

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member Education
Date:	25 July 2014
Title:	Norwood Primary School, Eastleigh - Enlargement
Reference:	5944
Report From:	Director of Children's Services

Contact name: Martin Shefferd

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1. Executive Summary

- 1.1. The purpose of this report is to determine a proposal to enlarge Norwood Primary School in Eastleigh with effect from 1 September 2015.
- 1.2. This paper sets out the background to the proposal following a public consultation.
- 1.3. This report recommends that approval be given to enlarge Norwood Primary School from a capacity of 210 places to a capacity of 420 places.
- 1.4. The cost of the enlargement will be met from the Children's services Capital Programme for 2014/15 at a cost of approximately £0.35m.

2. Contextual information

- 2.1. The reason for the need to consult was as a result of the pressure on school places in the Eastleigh Town area served by Norwood Primary School.
- 2.2. It is proposed to bring back into school use space currently used by the Chamberlayne Children's Centre and Chamberlayne pre-school.
- 2.3. Discussions have taken place with Chamberlayne pre-school and alternative appropriate accommodation has been provided to allow the pre-school to move off the Norwood Primary School site.
- 2.4. The amount of accommodation currently used by Chamberlayne Children's Centre will be reduced and alterations made to the building to ensure the safety of the pupils.

3. Finance

- 3.1. The capital funding required to enlarge the school will be met from the Children's Services 2014/15 Capital Programme at a cost of approximately £0.35m.
- 3.2. The additional revenue funding required to run the enlarged school will be met through the school funding formula.

4. Consultation

- 4.1. Consultations commenced on 23 January 2014 and ran until 13 March 2014. A consultation letter was sent to all parents of Norwood Primary School, together with other statutory consultees setting out the proposals. A full list of consultees is attached at Appendix 1.
- 4.2. An open drop-in session was held on 10 February 2014 for anybody to make views known about the proposal and written representations were invited.
- 4.3. Following the consultation process a number of issues were raised regarding the proposal to enlarge the school.

5. Issues raised by consultees (consultees comments shown as R and County Council response shown as C):

- 5.1. R – A number of consultees asked why the pre-school was being moved off site but the Children's Centre was remaining within the building.
C – The building into which the pre-school is to be moved is large enough for that need. However, it is too small for the Children's Centre to deliver it's core service requirements.
- 5.2. R – Concern about having to drop children off at the school and the pre-school in different places.
C – Whilst it is fully understood this will be an inconvenience for some it is the case that many pre-schools operate on non-school sites. The new location is approximately ½ mile from Norwood School. There are many instances where a pre-school is at a different location to the school.
- 5.3. R – With the pre-school on site the staff were able to work with the children on their transition from pre-school to school. Will this be affected?
C – Transition will still continue as it does with other linked pre-schools.
- 5.4. R – Consultees were concerned about the users of the Children's Centre having access to the pupils.
C – The reconfigured building has been planned in such a way that access to the Children's Centre will separate the users of the centre from the pupils both externally (by the use of a fence) and internally (through a system of locked doors).
- 5.5. R – Why is the consultation focussing on Norwood Primary School and not one of the other schools in Eastleigh?

C – The pressure for places is in the centre of Eastleigh Town, those schools on the outskirts of the town are able to accommodate the number of pupils in their catchment area.

5.6. R – Some consultees raised concerns about the amount of external play space the children would have once the school reaches capacity.

C – It is recognised that there will be an impact on the amount of play space (when measured against the Department for Education's guidelines) but this is the compromise to ensure sufficient primary school places in the right location.

5.7. R – The link between the buildings will reduce the amount of play space for the pupils, how will this space be replaced.

C – The proposed link is not between the north and south buildings which would cut the playcourt in half. The proposed link is on the south building in an area that is already fenced out of the playcourt area.

5.8. R – What is the intended admission number for September 2014?

C – The admission number for the school for September 2014 is 30.

5.9. R – How many additional classrooms and other facilities are to be provided?

C – In total 14 classes across both buildings will be provided together with an ICT suite through a reconfiguration of existing spaces in both buildings.

5.10. R – Is the building work being fully funded by the County Council?

C – The work required for the school to operate as a two form-entry primary school will be met by the County Council.

5.11. R – Why is building work being discussed before the end of the consultation period?

C – It is anticipated that there will be 30 offers made for admission into the school for September 2014. However, it may be necessary to ask the school to accept additional pupils if there is a need. Discussing the work early gives the best opportunity to have the works completed on time.

5.12. R – Are you planning to formally submit your plans to the Governing Body?

C – The Headteacher has been consulted on the proposals at every stage and regular meetings with the architect have taken place. It is anticipated that the Headteacher will keep the governing body informed of the proposals. It will be for the school to decide whether and which governors attend any meetings.

5.13. R – Will the children be safe during the building works and will the contractors all have a CRB check?

C – Safety for everybody on site is paramount and contractors will be working in their own, fenced off, compound. No access to pupils will be allowed. As standard not all the contractors will have a CRB check but they will not have access to pupils.

5.14. R – Is there any additional parking being provided?

C – The school site is a finite size. Parking could be expanded but at the expense of the playcourt. The existing parking provision will remain.

6. Conclusion

- 6.1. Notwithstanding there were some concerns regarding the enlargement proposal for Norwood Primary School the pupil forecasts for the Eastleigh Town area as a whole show an upward trajectory which requires additional primary school places in the area and a delegated officer decision was taken on 20 March 2014 to publish a Public Notice to enlarge the school.
- 6.2. The Public Notice was published on 2 May 2014. One objection was raised and three comments were received about car parking.
- 6.3. A copy of the Public Notice and full proposals are attached as Appendix 2. The County Council complied with all statutory requirements relating to the publication of the Public Notice.
- 6.4. In accordance with the procedure approved by Cabinet on 21 May 2007, power to make this decision is delegated to the Director of Children's Services when no objections to a Public Notice are received. In all other cases the decision is to be made by the Executive Member for Education.

7. Response to the publication of the Public Notice (consultees comments shown as R and County Council response shown as C):

- 7.1. R – The objection was raised in connection with noise from the school and said "...the noise factor is already excessive with the recent installation of percussion apparatus and to double the number of children will necessarily increase the amount of noise".

C – Owing to increased demand for primary school places in Eastleigh Town the County Council is seeking to provide sufficient school places in the local area and return Norwood Primary School back to a two form-entry primary as it was in 1993.

The issue regarding the installation of the percussion apparatus is not associated with this expansion proposal as the apparatus has already been installed and is the subject of a complaint which is a matter for the school.

- 7.2. R – Car parking is a real issue for local residents with parents parking in residents parking bays. Doubling the size of the school will make this worse.

C – An updated travel plan will be drawn up with the school to encourage walking to school. The County Council will liaise with Eastleigh Borough Council on the issue of parents using residents parking bays.

- 7.3. R – The car park at the school is already very small, where will the additional teachers park?

C – The pre-school is moving off-site and it is anticipated that the car parking places vacated by the staff of the pre-school will accommodate the cars of the additional teachers.

8. Other options considered and rejected:

- 8.1. Not to approve the proposal would mean that there are insufficient places in the area for children of primary school age.

9. Recommendation(s)

- 9.1. It is recommended that approval be given to the following proposal, published by Hampshire County Council under Section 19(1) of the Education and Inspections Act 2006:

To make prescribed alterations to Norwood Primary School, Chamberlayne Road, Eastleigh, Hampshire SO50 5JL (category – community) by enlarging the school premises with effect from 1 September 2015.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	No
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	No
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	No

Other Significant Links

Links to previous Member decisions:		
<u>Title</u> Children's Services Capital Programme 2014/15 to 2016/17	<u>Reference</u> 5444	<u>Date</u> 22 January 2014
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1. There will no impact on the pupils except for the ability to access a school place closer to home.

2. Impact on Crime and Disorder:

- 2.1. The proposal has no impact on crime and disorder.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

No impact has been identified.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

No specific measures have been identified.

Statutory Consultees for Norwood Primary School

Head & CoG Norwood

Mr Tim O'Brien

Mrs Jinty Williamson

Headteachers at neighbouring schools (to share with staff)

Cherbourg Primary	Julie Greer
	Mrs S Wallis-
Nightingale Primary School	Maclean
Crescent Primary	Ben Dixon
Shakespeare Infant	Jane Skinner
Shakespeare Junior	tbc
Crestwood College	Krista Dawkins
Quilliey School of Engineering	Julie Barker
St Swithun Wells Catholic School	Ursula Clark
Fryern Infant & Junior School	Angela Morrow
Stoke Park Infant School	Mrs Janet Munday
Stoke Park Junior School	Matthew Johnson
Scantabout Primary School	Ms Veronica Shaw
Chandlers Ford Infant School	Ms Christine Heare
Merdon Junior School	Joanne Walker

Governing bodies at neighbouring schools

Cherbourg Primary	Ms Rachel Harrison
Nightingale Primary School	Sara Payne
Crescent Primary	Mrs Jinty Williamson
Shakespeare Infant	Mrs Caroline Kelson
Shakespeare Junior	Mrs Nicola Nuttall
Crestwood College	Mrs Angela Wright
Quilliey School of Engineering	Ms Alison Caplin
St Swithun Wells Catholic School	Dr Ita O'Kelly
Fryern Infant & Junior School	Mr R Fudge
Stoke Park Infant School	Mr Mike Bridgeman
	Mrs Rosamund
Stoke Park Junior School	Stanton
Scantabout Primary School	Mr Darren Miller
	Mr Andrew
Chandlers Ford Infant School	Heppleston
Merdon Junior School	Mrs Barbara Dobson

Trade Union Representatives

TLP	David White
GMB	Nicola Nixon
Unison	Tim Cutter
Unite	Richard Bambridge

Local Dioceses

Portsmouth CE Diocese	Tony Blackshaw
Portsmouth RC Diocese	Rosemary Olivier

Member of Parliament

Mike Thornton

Early Years Partnership

Tracey Sanders

SureStart Manager

Chamberlayne Childrens Centre

Eastleigh Borough Council

Bernie Topham, Chief Executive

County Councillors

Cllr Andy Moore

Cllr Chris Greenwood

District Councillors

Cllr Simon Bancroft

Cllr Wayne Irish

Cllr Keith Trenchard

Southampton City Council

James Howells, School Planning Officer



NORWOOD PRIMARY SCHOOL, EASTLEIGH - ENLARGEMENT

1. Notice is hereby given, in accordance with Section 19(1) of the Education and Inspections Act 2006, that Hampshire County Council intends to make a prescribed alteration to **NORWOOD PRIMARY SCHOOL**, Chamberlayne Road, Eastleigh, Hampshire SO50 5JL (category of school – community) by enlarging the premises of the school, with effect from 1 September 2015.
2. The current capacity of the school is 210 and the proposed future capacity will be 420. The current number of pupils registered at the school is 226. The current admission number for the school is 30 and this will increase to 60 on the implementation of this proposal.
3. This Notice is an extract from the complete proposal. Copies of the complete proposal may be obtained from Martin Shefferd, School Organisation Officer, Children's Services Department, EII Court North, Winchester, Hampshire SO23 8UG; telephone 01962 845746; e-mail: martin.shefferd@hants.gov.uk
4. Within four weeks from the date of publication of these proposals, any person may object or make comments on the proposal by sending them to Martin Shefferd, School Organisation Officer, Children's Services Department, EII Court North, Winchester, Hampshire SO23 8UG; telephone 01962 845746; e-mail: martin.shefferd@hants.gov.uk

Dated 02 May 2014

Andrew Smith
Chief Executive

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of an LEA Proposal: School and local education authority details

The name, address and category of the school .

NORWOOD PRIMARY SCHOOL, Chamberlayne Road, Eastleigh, Hampshire SO50 5JL (category of school – community)

Implementation and any proposed stages for implementation

1. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Works to be completed by September 2015.

Objections and comments

2. A statement explaining the procedure for making representations, including — the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and the address of the authority to which objections or comments should be sent.

(a) **30 May 2014**
 (b) **Within four weeks from the date of publication of these proposals (2 May 2014), any person may object or make comments on the proposal by sending them to Martin Shefferd, School Organisation Officer, Children's Services Department, Ell Court North, Winchester, Hampshire SO23 8UG; e-mail: martin.shefferd@hants.gov.uk**

Alteration description

3. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to enlarge the premises of the school to a total of 420 places.

School capacity

4. —(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 210 and the proposed future capacity will be 420.

details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be not admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The current admission number for the school is 30 and the proposed admission number will be 60.

where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Not applicable

where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Not applicable

Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The number of pupils registered at the school in the 2013/14 school year is 226.

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Implementation

5. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposals are to be implemented by the Local Education Authority.
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Additional Site

6. —(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

Objectives

7. The objectives of the proposals.

To create additional capacity for children of primary school age living in the Eastleigh town area.
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Consultation

- 8.** Evidence of the consultation before the proposals were published including—
- a list of persons who were consulted;
 - minutes of all public consultation meetings;
 - the views of the persons consulted;
 - a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - copies of all consultation documents and a statement on how these documents were made available.

Formal consultation took place between 23 January 2014 and 13 March 2014. A letter was sent to consultees as detailed below and a drop-in session was held at the school on 10 February. The proposal was also included on the County Council's consultation website. A copy of the consultation letter and document is attached. The website address was:

<http://consultations.hants.gov.uk/active.aspx>

Letters were sent to;

- **Parents of children at the school (via the school)**
- **Headteacher**
- **Chair of Governors**
- **School staff**
- **Headteachers, Chairs of Governors & parents of children at all schools within 2 miles (via the schools)**
- **Chief Executive of Eastleigh Borough Council**
- **Staff union representatives**
- **MP – Mike Thornton**
- **HCC Elected members – Cllrs Andy Moore & Chris Greenwood**
- **Early Years Development and Childcare – Tracey Sanders**

No particular objections or comments were received during the consultation.

All applicable statutory requirements in relation to the proposals to consult were complied with.

Further documents regarding the consultation can be requested from Martin Shefferd on [martin.shefferd @hants.gov.uk](mailto:martin.shefferd@hants.gov.uk)

Project costs

- 9.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The total capital cost of the proposal is £350,000.

10. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The local education authority will make these funds available through a Basic Need allocation together with its own capital funding.

Extended services

11. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The proposals do not affect the provision of the school's extended services.

Need or demand for additional places

12. If the proposals involve adding places—
a statement and supporting evidence of the need or demand for the particular places in the area;

Full details of the demand for additional primary & secondary places are given in the report referred to in section 8 above and in the County Council's paper "Hampshire School Place Planning Framework" which can be found at <http://www3.hants.gov.uk/education/schools/school-places>

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

Not applicable to this proposal
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