

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member for Education
Date:	23 March 2015
Title:	Norwood Primary School, Eastleigh
Reference:	6442
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1. This report seeks approval to the project proposals for the permanent expansion of Norwood Primary School in Eastleigh, at an estimated total cost of £400,000.
- 1.2. This project is required to provide additional pupil places at the school arising in response to increased student numbers in the local area.

2. Scope of Work

- 2.1. It is proposed to undertake internal refurbishment works within the existing School and the recently vacated Children's Centre. The refurbishment will convert a number of internal rooms into classrooms and expand existing non-teaching spaces to enable the school to increase its intake of pupils.
- 2.2. The proposals will permanently expand Norwood Primary School from a 1 Form Entry (FE) to a 2 FE.
- 2.3. Funding for the project was approved at the Executive Lead Member for Children's Services Decision Day on 25 July 2015 and this report outlines the available budget from within which the project must be designed and delivered.

3. Contextual Information

- 3.1. The school is a primary school located off Chamberlayne Road in Eastleigh. There are currently 226 pupils on roll. The project expansion will permanently increase the school's capacity from 240 places to 420 places.
- 3.2. It is proposed that the works be procured through the Local Construction Framework. It is anticipated that works will commence on site during Spring 2015 and complete Autumn 2015.

- 3.3. It is proposed that the contractor will access the school site by the main school entrance off Chamberlayne Road. The contractor's compound will be located within the school site.
- 3.4. No deliveries or movements of vehicles will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school. It is planned that the majority of the works undertaken during term time will be within unoccupied spaces.
- 3.5. Local health and safety management arrangements will be put in place to manage the health and safety impact to all users.

4. Finance

4.1. Capital Expenditure:

The Capital Expenditure has already been approved; the following tables outline the breakdown of its distribution across the project:

Capital Expenditure	Current Estimate £'000	Capital Programme £'000
Buildings	355	356
Fees	44	44
	398*	400*

* The means by which the difference between the Current Estimate and the Capital Programme allocation is to be met are shown in the table below:

4.2. Sources of Funding:

Financial Provision for Total Scheme	Buildings £'000	Fees £'000	Total Cost £'000
1. From Own Resources			
a) Capital Programme (as above)	356	44	400
Total	356	44	400

a) *Furniture & Equipment:*

Included in the above figures is an allocation of approximately £90,000 for the provision of all loose furniture, fittings, equipment and I.C.T. (inclusive of fees). Please note that a majority of ICT infrastructure is in place including that which has already been installed as part of the Phase 2 works.

b) *School Balances:*

The school has the following level of balances:

Published revenue balance as at 31 March 2014: £196,806

Devolved capital as at 31 March 2014: £nil

4.3. Revenue Issues:

a) Overview of Revenue Implications:

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	nil	nil	nil	22	22

b) *Energy Consumption:*

The estimated annual energy consumption for the new accommodation will meet that required by current Building Regulations.

5. Risk & Impact Issues

5.1. Please see Appendix B for a summary of the risk and impact issues considered in relation to the design of this project.

6. Details of site and existing Infrastructure

6.1. The existing building was built in 1930 and has a pitched roof. Elevations are a combination of facing brickwork with painted metal and timber windows.

6.2. This project forms part of a wider scheme. The two buildings on site were originally used as a primary school. In recent years, one building has been occupied by Norwood Primary School with the other occupied by Chamberlayne Children's Centre.

6.3. In 2014, and as part of Phase 1 & 2, an extension was constructed to provide new accommodation for the Children's Centre with the pre-school being relocated to an alternative local site.

6.4. As part of Phase 3 it is now proposed to convert the rooms vacated by the Children's Centre into classrooms and teaching spaces thus enabling Norwood Primary to re-occupy both buildings on site.

6.5. The existing mains services and drainage infrastructure at the site will be sufficient to accommodate the project proposals.

- 6.6. No permanent alterations to the main vehicular entrance to the school will be made as a result of the proposals.

7. Scope of the Project

- 7.1. The expansion works at Norwood Primary School will include:

- Internal refurbishment to provide six new classrooms. Three classrooms will be within the existing building and three within the former Children's Centre.
- Minor internal alterations to improve pupil and staff facilities to enable the expansion of the school.
- Minor external works to provide a new main entrance to the school.

8. The Proposed Building

- 8.1. The refurbishment works are designed to complement the form, character and scale of the original building.

9. External Works

- 9.1. The external landscape proposals at Norwood Primary School will include:

- A security fence to separate the new main entrance from the existing school playground.

10. Car Parking

- 10.1. The current parking provision at the school is 15 parking spaces and 1 accessible space. This provision is adequate as the school travel plan encourages both the use of a car sharing scheme for staff and the use of public transport, bicycles and walking.

11. Planning

- 11.1. A planning application is not required for this project.

12. Building Management

- 12.1. The existing building management arrangements will remain in place.

13. Professional Resources

Architectural) Culture, Communities & Business Services
Landscape) Culture, Communities & Business Services
Mechanical and Electrical) Culture, Communities & Business Services
Drainage) Economy, Transport and Environment
Structural Engineering) Culture, Communities & Business Services
Quantity Surveying) Culture, Communities & Business Services
Construction, Design & Management Coordinator) Culture, Communities & Business Services

14. Consultations

14.1. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix C:

- Headteacher
- School Governors
- Children's Services
- Executive Lead Member for Children's Services
- Local County Councillor
- Local Residents
- Fire Officer
- Access Officer

15. Recommendations

15.1. That the Executive Member for Education gives approval to the project proposals for the permanent expansion of Norwood Primary School, at an estimated total cost of £400,000.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1. An equalities impact assessment has been considered in the development of this report and no adverse impact has been identified. Access requirements are always considered during the design stages of building maintenance projects and are often improved.

2. Impact on Crime and Disorder:

- 2.1. The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime and disorder in the County. The proposals in this report have no impact on the prevention of crime.

3. Fire Risk Assessment

- 3.1. Sprinkler systems shall be installed in new and refurbished buildings where appropriate, based upon a risk assessment methodology.
- 3.2. With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures, and confirmed that the provision of sprinklers is not required in this instance.
- 3.3. The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.
- 3.4. The project proposals include the following fire safety and enhanced features:
 - Additional automatic fire protection, with full (24/7) remote monitoring.
 - Consideration of secure by design principles including specific site security, external lighting etc.

4. Health and Safety

- 4.1. A designer's risk assessment and a design health and safety plan, in accordance with the Construction Design and Management Regulations 2007, have been undertaken for the proposed scheme

5. Climate Change:

- 5.1. The project will incorporate the following sustainability features:
 - A site waste management plan will be developed to ensure that during construction the principles of minimising waste are maintained.
 - Energy efficient lighting and heating controls, as each light fitting will be day-light linked with absence detection to ensure the minimum energy is used.

Agenda Item:

- External lighting to provide safe access and emergency escape routes that will be carefully designed to prevent light pollution to avoid nuisance to residential properties.
- Low water-consumption sanitary installations.
- The use of timber from sustainable sources.

FEEDBACK FROM CONSULTEES:**OTHER EXECUTIVE MEMBERS:**

Executive Member & Portfolio	Reason for Consultation	Date Consulted
Councillor Keith Mans, Executive Lead Member for Children's Services	Portfolio Holder	13 March 2015

OTHER FORMAL CONSULTEES:

Member/ Councillor	Reason for Consultation	Date Consulted
Councillor Andy Moore	Local Member for Eastleigh East	13 March 2015