate the following sustainability features:
 - A highly insulated building envelope for the extension including high performance windows, doors and roof lights to reduce energy consumption.

- Energy efficient lighting and heating controls, as each light fitting will include absence detection to ensure the minimum energy is used.
- External lighting to provide safe access and emergency escape routes that will be carefully designed to prevent light pollution to avoid nuisance to residential properties.
- Low water-consumption sanitary installations.
- Natural ventilation to main spaces with night-time cooling strategy.
- Provision of excellent levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use.
- Solar controlled glass will be installed to south facing windows to assist in the control of solar gain.
- The use of timber from sustainable sources.

FEEDBACK FROM CONSULTEES:**OTHER EXECUTIVE MEMBERS:**

Executive Member & Portfolio	Reason for Consultation	Date Consulted
Councillor Keith Mans, Executive Lead Member for Children's Services	Portfolio Holder	13 March 2015

OTHER FORMAL CONSULTEES:

Member/ Councillor	Reason for Consultation	Date Consulted
Councillor Vaughan Clarke	Local Member for Petersfield Hangers	13 March 2015