

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	20 January 2014
Title:	Grant Funding for Culture and Community Organisations 2014/15
Reference:	5503
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1. This report seeks approval from the Executive Member for Culture, Recreation and Countryside for £48,190 of Culture and Community Activity grants 2014/15 to cultural, recreational and community organisations across Hampshire.
- 1.2. Aeronautica and Blue Apple Theatre submitted applications to the Culture and Recreation Investment Fund 2014/15. Due to the nature of the proposals, the applications were transferred to the Culture and Community Activity grants following the Decision Day of the Executive Member for Culture, Recreation and Countryside on 4 December 2013.
- 1.3. The report also recommends a grant of £20,000 to the Hampshire Museums and Galleries Trust from the Culture and Recreation Investment Fund.

2. Culture and Community Activity Grants

- 2.1. The Culture and Community Activity grant is one of five new grants streams set up in May 2012 following an extensive review of grants.
- 2.2. The purpose of this grant stream is to provide general support, up to a maximum of £5,000, to groups and organisations which encourage and provide opportunities for individuals and communities to participate in community focussed, cultural and recreational activities. Full details,

including what the County Council can and cannot fund, are set out in Appendix 1.

- 2.3. 32 organisations have applied for funding and the details are set out in Appendix 2.

3. Deferred Decision from the Cultural and Recreation Investment Fund

- 3.1. At his Decision Day on 4 December 2013, the Executive Member for Culture, Recreation and Countryside deferred making a decision on a grant from the Culture and Recreation Investment Fund to the Hampshire Museums and Galleries Trust (HMGT), pending a meeting planned for late in December. That meeting has now taken place and it is recommended that the amount of £20,000 is approved by the Executive Member.
- 3.2. The County Council is moving towards the launch of the Hampshire Solent Cultural Trust as a major service delivery provider. Consequently the recommended grant for 2014/15 is allocated to help sustain existing initiatives undertaken by HMGT whilst discussions take place as to the future role and potential relationship between both organisations. Any future grant request will be influenced by the outcome of those discussions and the County Council's on-going relationship with the new Hampshire Solent Cultural Trust.

4. Other key issues

- 4.1. Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

5. Recommendations

That the Executive Member for Culture, Recreation and Countryside:

- 5.1. Approves the Culture and Community Activity Grants of £48,190 for 2014/15 subject to approval of the County Council budget in February 2014.
- 5.2 Approves the Culture and Recreation Investment Grant of £20,000 to Hampshire Museums and Galleries Trust for 2014/15 subject to approval of the County Council budget in February 2014.

CORPORATE OR LEGAL INFORMATION:

Links to the Corporate Strategy

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Exec Member for Culture and Recreation		20 January 2012
Exec Member for Culture and Recreation		14 May 2012
Exec Member for Culture and Recreation		4 December 2013
Direct links to specific legislation or Government Directives		
<u>Title</u>		<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1. A high level Equalities Impact Assessment has been undertaken. It identified that the proposed changes to the grants are intended to have a positive impact and advance equality by creating a more open and transparent funding programme.

2. Impact on Crime and Disorder:

- 2.1. Not applicable.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Hampshire County Council Grant Criteria for Culture and Community Activity Grants (Culture, Communities and Business Services - CCBS)

The purpose of the Culture and Community Activity Grants is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities within Hampshire to participate in community-focused, cultural and recreational activities. Culture and Community Activity Grants will fund up to a maximum of £5,000.

This programme funds projects and proposals which support the priorities and outcomes in Hampshire's ['Open for Business' Plan 2011-13](#);

- Improved quality of life for all, particularly those who are vulnerable or disadvantaged.
- Enhance community engagement and partnership working – strengthening and empowering communities.
- Enhance Hampshire's environment and promote sustainability.

Grant criteria and eligibility

We will fund eligible organisations who fulfill **all** of the following criteria:

- The proposed programme, project or activity of the organisation is a cultural, community, recreational or community conservation activity/project that encourages and provides opportunities for individuals and communities within Hampshire to participate.
- The programme, project or activity must also support one or more of the Open for Business Plan 2011- 2013 priorities detailed above.
- The organisation has a clear management structure within its constitution or suitable governance/terms of reference.
- The organisation must have actively sought funding from other sources, this could include district, borough, town or parish council funding. Priority will be given to applications which have partner funding in place from other sources.
- The organisation must be able to demonstrate that without the support from Hampshire County Council the activity/event would not be able to proceed at all or to the extent outlined in the application.
- Organisations with significant funds in place or higher levels of reserves must demonstrate why funding from Hampshire County Council is needed.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities. Organisations will be expected to have appropriate policies, procedures and levels of insurances in place. This will include child and vulnerable adult protection/safeguarding policies, health and safety policy, a minimum of £5m Public Liability and £5m Employers Liability Insurance.

Applications to other County Council grant schemes for the proposed project will be considered when reviewing applications.

Business Sponsorship - additional criteria and eligibility

We can match fund business sponsorship up to £500. The sponsorship you are receiving must be monetary, we can not match fund any in kind sponsorship, e.g. free/subsidised marketing. Match funding must be a minimum of £200 per business and businesses must be first time sponsors. Maximum of one application per organisation per year.

Financial Eligibility

Organisations will not normally be eligible for grants where they hold a high level of unallocated reserves, particularly in excess of one year's running costs. In cases where reserves held are felt to be high or exceed one year's running costs a reduced level of funding may be agreed. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk. Organisations must submit their last audited/examined accounts or financial summary when applying to this scheme.

What is funded

- Community, cultural, recreational or community conservation projects, activities or events that provide opportunities for local people to become involved.
- A high quality eligible project, programme or activity that delivers measurable results against the priorities set out above.
- Match funding for business sponsorship.

What isn't funded

- Individuals
- Further or higher education fees, personal development or training fees for individuals
- Curriculum based activities
- Building based capital works
- Capital schemes – i.e. buying instruments, equipment or uniforms.
- Website development projects or medical/complimentary treatment activities
- Setting up an organisation
- General running costs of an organisation
- Profit making events/activities
- District or Borough Councils
- Services, projects or activities solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Uniformed groups such as Scouts, Girl Guides, military groups etc.

Please note we cannot retrospectively fund works or projects that have already been carried out. Grants are issued for works or projects to be carried out in the future.

Hampshire County Council Grant Guidance Notes for Culture and Recreation Investment Fund

Purpose

The Culture and Recreation Investment Fund provides support for a programme of investment in the strategic cultural and recreational infrastructure within Hampshire. Applicants must meet the criteria and objectives linked to Hampshire County Council's 'Open for Business Plan' 2011-13, those most relevant to CCBS, are:

- Enhance community engagement and partnership working – strengthening and empowering communities.
- Support and enable sustainable economic development – 'place shaping'.
- Enhance Hampshire's environment and promote sustainability.
- Develop new models of service provision, meeting the challenges of reduced resource and evolving national policies, whilst improving the quality of services for users.
- Improved quality of life for all, particularly those who are vulnerable and disadvantaged.

Grant Eligibility Criteria and Who can apply?

The grants programme is open to organisations, partnerships and consortiums delivering cultural and recreational services in Hampshire, who meet the following eligibility criteria. Applications can be for up to three years, however funding is only committed on an annual basis and organisations must apply every year.

- The services, projects and activities of the cultural and/or recreational organisation clearly deliver against the priorities above.
- The services, projects and activities of the cultural and/or recreational organisation benefit Hampshire residents and visitors, improving the quality of life for all.
- Cultural and/or recreational organisations must be properly constituted with clear and effective management and governance structures.
- Consortiums of properly constituted cultural and/or recreational organisations must have clear terms of reference.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit the following supporting documentation. (Please note for grants up to £5,000, there are no additional supporting documentation requirements).

Document	Grants £5k +	Grants £15k +	Grant £25k +
Annual Accounts	✓	✓	✓
3 Year Business Plan, including Risk Management Plan, Audience Development Strategy and/or Marketing Plan		✓	✓
Equal Opportunities Policy			✓
Health & Safety Policy			✓
Adults Safeguarding Policy	✓	✓	✓

Child Protection Policy	✓	✓	✓
Employers Liability Insurance			✓
Public Liability Insurance			✓

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities.

Financial Eligibility

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant.

What do we fund?

The grant can be awarded to contribute towards the organisation's service/project costs and/or core running costs, including salaries. Applications will be assessed against the following Fund Criteria. Organisations do not need to meet all of these priorities, but must be able to demonstrate that they deliver against some of these within their application.

- Organisations providing flagship cultural and recreational experiences of national and/or regional standing
- Programmes of work that are of high quality, innovative and appropriately aspirational
- Programmes of work that inspire young people to have ambition and improve their level of educational or physical attainment
- Organisations that support the development of Hampshire's home grown talent
- Organisations that provide local people, including young people and hard to reach older audiences, access to inspiring experiences
- Organisations that can demonstrate actively increasing the numbers of people experiencing and participating in cultural and recreational activity
- Organisations enabling and/or supporting other organisations to provide cultural and recreational services
- Organisations working towards optimising their economic, social and environmental sustainability

Who and what we can't fund?

- Services and organisations that do not meet the Fund's criteria
- Individuals
- Organisations already in receipt of funding from other Hampshire County Council departments for the majority of their core costs and/or service/project activity delivery
- Services provided solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Capital projects or capital grants for equipment
- Parish/Town Councils
- Schools