

**Hampshire Fire and Rescue Authority**

**Finance and General Purposes Committee**

**Item: 7**

**4 July 2014**

**Code of Practice Relating to Contracts**

**Report of the Chief Officer**

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**1 Summary**

- 1.1 Each year the Service submits a report to this Committee on goods and services contracts that are proposed to be let in the forthcoming year and that may exceed £50,000, as well as contracts that have been let and identified in the previous year. The Authority may, on presentation of this report, vary or exclude the operation of any of the Authority's Standing Orders or the Code of Practice.
- 1.2 This report lists the contracts proposed to be let during this financial year and details of the contracts awarded last year. All proposed contracts are funded either from the approved capital programme or specific revenue budgets.
- 1.3 This will be the last report of this type to be submitted to this Committee as the procurement and contracts service has moved into joint working and category management within the H3 shared services arrangement.

**2 Recommendation**

- 2.1 That the annual report on contracts be noted.

**3 Proposed Contracts 2014/15**

- 3.1 Carbon Management Plan – Solar Photo-voltaic panels
- 3.2 5 x Pumping Appliances
- 3.3 Smoke detectors (Regional initiative)
- 3.4 HFRS Web development (Marketing and Communications)
- 3.5 Telecommunications maintenance on stations
- 3.6 New fire station at Basingstoke

- 3.7 Purchase of OSB plywood for live fire training
- 3.8 Incident Command Unit vehicle replacement
- 3.9 Leadership and management development
- 3.10 Fitness treadmills for fire stations
- 3.11 Fire station entrance doors and access system
- 3.12 Insurance cover
- 3.13 4 x General Purpose Vans
- 3.14 1 x 4x4 Pick-up
- 3.15 2 x Light Off Road Vehicles
- 3.16 2 x Foam/Water Carriers
- 3.17 1 x Mobile Workshop Vehicle
- 3.18 4 x PCV's (minibuses)
- 3.19 14 x Car/Light Vans
- 3.20 Provided FDS Cars
- 3.21 Telemetry for Breathing Apparatus
- 3.22 Fire-ground Radio Replacement

**4 Contracts Awarded**

4.1	Basingstoke Fire Station employers agent	£97,000
4.2	Prince's Trust residential courses	Variable
4.3	Regional uniform contract (HFRS regional lead)	£200,000
4.4	Firefighting at sea training courses, Marine Strategy	£25,000
4.5	Refurbishment of BA chambers	£830,000
4.6	Fire behavioural training air pollution mitigation	£450,000
4.7	Command Assessment hardware and software.	£25,000

4.8	Basingstoke Fire Station (design team) contract	£120,000
4.9	3 x Cars	£42,000
4.10	8 x Light Vans	£112,000
4.11	5 x Command Support Vans	£125,000
4.12	2 x Environmental Protection Units	£100,000
4.13	2 x Foam Support Modules	£50,000
4.14	4 x Response Support Vehicles	£750,000
4.15	1 x Search And Rescue Unit	£70,000
4.16	GPS Systems for FDS officers Cars	£80,000

## **5 Contribution to corporate aims and objectives**

- 5.1 Letting compliant contracts in accordance with Financial Regulations, Codes of Practice and the National Procurement Strategy ensures best value in the use of resources.

## **6 Risk analysis**

- 6.1 We need to ensure compliance with EU procurement legislation and demonstrate best value in procurement in accordance with the National Procurement Strategy.

## **7 Resource implications**

- 7.1 There are no additional human resources, physical resources, information and communications technology resources, or financial implications.

## **8 Equality Impact Assessment**

- 8.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

## **9 Background information (Section 100D of Local Government Act 1972)**

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of the report:

Note: The list excludes: (1) published works; and (2) documents that disclose exempt or confidential information defined in the Act.