

Notice of Meeting

*Clerk to the Hampshire Fire and Rescue
Authority*

John Coughlan CBE

Meeting **HAMPSHIRE FIRE AND RESCUE
AUTHORITY
STANDARDS AND GOVERNANCE
COMMITTEE**

*The Castle, Winchester
Hampshire SO23 8UJ
Telephone 01962 847300
Fax 01962 844024*

*Date and
Time* **THURSDAY 17 DECEMBER 2015 AT 10.00**

Place **HAMPSHIRE FIRE AND RESCUE SERVICE
HQ, LEIGH ROAD, EASTLEIGH, SO50 9SJ**

Directions <http://www.hantsfire.gov.uk/directionshq.htm>

*Enquiries
to* **Katy Sherwood
01962 847347
katy.sherwood@hants.gov.uk**

The press and members of the public are permitted to film and broadcast this meeting. By remaining at the meeting you are consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

Agenda

1. APOLOGIES

To receive any apologies for absence.

2. DISCLOSURES OF INTEREST

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3. MINUTES AND MATTERS ARISING

To confirm the Minutes of the meeting of the Committee held on 22 September 2015 and cover any matters arising.

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

5. DEPUTATIONS

To receive any deputations for the meeting.

6. PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AUDIT MANAGEMENT ACTIONS

To consider a report from the Chief Officer, which updates the Committee on completed audits.

7. INTERNAL AUDIT PROGRESS REPORT 2015/16

To receive a report from the Chief Internal Auditor, which provide the Standards and Governance Committee with an overview of internal audit work completed in accordance with the approved audit plan and an overview of the status of 'live' reports.

8. SOUTHERN INTERNAL AUDIT PARTNERSHIP – EXTERNAL QUALITY

To receive a report from the Chief Internal Auditor, which provides the Standards and Governance Committee with outcomes from the Southern Internal Audit Partnership's External Quality Assessment.

9. CORPORATE RISK REGISTER

To receive a report from the Chief Officer, which provides the annual presentation of the Corporate Risk Register

10. IMPACT ASSESSMENT REPORT – UPDATE

To consider a report from the Chief Officer regarding the progress of the recommendations agreed by the committee on 11th December 2014

11. ANNUAL AUDIT LETTER

To receive the Annual Audit Letter from Ernst & Young, presented by Alan Gregory.

ABOUT THIS AGENDA

This agenda is available on the Hampshire Fire and Rescue Service website (www.hantsfire.gov.uk) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.

The Openness of Local Government Bodies Regulations are in force, giving a legal right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Authority, and its committees and/or its sub-committees. The Authority has a protocol on filming, photographing and audio-recording, and reporting at public meetings of the Authority which is available on our website. At the start of the meeting the Chairman will make an announcement that the meeting may be recorded and reported. Anyone who remains at the meeting after the Chairman's announcement will be deemed to have consented to the broadcast of their image and anything they say.