

**4 June 2014**

**Appointment of Committees, Chairmen and Vice-Chairmanships, Deputies and Delegated Authority**

**Report of the Clerk**

**Contact: Kevin Greenhough 01962 847483**

**1 Summary**

1.1 This report seeks approval to the proportional allocation of members to the Authority's Finance and General Purposes, Governance, Human Resources and Performance Review and Scrutiny Committees, to the appointment of members and, if required deputies to serve on each, the appointment of their respective Chairmen and Vice-Chairmen and to various other appointments.

**2 Recommendations**

2.1 **That, for the purposes of Part 1 of the Local Government and Housing Act 1989, the allocation of seats on the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees of the Authority be as set out in paragraph 3.4 of the report.**

2.2 **That the Authority re-appoint members of the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees and their respective Chairmen and Vice-Chairmen as appropriate.**

2.3 **That the Authority appoint members to each of the 13 Crime and Disorder Reduction/Community Safety Partnerships currently operated by the 11 districts and two unitary authorities in Hampshire on the same basis as previously.**

2.4 **That the Corporate Management Team (CMT) shall include the Members set out in paragraph 5.1 of the report.**

2.5 **That a Member Development Liaison and an Environmental Champion be appointed**

2.6 **That a Shareholder Representative be appointed by the Authority pursuant to Article 39 of the Articles of Association of 3SFire Ltd.**

2.7 **That the Directors of 3SFire be appointed until the Annual meeting of the Authority in 2015**

- 2.8 **That the Authority confirm that any authority previously delegated to the Director of Corporate Services and the Director of Human Resources relating to functions that now fall within the remit of the Director of Professional Services is delegated to the Director of Professional Services. In addition, it is proposed that authority be given to the Clerk to make any necessary amendments to HFRA's governance documents to reflect the changes**

### **3 Size and Political Composition of Committees**

- 3.1 Due to the recent local elections in May 2014, the new political composition of the HFRA will be confirmed at the meeting, following the Hampshire, Portsmouth and Southampton AGMs, which take place after publication of the HFRA Full Authority papers (to be tabled as *Appendix 1*).
- 3.2 The political proportionality provisions of the Local Government and Housing Act 1989 apply to the Authority. These require, inter alia, that where one political group has an overall majority, that group must have a majority on any Committee. Changes to the proportionality and membership of Committees are required to reflect the new political balance of the Authority.
- 3.3 The Authority's Standing Orders require that, unless otherwise determined by the Authority, each Committee shall include one member from each of the constituent authorities. Notwithstanding this, currently there is no Southampton or Portsmouth member on the Performance Review and Scrutiny Committee. The Authority may wish to have regard to this in making their appointments.
- 3.4 The number of seats proposed for each Group on the Authority's four Committees will be tabled at the meeting. A table showing existing proportionality (pre the May 2014 elections) is at *Appendix 3*.

### **4 Appointment of Deputies**

- 4.1 In respect of the two Cities, where they have had only one representative on a Committee, it has sometimes been the practice to appoint a deputy (Standing Order 2.3). The Authority may wish to take this into consideration in making their appointments. The former membership of the four Committees, as previously appointed, appears as *Appendix 2*.

### **5 Other Authority Appointments**

- 5.1 Corporate Management Team – The Group meets as a preliminary sounding board with senior officers to develop policies, plans and recommendations for subsequent presentation to the Authority. It is informal and was originally established to make progress with the Authority's Integrated Risk Management Plan. It has also been used as a useful cross-party group to discuss and deal with matters of urgency. It is proposed that the Authority appoint the following leading Members to the CMT:

- Chairman and Vice-Chairman of the Authority,

- Chairmen of Finance and General Purposes Committee,
  - Chairman of Human Resources Committee
  - Chairman of Performance Review and Scrutiny Committee,
  - Chairman of Standards and Governance Committee
  - Two Liberal Democrat Members
  - One Labour Member.
  - One UK Independence Party Member
- 5.2 3SFire Ltd. – The trading company 3SFire was established in 2013 by the Authority. Pursuant to Article 39 of the Articles of Association of 3SFire Ltd, the Authority is asked to appoint a Shareholder Representative.
- 5.3 Pursuant to the Articles of Association the Authority is asked to appoint Directors of 3SFire.
- 5.4 Crime and Disorder Reduction/Community Safety Partnerships – The Authority has appointed one, and in some cases two, of its members to serve on each of the 13 partnerships currently operated by the 11 district and two unitary authorities in the Authority’s area. They are seen as an important way to achieve and improve the delivery of “joined-up” services to the local community and enable resources to be targeted using the most appropriate skills.
- 5.5 The Authority is asked to re-appoint members to the 13 Crime and Disorder Reduction/Community Safety Partnerships.
- 5.6 Minority Party Spokesmen - The Liberal Democrat, Labour and UK Independence Party Groups are asked to fill the vacancies for these positions and to inform the Clerk accordingly.
- 5.7 Member Development Liaison and Environmental Champion – The Authority is asked to consider the appointment of Members to the roles of Member Development Liaison and Environmental Champion. Cllr Roz Chadd and Cllr Adam Carew were respectively appointed to these roles for one year in June 2013.

## 6 **Delegation of Functions**

- 6.1 As a result of recent restructuring of departments within HFRS, functions that were previously delegated to the Director of Corporate Services and the Director of Human Resources now fall within the remit of the Director of Professional Services, being the successor post to both positions.
- 6.2 Consequently, it is proposed that the Authority confirm that any authority previously delegated to the Director of Corporate Services and the Director of Human Resources relating to functions that now fall within the remit of the Director of Professional Services, is delegated to the Director of Professional Services. In addition, it is proposed that authority be given to the Clerk to make any necessary amendments to HFRA’s governance documents to reflect the changes.

## 7 **Equality Impact Assessment**

- 7.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

### **Section 100D – Local Government Act 1972 – background papers**

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of this report.

N.B. The list excludes:

Published works.

Documents that disclose exempt or confidential information as defined in the Act.

<b>TITLE</b>	<b>FILE</b>
<b>None</b>	

**Hampshire Fire and Rescue Authority**

**Membership**

**(following May 2014 local elections and subsequent appointments)**

**UPDATE TO FOLLOW AT THE MEETING**

**Hampshire County Council (19)**

Ann Briggs  
Graham Burgess  
Adam Carew  
Chris Carter  
Roz Chadd  
Keith Chapman  
Mark Cooper  
Liz Fairhurst  
Jane Frankum  
Jonathan Glen

David Harrison  
Geoff Hockley  
Chris Lagdon  
Robin McIntosh  
Frank Pearce  
Roger Price  
David Simpson  
Mark Staplehurst  
John Wall

**Portsmouth City Council (3)**

**To be confirmed at the meeting**

**Southampton City Council (3)**

**To be confirmed at the meeting**

**COMMITTEE MEMBERSHIP  
AND OTHER APPOINTMENTS PRECEDING HFRA AGM 2014**

**Finance and General Purposes Committee**

G Burgess  
C. Carter (Chairman)  
R. Chadd  
M. Cooper  
G. Hockley  
A. Pope  
R. Price  
D. Simpson  
R. Smith (Southampton)  
L. Stubbs (Vice-Chairman) (Portsmouth)

**Performance Review and Scrutiny Committee**

A. Carew  
K. Chapman (Chairman)  
M. Cooper  
J. Frankum  
F. Pearce (Vice Chairman)  
D. Simpson  
M. Staplehurst  
J. Wall  
Vacancy

**Standards and Governance Committee**

C. Carter  
L. Fairhurst  
J. Frankum  
D. Harrison  
G. Hockley (Vice-Chairman)  
C. Lagdon  
R. McIntosh (Chairman)  
P. Smith (Portsmouth)  
R. Smith (Southampton)  
J. Fazackarley appointed as standing  
deputee for P. Smith (in accordance  
with  
Standing Order 2.3)

**Human Resources Committee**

K. Chapman  
L. Fairhurst (Chairman)  
J. Fazackarley (Portsmouth)  
J. Glen (Vice Chairman)  
C. Lagdon  
S. Mintoff (Southampton)  
P. Smith (Portsmouth)  
J. Wall  
Vacancy

**Crime and Disorder Reduction  
Community Safety Partnerships**

Gosport - C. Carter  
Basingstoke - K. Chapman  
Portsmouth – J. Fazackarley and P. Smith  
Eastleigh – Vacancy  
Havant - F. Pearce  
Rushmoor – J. Wall  
Hart - D. Simpson  
Fareham - R. Price  
Southampton - R. Smith  
**East Hampshire - Vacancy**  
New Forest – D. Harrison  
Test Valley – M. Cooper  
**Winchester - Vacancy**

**Corporate Management Team**

C. Carter (Chairman of Finance and  
General Purposes Committee)  
K. Chapman (Vice Chairman of the  
Authority and Chairman of  
Performance  
Review and Scrutiny Committee)  
L. Fairhurst (Chairman of Human  
Resources Committee)  
C. Lagdon (UK Independence Party  
Member)  
R. McIntosh (Chairman of Standards  
and Governance Committee)  
A. Pope (Labour Member)  
R. Price (Liberal Democrat Member)  
D. Simpson (Liberal Democrat  
Member)  
R. Smith (Chairman of Authority)

## HFRA Proportionality from September 2013 Full Authority Meeting

	Conservatives	Lib Dem	Labour	UKIP	Total
Members:	14	6	3	2	25
Finance and General Purposes	6	3	1		10
Human Resources	5	2	1	1	9
Performance Review and Scrutiny	5	2	1	1	9
Standards & Governance	5	2	1	1	9
Total	21	9	4	3	37
Entitlement	20.72	8.88	4.44	2.96	
Rounded	21	9	4	3	
<b>Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	