

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	16 September 2014
Title:	Community Buildings Capital Fund 2014/15 (requests for £25,000 and under)
Reference:	6072
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1 The primary purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £31,865 from the Community Buildings Capital Fund 2014/15.
- 1.2 The report notes the Community Buildings Capital Fund 2014/15 award of £25,000 made to Portchester and District Community Association CIO on 22 July 2014 by the Executive Member for Culture, Recreation and Countryside.
- 1.3 The report also notes the Community Buildings Capital Fund 2014/15 awards totalling £2,600 made by the Director of Culture, Communities and Business Services to Swanmore Village Hall and Kingsclere Community Association with delegated authority.
- 1.4 This report also provides details of the financial position of the Community Buildings Capital Fund in 2014/15 and seeks approval from the Executive Member for Culture, Recreation and Countryside to transfer £35,000 of funding left unallocated from the Culture and Community grants budget 2014/15 to the Community Buildings Capital Fund budget 2014/15.

2. Summary of grants:

2.1 Community Buildings Capital Fund applications

Organisation	District	£
Alton Community Association	East Hampshire	£5,000
Augusta Park Community Association	Test Valley	£150
Brookvale Community Association	Basingstoke and Deane	£1,535
Cross Barn Odiham	Hart	£2,000
Horndean Community Association	East Hampshire	£5,335
Sway Village Hall	New Forest	£9,000
The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst	New Forest	Defer
Whitehill Village Hall	East Hampshire	£4,500
Yateley Village Hall	Hart	£4,345
Total		£31,865

2.2 Community Building Capital Fund awards

Organisation	District	£
Kingsclere Community Association	Basingstoke and Deane	£1,600
Portchester and District Community Association CIO	East Hampshire	£25,000
Swanmore Village Hall	Winchester	£1,000
Total		£27,600

3. Contextual Information

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need.
- 3.3 By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority – Enhancing our Quality of Place.
- 3.4 9 organisations have applied for funding and details are set out in Appendix 2.

4. Portchester and District Community Association CIO

- 4.1 At the Executive Member for Culture, Recreation and Countryside Decision Day on 15 May 2014 the application from Portchester and District Community Association CIO was deferred to establish further information on partnership working with other community organisations in Portchester.
- 4.2 The Executive Member for Culture, Recreation and Countryside visited the organisation on 24 June to gain a deeper understanding of the project proposals and partnership working arrangements. On 22 July, following the visit, Portchester Community Association CIO were awarded £25,000 on the condition that the payment of the grant is made in two stages. £12,500 will be paid when a total of £25,000 expenditure of the project has been incurred. The remaining £12,500 will only be paid when the project is completed within the budget outlined in the application (further details in Appendix 2).

5. Kingsclere Community Association and Swanmore Amateur Dramatic Society

- 5.1 At the Executive Member for Culture, Recreation and Countryside's Decision Day on 3 July 2014, the Culture and Community Activity grant

applications from Kingsclere Community Association and Swanmore Amateur Dramatic Society (SADS) were transferred to the Community Buildings Capital Fund for consideration due to the capital nature of their proposals. Delegated authority was given to the Director of Culture, Communities and Business Services to decide.

- 5.2 The organisations were asked to provide further information and documentation in order to undertake a full assessment of the proposals in line with the Community Buildings Capital Fund criteria.
- 5.3 The Director of Culture, Communities and Business Services awarded Kingsclere Community Association a grant of £1,600 and Swanmore Village Hall (partnered with SADS) a grant of £1,000 from the Community Buildings Capital Fund 2014/15 (further details in Appendix 2).

6. Budget Position:	£
Budget Approval for 2014/15	125,000
Grants awarded in 2013/14 allocated from 2014/15 budget	29,746
Grants previously approved for 14/15 (A total of grants of £25,000 and under)	67,405
Grants recommended for 16 September 2014 Decision Day (grants of £25,000 and under in this report)	31,865
Remaining balance available	-4,016

- 6.1 Due to the nature of the Community Buildings Capital Fund proposals and the prospect of receiving emergency requests for funding during the autumn and winter months for capital based projects (usually due to the effects of adverse/poor weather conditions causing damage) it is recommended £35,000 of funding left unallocated from the Culture and Community grants budget 2014/15 is transferred to the Community Buildings Capital Fund budget 2014/15.

7. Other key issues

- 7.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

8. Recommendations

- 8.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants for £31,865 from the Community Buildings Capital Fund 2014/15.
 - ii) Notes the grant of £25,000 awarded to Portchester and District Community Association CIO on 22 July 2014 by the Executive Member for Culture, Recreation and Countryside.
 - iii) Notes the grants awarded by the Director of Culture, Communities and Business Services, totalling £2,600, from the Community Buildings Capital Fund 2014/15 to Swanmore Village Hall and Kingsclere Community Association.
 - iv) Approves the transfer £35,000 of funding left unallocated from the Culture and Community grants budget 2014/15 to the Community Buildings Capital Fund budget 2014/15.

CORPORATE OR LEGAL INFORMATION:

Links to the Corporate Strategy

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Exec Member for Culture and Recreation		20 January 2012
Exec Member for Culture and Recreation		14 May 2012
Exec Member for Culture and Recreation		4 December 2013
Direct links to specific legislation or Government Directives		
<u>Title</u>		<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. It identified that the proposed changes to the grants are intended to have a positive impact and advance equality by creating a more open and transparent funding programme.

1. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Appendix 1**Hampshire County Council Grant Criteria for
Community Buildings Capital Fund****When to apply**

The Community Buildings Capital Fund is open for applications all year (pending funding available).

Application deadline	Decision Day
1 August 2014 (pending funding available)	16 September 2014

Organisations will not normally be awarded more than one grant per financial year (previously funded projects must be completed before a new application is made). If an organisation requires an emergency request outside of the above dates please contact CCBSgrants@hants.gov.uk.

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

What isn't funded?

The following organisations are not funded under this scheme:

- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects; grants are awarded for works to be carried out in the future.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Grant criteria

Hampshire County Council can fund up to a maximum grant of £25,000. Normally we would expect match funding of 50% of the total project costs.

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community have been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Documentation required

Organisations will also be expected to submit the following documents for ALL projects;

- Copy of your most recent audited/independently examined annual accounts
- Copy of your reserves policy
- A copy of estimates for the work (if work is less than £10,000 please enclose one estimate. Otherwise at least three estimates for the work should be enclosed). Estimates should be presented on company stationary and should contain a company VAT number if appropriate.
- Copy of your community programme including list of organisations that use your premises
- Copy of plans for major projects where appropriate (for projects costing a total of over £50,000)

Grants £5000 and over

- Annual Accounts
- Adults Safeguarding Policy
- Child Protection Policy

Grants £10,000 and over

- Annual Accounts
- Adults Safeguarding Policy
- Child Protection Policy
- Three year business plan
- Public Liability Insurance (usually £10m)
- Employers' Liability Insurance (usually £10m)

For applications requesting support for capital energy efficiency projects

- An energy audit or similar document for community building.

On occasions, at our discretion, we may require further information and documentation in addition to the above to support the assessment process.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the cost of such studies up to a maximum of £500.

Hampshire County Council will normally fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

If you need any further information or advice please contact the Community Support Team.

- [Business plan guidance](#)  37kb

**Community Buildings Capital Fund 2014/15
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Project funding requests

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Alton Community Association	Phase 1 of works to Alton Community Centre £20,943	<p>The organisation seeks funding to reconfigure the staff office space, create one large open plan reception area, a small downstairs meeting room, create a caretaker's office and install effective heating in the Garden Room.</p> <p>There are a wide range of community activities delivered and facilitated within the community centre including a play group, adult learning classes, café, youth groups and day care provision. 2,000 people are expected to benefit.</p> <p>The reconfiguration of the office and reception area ensures more efficient use of space and improved customer service. The wheelchair accessible small meeting room will encourage opportunities for counselling and 1:1 meetings to take place on the ground floor (not currently available). Relocating the caretakers office to the entrance of the building will provide increased visibility and accessibility for the users. Improved heating facilities in the Garden Room will benefit users particularly in the winter months.</p> <p>The organisation has received £5,000 from East Hampshire District Council, committed £1,200 of their own funds and requested £9,743 from Awards for All. A decision on this application is expected 1 November 2014.</p> <p><u>Note 1:</u> The organisation was awarded £4,500 on 24 January 2014 by the Executive Member for Adult Social Care and Public Health from the Adult Services Annual Grant Programme to support the Community Club for the Elderly and Adults with Learning Disabilities.</p> <p><u>Note 2:</u> The organisation was also awarded £2,850 on 4 December 2013 by the Executive Member for Culture, Recreation and Countryside from the Community</p>	£5,000	£5,000

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Alton Community Association		Investment Fund to support core organisational costs. Councillor Joy has been consulted. It is recommended Alton Community Association is awarded up to 24% of the total project costs up to a maximum of £5,000. It is also recommended the organisation gains one further quotation for all of the work proposed for comparison before the building work starts.		
Augusta Park Community Association (APCA) (Andover)	Audio Visual Equipment for the new Community Centre £1,998	The organisation seeks funding for the provision of audio visual equipment for use in the brand new community centre. APCA will shortly take delivery of a brand new community building to purchase sound and projector equipment for the new centre. A range of community activities for all ages are planned to be delivered and facilitated in the new community centre when it is handed over to the organisation later this year. The need for this project is unclear. The majority of the equipment listed within the application does not meet the scheme's criteria as it is portable and therefore not attributable, core equipment for the building and will be used by outside agencies, including profit making companies. The wall fixed projector screen is eligible to this scheme costing a total of £300. <u>Note:</u> The organisation has requested £125,000 from the Capital Grant to Increase 2 Year Old Childcare places. A decision on this application will be made on 3 October 2014 by the Executive Lead Member Children's Services and Deputy Leader. Councillor Rolt supports this application and the recommendation. It is recommended Augusta Park Community Association is awarded up to 50% of the total costs of the wall fixed projector screen up to a maximum of £150.	£999	£150
Brookvale Community Association (Basingstoke)	Finishing for the Future £11,364	The organisation seeks funding for laying a vinyl floor in a room within the community centre and range of outdoor resources. Items include a stacking chair trolley, folding tables, wishing well and planter, lawn edging, garden benches and folding toddler play equipment. 100 people are expected to benefit. Some community activities are facilitated in the community centre including tai chi, Vale youth club, martial arts, toddler group and coffee mornings. A large amount of the resources listed within the application do not meet the	£4,784	£1,535

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
<i>Brookvale Community Association</i>		<p>scheme's criteria and some of the items have already been funded through the County Councillor grant scheme in July 2014. The organisation has not requested funding from Basingstoke and Deane Borough Council. The organisation has also confirmed the vinyl flooring has been completed. The items eligible to this scheme costs a total of £3,070.</p> <p><u>Note:</u> The organisation received a grant of £909.36 from Councillor Connor agreed on 2 July 2014 to support elements of the finishing for the future project. Councillor Connor has been consulted.</p> <p>It is recommended Brookvale Community Association is awarded up to 50% of the total costs of the items eligible to this scheme (which will be set out in the grant agreement) to a maximum of £1,535.</p>		
Cross Barn Odiham	Provision of theatrical type staging £8,364 *	<p>The organisation seeks funding for a demountable stage with an extension and an access ramp for performing arts events. The Barn built in 1532 was converted to a village hall in 1990. The Trustees have a programme of continuous improvement to bring the Barn to the standard expected in the 21st Century. The Barn has become the hub of the village cultural, community, leisure and entertainment activity. The Barn is the home of a choir, the U3A, and an Amateur Dramatic group who have successfully supported young people develop their talents. 1,979 people are expected to benefit.</p> <p>A range of community activities are hosted within the Barn including art classes, pilates, ballet, yoga, craft fairs and lectures.</p> <p>This project will enable the local community to use the space differently and increase the opportunity for participating in and watching performing arts activities/events. The stage would also offer improved storage solutions. The extension of the stage is not felt to be essential and could be added at a later date. The organisation also has a good level of free reserves.</p> <p>*The quotation provided states the total cost of the project is £8,044. The organisation has committed £3,364 from their own funds.</p> <p><u>Note:</u> The organisation was granted £12,500 in 2013 towards the cost of a new store from the Community Buildings Capital Fund 2013/14. Councillor Glen has been consulted.</p> <p>It is recommended Cross Barn Odiham is awarded up to 25% of the total project costs up to a maximum of £2,000.</p>	£5,000	£2,000

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Horndean Community Association (HCA)	Enhancing Merchistoun Hall £13,412	<p>The organisation requests funding for the installation of new hard wood flooring to the main hall and repairs to the roof of the store and dressing room at the side of the Main Hall. The current 60 year old laminate flooring is dated, in disrepair and is causing concern as a health and safety hazard. The uneven floor also affects the short mat bowls club. Weather has caused damage to the storage/dressing room roof and is in need of repair.</p> <p>There are a wide range of activities delivered and facilitated at the community centre including pre-school, youth drama groups, dance classes, fencing, keep fit and U3A.</p> <p>The main hall provides a vital facility for the local community and its groups. Replacing the floor with hard wood will help ensure the longevity of the room and provide a safer, more attractive and useable space. Repairing the store/dressing room roof will ensure the room continues to be useable and reduce the likelihood of damage to equipment and costumes that are stored in there. Total project costs equate to £13,332. 3,000 people are expected to benefit.</p> <p>HCA has requested £5,000 from East Hampshire District Council. A decision on this application will be made on 29 September 2014. The organisation is committing £3,000 from their own funds.</p> <p><u>Note 1:</u> HCA were awarded £9,270 from the Community Investment Fund 2014/15 by the Executive Member for Culture, Recreation and Countryside on 4 December 2013 to support core organisational costs.</p> <p><u>Note 2:</u> HCA were awarded £2,820 from the Culture and Community Activity Grant scheme 2014/15 by the Executive Member for Culture, Recreation and Countryside on 20 January 2014 to support the Enhanced Employment Support Programme.</p> <p><u>Note 3:</u> HCA has submitted an application to the Culture and Community Activity Grant scheme 2014/15 requesting £8,000 to support the 'Getting back into work through health and wellness support' project. A decision on this application will be made by the Executive Member for Culture, Recreation and Countryside on 16 September 2014.</p> <p>Councillor Harvey agrees with the recommendation.</p> <p>It is recommended Horndean Community Association is awarded up to 40% of the total project costs up to a maximum of £5,335.</p>	£5,412	£5,335

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Sway Village Hall	Sway Village Hall New Central Heating System £28,556	<p>The organisation seeks funding to replace the central heating system to ensure economic and reliable service for the future. The current old and now defective gas fired blown air heating system unit needs to be removed and replaced with a new gas fired wet central heating system throughout the building. Making good of all necessary remedial works to the fabric of the building and redecoration will also be undertaken.</p> <p>User groups of the hall include badminton club, tennis club, bridge club a pre-school and tai chi. 2,000 people are expected to benefit.</p> <p>The application states the organisation has been awarded £10,000 from Awards For All.</p> <p>The replacement heating system will help ensure the building remains useable, particularly in the winter months. The system will be quieter and more controllable, and therefore could save on energy bills. The new, smaller system will create more storage space for hall users.</p> <p>Councillor Thornber has been consulted.</p> <p>It is recommended Sway Village Hall is awarded up to 32% of the total project costs up to a maximum of £9,000.</p>	£9,000	£9,000
The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst	Development of Brockenhurst Church Hall £300,000	<p>The organisation requests funding to extend and modernise the church hall which is driven by the growth in numbers and variety of user groups. Included in the development is enlarging and refurbishing the kitchen, create a dedicated space for young people, create a space for a crèche to operate, add an additional office space, disabled toilet and a chair store.</p> <p>There are a range of activities facilitated in the church hall including music and movement, sing for fun, yoga, dance class, lunch club and holiday at home.</p> <p>The current kitchen is too small for the efficient preparation of cooked meals (an average of 1,800 meals a year). A dedicated youth space and a crèche room will encourage young people and families to use the hall. The disabled toilet will make the hall more accessible to current and potential disabled users. The organisation does not plan to go out to tender until July 2015 and start construction until December 2015 through to August 2016 (unless the fundraising target is met prior to this date). The organisation does not have a business plan.</p> <p>The organisation has applied for £2,000 from New Forest District Council, £1,000 from Brockenhurst Parish Council and £1,000 from Councillor Thornber. The</p>	£25,000	Defer

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
<i>The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst</i>		<p>decisions on these applications are expected on 30 September 2014. A total of £236,000 is being sought from other sources. Councillor Thornber has been consulted.</p> <p>It is recommended this application is deferred as a result of the construction timescales and the Community Buildings Capital Fund budget position. It is also recommended the organisation develop a 3-5 year business and marketing plan and should include clarification on the gap(s) the church hall fills in relation to other community facilities in the area.</p>		
Whitehill Village Hall	Refurbishment of the Kitchen at Whitehill Village Hall £9,125	<p>The organisation requests funding to undertake some refurbishment work which includes updating the electrics, replacing the kitchen cupboards and taps, re-tiling and fitting non-slip flooring. There are a good range of community activities facilitated at the hall including archery, Zumba, U3A, baby and toddler group, soup café and bridge club. 300 people are expected to benefit.</p> <p>It is vital for the organisation to ensure the electrics comply with current safety standards when used by the public. The kitchen is used regularly by a range of current users so it is important a good standard is maintained. A newer looking kitchen is also likely to be more attractive to potential users.</p> <p>The organisation has requested £3,000 from Whitehill Town Council. A decision on this application will be made on 1 November 2014. Councillor Carew has been consulted.</p> <p>It is recommended Whitehill Village Hall is awarded up to 49% of the total project costs up to a maximum of £4,500 on the condition that a quotation for the tiling work is provided prior to the commencement of work.</p>	£4,500	£4,500
Yateley Village Hall	Refurbishment of Toilets £8,688	<p>The organisation seeks funding to support the refurbishment of the disabled and men's toilets. In order to compete with other venues the organisation wish to market the hall at weekends to generate more and feel that in the immediate term updating the toilets will help provide adequate facilities in the building which are a pre-requisite to its continued use by the Yateley community.</p> <p>There are some activities hosted in the hall including embroidery club, senior citizens fitness club, dog training and craft club. 100 people are expected to benefit.</p> <p>Updating the toilets will contribute to developing a more attractive facility for current and potential users and increase the longevity of this part of the building.</p>	£6,188	£4,345

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
<i>Yateley Village Hall</i>		<p>The application highlights a current financial challenge after losing the social club rent which provided 65% of their income. The organisation aim to increase the number of weekend hirings to support income generation.</p> <p>The application states that the organisation has requested £2,000 from the County Councillor grant scheme and £500 from Yateley Town Council. Decisions on these applications are expected on 1 October 2014.</p> <p>Councillor Simpson and Councillor Collett fully support this application and understand award recommendation although if further funding could be awarded that would be useful.</p> <p>It is recommended Yateley Village Hall is awarded up to 50% of the total project costs up to a maximum of £4,345 on the condition that a lease arrangement is in place and the organisation produce an appropriate financial and marketing plan which includes a review of other community facilities in the local area.</p>		
TOTAL			£65,883	£31,865

Project funding awarded by the Executive Member for Culture, Recreation and Countryside

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Project funding awards made by the Executive Member for Culture, Recreation and Countryside

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Portchester and District Community Association CIO	Portchester Hub - Phase 2 £52,320	<p>The organisation seeks support to undertake essential remedial work and building modifications to new community premises, thus providing a safe and secure community provision in accordance with the organisation's aims and objectives. There are a range of elements within this capital project including developing disability access, roofing, removal of strong room/safe, electrical installations plumbing, stud wall and partitioning providing meeting/training space, office and storage space.</p> <p>The aim of the central community hub is to offer a community resource for meetings, training, community learning, small groups, and project development. It will also provide nursery provision for 2 years upwards, an information point, exhibition and display space, internet café, toy library and start-up support for small groups. It is envisaged that new volunteering opportunities will be developed. The organisation has not requested funding from Fareham Borough Council although the organisation is matching the funding shortfall. The application states the organisation is likely to benefit 8,000 people. Councillor Price fully supports this application highlighting many benefits for the local community.</p> <p><u>Note:</u> The organisation was awarded £5,000 by the Executive Member for Policy and Resources on 18 April 2013 to support the fitting out and equipping of new premises to provide: internet café, community learning, resource and information centre in High Street location. This included computers, notice boards and signage.</p> <p>It is recommended the organisation is awarded £25,000 on the condition that the payment of the grant is made in two stages. £12,500 will be paid</p>	£25,000	£25,000

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
<i>Portchester and District Community Association CIO</i>		when a total of £25,000 expenditure of the project has been incurred. The remaining £12,500 will only be paid when the project is completed within the budget outlined in the application.		
Total			£25,000	£25,000

Project funding awards made with delegated authority by Director of Culture, Communities and Business Services

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
Kingsclere Community Association	Toilet refurbishment £3,200	The organisation requests funding to re-equip and decorate the toilets in the area at the back of the stage. Some years ago the toilet fittings were removed and the two small rooms used for storage. This is not the most effective use of the space as rooms are difficult to access and inappropriate for storage. Kingsclere Youth Club is transferring its meetings to the centre from March 2014 and the room to be used is adjacent to these two storage rooms. The reinstatement of the toilets would mean that the young people have an area which will be largely self-contained and avoids the present situation where the layout of the centre requires that they access the main toilets by walking through a bar/social area which is open to the public. There are activities facilitated within the centre including a dance class, rugby training, slimming world and youth hub. 8,000 people a year use the centre. The proposal offers a more efficient and effective use of the space and provides an area that can be used solely by young people when the youth club run their sessions. The lease is currently being reviewed with Basingstoke and Deane	£2,450	£1,600.

Organisation	Project Title Total project costs	Proposal	Amount Requested	Amount recommended capital fund 2014/15
<i>Kingsclere Community Association</i>		<p>Borough Council.</p> <p>The application states the organisation is committing a total of £750 from their own funds to support this project.</p> <p>Councillor Chapman has been consulted.</p> <p>It is recommended Kingsclere Community Association is awarded up to 50% of the total project costs up to a maximum of £1,600 on the condition that a new lease is in place.</p>		
Swanmore Village Hall and Swanmore Amateur Dramatic Society (SADS)	<p>To provide new professional flooring to Swanmore Village Hall stage</p> <p>£4,395</p>	<p>Swanmore Village Hall Management Committee and SADS, in partnership, request funding for a new village hall stage surface which would be homogeneous, flat and long lasting to the benefit of all users. The new surface will cover the existing stage which currently has cracks and splinters.</p> <p>The stage is used by a variety of groups including SADS, youth groups such as ballet dancers and Irish dancers as well as for general village hall entertainment including dance bands. There are some activities hosted at the centre including a youth group, pre-school and toddlers group.</p> <p>The refurbishment of the stage ensures that those groups currently using the stage for rehearsals, performances and entertainment events can continue to do so on a safe surface. An improved stage may also attract new users. Swanmore Village Hall Management Committee have stated they will take responsibility for managing any grant awarded by Hampshire County Council.</p> <p>The application states that 1,800 people are expected to benefit, SADS is committing £1,000 from their own funds, Swanmore Parish Council has granted £780 to support this project and the Village Hall Committee will also provide some match funding.</p> <p>Councillor Huxstep has been consulted.</p> <p>It is recommended that Swanmore Village Hall takes responsibility for the grant and is awarded up to 23% of the total project costs up to a maximum of £1,000.</p>	£1,000	£1,000
Total			£3,450	£2,600