

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	12 March 2015
Title:	Enterprise M3 Local Enterprise Partnership Governance Agreement (Procurement)
Reference:	6487
Report From:	Director of Economy, Transport and Environment

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1. The decision:

- 1.1. That the Executive Member for Policy and Resources notes the need for the Enterprise M3 LEP and Hampshire County Council, as the Accountable Body to the Enterprise M3 LEP, to develop and agree a local assurance framework, compliant with Government guidelines and the national LEP Assurance Framework.
- 1.2. That the Executive Member for Policy and Resources delegate authority to the Head of Legal Services to finalise and agree the Enterprise M3 Assurance Framework set out in Appendix 1 and the revised Memorandum of Agreement set out in Appendix 2 of this report.
- 1.3. That the Executive Member for Policy and Resources approves the proposed roles and responsibilities of Hampshire County Council as set out in the Enterprise M3 Assurance Framework and the revised Memorandum of Agreement, specifically in relation to its role as Accountable Body to ensure use of resources managed by the Enterprise LEP are compliant with local authority legal, procurement and financial procedures.
- 1.4. That the Executive Member for Policy and Resources delegate authority to the Head of Legal Services to give approval to spend and commence the procurement process and to complete the appropriate contractual documentation on behalf of the Enterprise M3 LEP, where the LEP Board has authorised the County Council in its role as Accountable Body to approve such spend and procurement processes. This would be subject to adequate funding provision being made by the Enterprise M3 LEP Board and compliance with the Enterprise M3 Assurance Framework.

- 1.5. That, in relation to any funding administered by the Enterprise M3 LEP, and subject to the LEP providing instructions on the terms and conditions of the legal contracts, the Executive Member for Policy and Resources delegates authority to the Director of Economy, Transport and Environment to finalise and agree the details of the legal contracts with the individual funding recipients.
- 1.6. That the Executive Member for Policy and Resources delegates authority to the Director of Economy, Transport and Environment to authorise payments to funding recipients in relation to any funding administered by the Enterprise M3 LEP, subject to satisfactory monitoring compliance undertaken by Enterprise M3 LEP.

2. Reasons for the decision:

- 2.1. To ensure that the County Council effectively fulfils its responsibilities as the Accountable Body for the LEP in the context of the Government's recently published national LEP Assurance Framework.
- 2.2. To ensure that appropriate local authority procedures are in place for the County Council, as the Accountable Body, to give approval to spend, commence the procurement process, and to complete the appropriate contractual documentation on behalf of the LEP, subject to adequate funding provision being made by the LEP Board and compliance with the Enterprise M3 Assurance Framework.

3. Other options considered and rejected:

- 3.1. An alternative approach, in relation to the approvals required to spend and commence procurement processes on behalf of the Enterprise M3 LEP, would be to seek Executive Member approval for each and every case that the Enterprise M3 LEP wishes to make in terms of its funding. This option was rejected as it is for the LEP to determine such how funds are utilised and the role of the County Council to ensure that is in accordance with the LEP Assurance Framework.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:
- 4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

12 March 2015

**Executive Member for Policy and Resources
Councillor R Perry**