



## Notice of Meeting

*Meeting*        **HAMPSHIRE FIRE AND RESCUE  
AUTHORITY  
STANDARDS AND GOVERNANCE  
COMMITTEE**

*Date and  
Time*        **FRIDAY 4 APRIL 2014 AT 10.00**

*Place*        **HARLAND ROOM, HAMPSHIRE FIRE AND  
RESCUE SERVICE HQ, LEIGH ROAD,  
EASTLEIGH, SO50 9SJ**

*Directions*    **<http://www.hantsfire.gov.uk/directionshq.htm>**

*Enquiries  
to*        **Rachael Howes  
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*Clerk to the Hampshire Fire and Rescue  
Authority*

**Andrew Smith OBE MA DPA MBA**

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## Agenda

**Councillors:** C. Carter; L. Fairhurst; J. Frankum; D. Harrison; G. Hockley (Vice-Chairman); C. Lagdon; R. McIntosh (Chairman); P. Smith; R. Smith

### 1.        **APOLOGIES**

To receive any apologies for absence.

### 2.        **DISCLOSURES OF INTEREST**

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

### 3.        **MINUTES AND MATTERS ARISING**

To confirm the Minutes of the meeting of the Committee held on 11 December 2013 and cover any matters arising.

### 4.        **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

**5. DEPUTATIONS**

To receive any deputations for the meeting.

**6. HAMPSHIRE FIRE AND RESCUE AUTHORITY EXTERNAL AUDIT PLAN**

To consider a report from the Chief Officer seeking approval of the Hampshire Fire and Rescue Authority's (HFRA) External Audit Plan for 2013/14.

**7. INTERNAL AUDIT PROGRESS REPORT 2013/14**

To consider a report from the Treasurer in relation to internal audit work completed to the end of February 2014.

**8. INTERNAL AUDIT CHARTER AND ANNUAL INTERNAL AUDIT PLAN 2014/15**

To consider a report from the Treasurer seeking approval of the internal audit Charter for the Authority and annual audit plan for the coming year.

**9. INTERNAL AUDIT SELF ASSESSMENT AGAINST STANDARDS**

To consider a report from the Treasurer seeking approval of the Authority's internal audit self-assessment and action plan.

**10. PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AUDIT MANAGEMENT ACTIONS**

To consider a report from the Chief Officer providing a progress update on the implementation of internal audit management actions.

**11. LOCALISM ACT 2011 – PROPOSAL FOR A PAN-HAMPSHIRE MEMBERS' CODE OF CONDUCT**

To consider a report from the Clerk providing an update on and seeking endorsement for a pan-Hampshire Members' Code of Conduct.

**ABOUT THIS AGENDA**

This agenda is available on the Hampshire Fire and Rescue Service website ([www.hantsfire.gov.uk](http://www.hantsfire.gov.uk)) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

**ABOUT THIS MEETING**

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.