

**HAMPSHIRE COUNTY COUNCIL****Decision Report**

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	6 March 2014
<b>Title:</b>	Community Buildings Capital Fund 2013/14 (requests for over £25,000)
<b>Reference:</b>	5702
<b>Report From:</b>	Director of Culture, Communities and Business Services

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## 1. Executive Summary

- 1.1 The primary purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £689,580 from the Community Buildings Capital Fund 2013/14.
- 1.2 This report provides details of the financial position of the Community Buildings Capital Fund in 2013/14 and details requests for partnership funding from this fund.

## 2. Summary of grants:

- 2.1 Community Buildings Capital Fund (requests for over £25,000)

<b>Organisation</b>	<b>District</b>	<b>£</b>
Eastleigh Youth and Community Trust	Eastleigh	£173,280
Emsworth Community Association	Havant	£65,000
Gosport Community Association	Gosport	£121,900
Hurstbourne Tarrant Development Trust	Test Valley	£149,400
Micheldever Station Community and Recreation centre	Winchester	£100,000
Woolton Hill Parochial Church Council	Basingstoke and Deane	£80,000
<b>TOTAL</b>		<b>£689,580</b>

### **3. Contextual Information**

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need.
- 3.3 By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority – Enhancing our Quality of Place.
- 3.4 An additional £1,000,000 has been added to this funding stream spread across 2013/14 and 2014/15. This has led to a review of the criteria, application process and levels of funding available to each organisation with the result that Hampshire County Council will now normally fund up to a maximum of 50% of the total project costs, not exceeding a maximum grant of £25,000. (See Appendix 1 for full details of the scheme).
- 3.5 As a result of the additional £1,000,000 the scheme has also been opened up to provide eligible organisations the opportunity to request over £25,000 to support larger capital projects. Proposals needed to demonstrate they substantially improved the building to increase usage or enabled the joint use of a building by the merger of two or more groups. A two stage application process was developed for these larger proposals.
- 3.6 Initially organisations were invited to submit an expression of interest form requesting up to £200,000. Following assessment against the scheme's criteria six proposals were shortlisted from 14. The six shortlisted proposals were asked to complete a full grant application. All of the full applications have been assessed against the scheme's criteria. Expertise from Hampshire County Council's Property Services has also been used to provide a technical appraisal. Organisations were invited to deliver a presentation to the Culture and Communities Sub Committee on the 5 February 2014.
- 3.7 The recommendations from the Sub Committee and the Assistant Director – Community have been made in this report. Details of the shortlisted

applications for requests over £25,000 to this grant stream are set out in Appendix 2.

**4. Budget Position:**

	£
Budget Approval for 2013/14	1,125,000
Grants previously approved (A total of 32 grants of £25,000 and under)	292,396
Grants recommended for 6 March 2014 Decision Day (9 grants of £25,000 and under – see agenda item 3)	112,590
Grants recommended in this report	<b>689,580</b>
Returned grants (project underspend)	1,888
Remaining balance available (to be carried over)	32,322

**5. Other Considerations**

5.1 Legal Implications

The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of grant or loan towards expenses incurred by voluntary bodies in providing such facilities.

5.2 Impact Assessment

Organisations applying to this scheme are by their nature defined as accessible to all members of the community. This is embodied within their charitable objects, therefore no groups or organisations should be excluded from any benefit arising from these decisions. Furthermore the application procedure includes equalities monitoring information.

**6. Recommendations:**

6.1 That the Executive Member for Culture, Recreation and Countryside:

- i) Approves grants for £689,580 from the Community Buildings Capital Fund for 2013/14, subject to the specific conditions set out in Appendix 2.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	No
Corporate Improvement plan link number (if appropriate):	
<b>Maximising well-being:</b>	Yes
Corporate Improvement plan link number (if appropriate):	
<b>Enhancing our quality of place:</b>	Yes
Corporate Improvement plan link number (if appropriate):	

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

**Document****Location**

Applications for financial assistance

Community Support Service  
 Department for Culture, Communities  
 and Business Services  
 Castle Avenue, Winchester

## **Community Buildings Capital Fund Criteria**

The aim of the programme is to focus primarily on projects which provide improvements that reduce running costs. By way of example at one end of the scale, the provision of a modern central heating boiler could have a significant effect on heating costs. At the other end of the scale would be the merging of two self-standing facilities into one. An example could be the building of an extension onto an existing centre to accommodate the needs of another local group which was previously housed in an old, inadequate building with very high maintenance and heating bills.

The programme is not designed to be over prescriptive and innovative ideas for projects are encouraged.

Hampshire County Council can fund up to a maximum grant of £25,000. Normally we would expect match funding of 50% of the total project costs. If you wish to apply for more than £25,000, it is also anticipated that two or three grants of up to £200,000 will be awarded for projects which substantially improve the building to increase usage or which enable the joint use of a building by the merger of two or more groups. There is a different application process for these larger proposals.

Organisations will not normally be awarded more than one grant per financial year (previously funded projects must be completed before a new application is made).

### **What is funded?**

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

### **What isn't funded?**

The following organisations are not funded under this scheme:

- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects, grants are awarded for works to be carried out in the future.

### **Grant criteria and eligibility**

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

### **Grant criteria**

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community have been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained planning permission and/or listed buildings consent (if appropriate) to carry out the works.

**Community Buildings Capital Fund 2013/14  
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

**Project funding requests – over £25,000**

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
Eastleigh Youth and Community Trust	To build an Annexe  Total Project Cost: <b>£ 642,534</b>	<p>The organisation seeks support to build an Annexe with a main hall, meeting rooms and community café and patio area that opens onto the adjacent 'urban country park' which can be used by groups and individuals for a range of indoor and outdoor activities. The organisation aim to operate the community cafe as a Social Enterprise, with an associated kitchen that is designed to facilitate use by those with disabilities. The Annexe will benefit from solar panels, ground sourced heating, energy efficient lighting and rainwater harvesting. The project is expected to benefit 3,000 Hampshire residents, in the geographical area of Eastleigh.</p> <p><b>Technical summary</b> The project has been through a full tender process with 5 prices returned. A 326m2 new build for a Community Centre would be expected to sit within the financial range of £300K - £425K; within the tender report the lowest price identified for comparison purposes was above this level. However it is clear from the specification that the design is to a good standard considering the environment (External shutters, Aluminium Windows, sound absorption to some key walls, aluminium rainwater goods) and also has a range of provision that will consider running costs and the environment over the life of the investment but comes at a higher initial cost such as Ground Source Heat Pump, Rainwater Harvesting and Solar Heating. The application states a contingency of £10,000 which is considered small for the scope of work.</p> <p><b>Culture and Communities Sub-Committee and Officer summary</b> This was an excellent application and project proposal. The organisation has a comprehensive and well written business plan with clear, achievable objectives. A large community activity programme is offered, with vulnerable groups identified. The application identified a wide range of community and energy efficiency outcomes. An increase in use by the local community is anticipated. The financial forward plan for the core organisational costs shows the budget is tight. The organisation has sought a high level of match funding for this project seeking 30% of the total</p>	£192,534	£173,280

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Eastleigh Youth and Community Trust</i>		<p>project costs. The project is likely to go ahead with reduced funding from this grant stream although a delay in starting the project would be expected as a result.</p> <p>The application states the organisation has received £200,000 from Eastleigh Borough Council in addition to £130,000 from the organisation's own funds. £120,000 has also been applied for although not confirmed.</p> <p><u>Note:</u> The organisation wish to allocate £25,000 (out of £75,000) from H.C.C. Adult Services Community Link capital funding to this project.</p> <p>Councillor Greenwood has been consulted.</p> <p><b>It is recommended Eastleigh Youth and Community Trust is awarded up to 90% of the total project costs up to a maximum of £173,280.</b></p>		
Emsworth Community Association	<p>Emsworth Active Community Project</p> <p>Total Project Cost: <b>£ 211,051</b></p>	<p>The organisation seeks support for a range of projects: link two buildings with one clear, inclusive entrance; create a community café; provide flexible office space; improve kitchen; replace old toilets; improve décor, heating and carbon efficiency.</p> <p>This is a multifaceted project with some key elements including a new entrance porch with automatic doors, a more flexible welcoming office with ventilation and a welcoming reception area with a community café with wifi. The application also identifies a few energy efficient measures such as toilets with low-flush mechanisms, LED lighting, improved heating, double glazed windows and roof insulation in some areas of the building. The project is expected to benefit 12,000 Hampshire residents, in the geographical area of Havant and some areas of East Hampshire.</p> <p><b>Technical summary</b></p> <p>Three prices have been provided by contractors. In considering value for money of the submission the level of information available makes a review of the quotes received difficult, there are no dimensions on the plan provided and the scale at 1:200 makes measurement of limited value, taking an elemental approach a figure of £187,500 has been estimated. There is concern that this scheme is not achievable as presented without unnecessary level of risk due to the lack of any contingency or own funds - any unforeseen considerations would be unfunded within the funding model.</p> <p><b>Culture and Communities Sub-Committee and Officer summary</b></p> <p>This was a good application and project proposal. The organisation has an adequate business plan which provides indication of the current position and forward direction. A wide range of</p>	£193,204	£65,000

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Emsworth Community Association</i>		<p>community activities are offered in relation to the size of the building. Wide ranging community outcomes identified and increased community use is anticipated. This organisation has sought very low levels of matched funding requesting 92% of the total project costs. Some of the match funding is volunteer time (£11,620). This project appears to be at relatively early stages of development and it is felt some elements could be prioritised with reduced funding from this grant stream. The organisation would be eligible to apply for further grants in from the Community Buildings Capital Fund scheme in the 2014/15 financial year. The organisation can also be supported to apply to other external grant streams which they have not actively sought. The application states the organisation has received £630 from Havant Borough Council in addition to £2,347 of which £707 is from the organisation's own funds. £3,250 has also been applied for although not confirmed. £11,620 has been identified as volunteer time contribution. <u>Note:</u> The organisation was awarded £3,310 from the Community Investment Fund 2014/15 by the Executive Member for Culture, Recreation and Countryside on 4 December 2013 to support core organisational costs. Councillor Bolton has been consulted and supports the application.</p> <p><b>It is recommended Emsworth Community Association is awarded up to 33.6% of the total project costs up to a maximum of £65,000. This award is granted on the condition the organisation produce a modified project plan based on the application proposal by 30 April 2014 to be agreed by the Director of Culture, Communities and Business Services.</b></p>		
Gosport Community Association	Securing the future of Gosport Community Association's property  Total Project Cost: <b>£ 146,700</b>	<p>The organisation seeks support for three projects: refurbish the windows; install heating throughout Bury House and conduct a feasibility study to determine the most efficient layout of the site. Bury House is a Grade II listed Georgian House which requires some work which includes replacing the existing timber framed windows and door façade that are in very poor condition and a source energy loss. It also includes installing gas central heating which will remove the need for wall mounted water heaters and portable electric heaters. In order for the organisation to appraise options for the future of the community centre site and facilities the organisation would like to undertake a thorough feasibility study. The project is expected to benefit 80,000 Hampshire residents, in the geographical area of Gosport.</p> <p><b>Technical summary</b> Listed Building consent will be required and Building Regulations may be required depending upon scope of work. The application is hard to evaluate due to the project's fragmented nature although this may not diminish from the positive elements of the scheme. It will be important to</p>	£121,900	£121,900

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Gosport Community Association</i>		<p>ensure the quotations obtained fully consider the work that may be required to comply with the need for Listed Building Consent of the detailed work. It will also be important that the specification on the central heating system is clear to ensure quotations are based on like for like - the number of radiators allowed for differs considerably on the quotations provided. It is noteworthy that in excess of £35,000 has been identified as professional work to evolve feasibility and support the proposed work this equates to 25% of the total project costs.</p> <p><b>Culture and Communities Sub-Committee and Officer summary</b></p> <p>This was a strong application and project proposal. The organisation has a good business plan; which is realistic and has been well thought through. A large community programme is currently offered within the complex of Bury House and Thorngate Halls. A wide range of community and organisational outcomes have been identified and an increase in community use is anticipated. The organisation seeks 83% of the total project costs and it is felt that the future sustainability of the organisation will be threatened without H.C.C. support for this project. Clarifications on quotations and listed building consent would be required. If, as a result of the feasibility study, the organisation sold Bury House and/or Thorngate Halls it is recommended a condition is attached to the grant to include a clause which permits H.C.C. to recover an agreed amount of the grant over an agreed amount of time. It is also recommended the organisation is offered support from H.C.C. to develop the scope for the feasibility study and the appointment of the approved contractor in addition to support in gaining funding from other sources for future works.</p> <p>The complex of Bury House and Thorngate Halls is one of the largest Community Centre facilities in Hampshire and is in very poor condition. The proposal is suggesting a phased approach to what will be a long term project to bring the centre into the 21<sup>st</sup> Century, involving specialist expertise to guide the Community Association.</p> <p>The application states the organisation has received £2,000 from Gosport Borough Council in addition to £2,300 match funding. The organisation has also stated £5,000 support from their own funds although this is unconfirmed. The organisation has £12,500 volunteer help confirmed with £3,000 unconfirmed.</p> <p>Councillor Carter has been consulted.</p> <p><b>It is recommended Gosport Community Association is awarded up to 100% of the total project costs up to a maximum of £121,900. It is recommended conditions are attached to this award. This award is granted subject to receiving satisfactory quotations for the work and listed buildings consent is obtained. This award is also granted on the condition a</b></p>		

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Gosport Community Association</i>		<b>clause is included in the grant agreement which permits H.C.C. to recover an agreed amount of the grant over an agreed amount of time if all or part of the complex is sold for another use. It is also recommended the organisation is offered support from H.C.C. to develop the scope for the feasibility study and the appointment of the approved contractor in addition to support in gaining funding from other sources for future works.</b>		
Hurstbourne Tarrant Development Trust (near Andover)	Hurstbourne Tarrant Community Centre Project  Total Project Cost: <b>£ 560,000</b>	<p>The organisation seeks support to replace the current wooden pavilion with a new purpose built, energy efficient, low maintenance community centre for the benefit of the inhabitants of Hurstbourne Tarrant and the wider community.</p> <p>The only remaining community facility in the village is a 75-year old wooden ex-army hut which is unfit for use as a community centre. The principal element of the new community centre is a multiuse hall of 130 sq m that is designed to meet the requirements of a wide range of users. Headroom will be adequate for normal activities and for use of a demountable stage for amateur dramatics, school functions and other performances. The new hall will have dual gender changing areas that will support a much wider range of activities by both genders of all ages and abilities. Based on research the hall will have adequate storage, toilets and a kitchen to meet the requirements of both small and large gatherings.</p> <p><b>Technical summary</b></p> <p>Three quotes have been obtained for the main builders work only, with £30K of volunteer resource identified in the overall plan and specific comment related to demolition, decoration and landscape at £10,000. A 345m2 new build for a Community Centre would be expected to sit within the financial range of £315K - £450K, the three quotes received sit within this range. Within the elements priced there is considerable disparity in cost, while this can be understood with different contractors taking a position on for example early cash flow or a view on potential areas for change this would need to be clarified. The provisional sums for heating and energy sources differ although would be expected to be the same for consistent approach to pricing. The other three provisional sums identified – Exterior work, Temporary Works and Building Services would also need to be clarified. Contingency of 10% has been identified totalling £48,400. Professional Services allocation is considered low for such a project although it is noted this is on a voluntary basis.</p> <p><b>Culture and Communities Sub-Committee and Officer summary</b></p> <p>This was an excellent application and project proposal. The organisation has a comprehensive and well written business plan with clear, achievable objectives. This is a new build so currently</p>	£166,000	£149,400

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Hurstbourne Tarrant Development Trust</i>		<p>there is a low level of community activity. The application and business plan identifies a wide range of community activity that will be delivered and facilitated when the building is complete. A wide range of community outcomes have been identified as a result of this new community facility. The organisation has sought a high level of match funding for this project seeking 30% of the total project costs. It is felt the project is likely to go ahead with reduced funding from this grant stream although there would be a clear delay in starting the project as a result. The project is expected to benefit 2,000 Hampshire residents, in the geographical area of the village and surrounding areas.</p> <p>The application states the organisation has requested £25,000 from Test Valley Borough Council. A decision on this application is expected on 10 April 2014. The organisation has committed £228,000 from their own funds and is awaiting an additional £111,000 match funding to be confirmed. £30,000 has been identified as volunteer help. Councillor Rolt has been consulted.</p> <p><b>It is recommended Hurstbourne Tarrant Development Trust is awarded up to 90% of the total project costs up to a maximum of £149,400. This award is granted on the condition the organisation provides updated quotations for the works with no provisional sums and an explanation on variances in costs.</b></p>		
Micheldever Station Community and Recreation Centre (between Winchester and Basingstoke)	Warren Hall Community Hub Development.  Total Project Cost: <b>£481,139.50</b>	<p>The organisation seeks support for the replacement of the condemned wooden sports pavilion and toilets, connected to the main brick hall, with a brick sports changing area and toilets plus community room, small lock up shop/kitchenette. Currently the only toilets for the facility are situated in the sports pavilion which has been condemned by the Football Association. A new brick extension will house toilets, two changing rooms, showers and additional multiuse facilities. The party wall of the two changing rooms will be movable to provide a larger area for other users including music band practice. A medium-sized club room will be incorporated to be used by smaller groups. The facilities will provide amenities to encourage activities for all ages and abilities. The organisation aims to install fast broadband and facilities to support home-workers. This project is expected to benefit 800 Hampshire residents in the village and surrounding areas.</p> <p><b>Technical summary</b> A 354m2 new build for a Community Centre is expected to sit within the financial range of £325K - £460K, the 3 quotes received sit within this range. 5% contingency has been identified. Project and Design Team fees of £32K have been identified; this is considered reasonable.</p>	£200,000	£100,000

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Micheldever Station Community and Recreation Centre</i>		<p><b>Culture and Communities Sub-Committee and Officer summary</b></p> <p>This was a good application and project proposal. The organisation has a comprehensive business plan although this focussed primarily on the capital project (rather than the organisation as a whole). Currently a range of community activities are offered in relation to the size of the building. The organisation identified wide ranging community outcomes identified and an increase in community use is anticipated. The organisation has sought funding from external sources (although £200,000 is unconfirmed) seeking 42% of the estimated project costs. It is felt that this community facility is likely to close without H.C.C. support.</p> <p>The application states the organisation has received £66,124 from Micheldever Parish Council in addition to £15,000 from the organisation's own funds. £220,000 has also been applied for although not confirmed.</p> <p>Councillor Porter has been consulted and supports the application.</p> <p><b>It is recommended Micheldever Station Community and Recreation Centre is awarded up to 50% of the total project costs up to a maximum of £100,000. This grant is awarded on the condition the organisation develop a business plan by 31 October 2014 that focuses on the organisation.</b></p>		
Woolton Hill Parochial Church Council	<p>Woolton Hill Church Hall Extension &amp; Refurbishment Project, Phases 2 &amp; 3</p> <p>Total Project Cost: <b>£ 339,000</b></p>	<p>The organisation seeks support to extend and refurbish the Hall to provide additional user capacity, modern facilities including for disabled users, a safer environment for the Pre-School and to reduce heating and lighting costs. The proposal includes the building of a new entrance lobby and two new meeting rooms. New toilet facilities would be built including an accessible toilet and separate children's toilets. The extension would provide a safer segregated operation for our Pre-School and enable concurrent use of the Hall by other groups while Pre-School is open. Additional storage capacity would be created as well as new kitchen facilities to support the operation of the Hall. Greater energy efficiency will be achieved through improved heating and lighting.</p> <p><b>Technical summary</b></p> <p>A project in a number of phases, one of which has been completed, target for the application is the completion of Phase Two which has a cost identified of £250,000 against a grant bid of £200,000. Three quotes received for the whole works and the organisation has selected one contractor. A 120m<sup>2</sup> new build for a Community Centre is expected to sit within the financial range of £110K - £160K, the price recommended seems at face value to be very high; however an evaluation of the price shows that a number of items should be removed from the evaluation to</p>	£200,000	£80,000

Organisation	Project Title/  Total Project Cost	Proposal	Amount Requested	Amount recommended Community Buildings Capital Fund 2013/14
<i>Woolton Hill Parochial Church Council</i>		<p>give a consistent comparison. After this exercise a figure in the region of £175K is arrived at for comparison. Contingency is shown as approximately 5%, with professional fees shown at £10,400 which at 6% is considered a little low but not unreasonably so.</p> <p><b>Culture and Communitéis Sub-Committee and Officer summary</b></p> <p>This was a strong application and project proposal. The organisation has a comprehensive business plan although this primarily focussed on the capital project (rather than organisation as a whole). A wide range of community activities are currently offered in relation to the size of the building. The organisation identified wide ranging community outcomes identified and an increase in community use is anticipated. It is felt that the organisation has based much consultation and community engagement on current users and little on other sections of the local and wider community. The organisation has sought match funding for this project seeking 59% of the total project costs. It is felt that the organisation is likely to attract alternative funding with reduced funding from this grant stream and the project can be phased.</p> <p>The application states there is no match funding from Basingstoke and Deane Borough Council. The organisation and parent organisation have committed £31,350 with an additional £27,800 match funding confirmed. The organisation is awaiting a request of £90,000 from Veolia Environmental Trust.</p> <p>Councillor Thacker has been consulted.</p> <p><b>It is recommended Woolton Hill Parochial Church Council is awarded up to 40% of the total project costs up to a maximum of £80,000. This award is granted on the condition that the organisation develops a comprehensive marketing and engagement plan by 30 September 2014. This plan will clearly demonstrate how the organisation aims to reach out to sections of the community that currently do not use the facilities.</b></p>		
<b>Total</b>			<b>£1,073,638</b>	<b>£689,580</b>