

Notice of Meeting

Clerk to the Hampshire Fire and Rescue Authority

Andrew Smith OBE MA DPA MBA

Meeting **HAMPSHIRE FIRE AND RESCUE
AUTHORITY
STANDARDS AND GOVERNANCE
COMMITTEE**

*The Castle, Winchester
Hampshire SO23 8UJ
Telephone 01962 847300
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Date and Time **THURSDAY 11 DECEMBER 2014 AT 10.00**

Place **HARLAND ROOM, HAMPSHIRE FIRE AND
RESCUE SERVICE HQ, LEIGH ROAD,
EASTLEIGH, SO50 9SJ**

Directions <http://www.hantsfire.gov.uk/directionshq.htm>

Enquiries to **Katy Sherwood
01962 847347
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The press and members of the public are permitted to film and broadcast this meeting. By remaining at the meeting you are consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

Agenda

Councillors: C. Carter; L. Fairhurst; D. Harrison; G. Hockley (Vice-Chairman); C. Lagdon; R. McIntosh (Chairman); S. Mintoff; P. Smith; R. Smith

1. APOLOGIES

To receive any apologies for absence.

2. DISCLOSURES OF INTEREST

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3. MINUTES AND MATTERS ARISING

To confirm the Minutes of the meeting of the Committee held on 31 October 2014 and cover any matters arising.

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

5. DEPUTATIONS

To receive any deputations for the meeting.

6. INTERNAL AUDIT PROGRESS REPORT 2014/15

To receive the results report from the Chief Internal Auditor, which provides an overview of work completed and the status of 'live' reports.

7. PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AUDIT MANAGEMENT ACTIONS

To consider a report from the Information Compliance Officer, regarding audit action reports and progress made towards the implementation of recommendations.

8. HEALTH AND SAFETY REPORT

To consider a report from the Health and Safety Manager regarding the Health and Safety Annual report and Statement of Intent.

9. EQUALITY IMPACT ASSESSMENT REPORT

To consider a report from the Head of Knowledge Management regarding the Public Sector Equality Duty, People and Equality Impact Assessments.

ABOUT THIS AGENDA

This agenda is available on the Hampshire Fire and Rescue Service website (www.hantsfire.gov.uk) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.

The Openness of Local Government Bodies Regulations are in force, giving a legal right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Authority, and its committees and/or its sub-committees. The Authority has a protocol on filming, photographing and audio-recording, and reporting at public meetings of the Authority which is available on our website. At the start of the meeting the Chairman will make an announcement that the meeting may be recorded and reported. Anyone who remains at the meeting after the Chairman's announcement will be deemed to have consented to the broadcast of their image and anything they say.