

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Policy and Resources
<b>Date:</b>	1 November 2013
<b>Title:</b>	Letting of Surplus Space in Libraries
<b>Decision Reference:</b>	5143
<b>Report From:</b>	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

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#### 1. The decision:

- a) That approval is given to the principle of letting surplus space in Hampshire public libraries to community or commercial entities.
- b) That the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development) be authorised to negotiate and agree the detailed terms and conditions for occupation by interested parties.

#### 2. Reasons for the decision:

- 2.1. Letting surplus space within Hampshire libraries to community or commercial entities will serve to intensify the use of inefficiently occupied or surplus space within our physical assets generate additional income, achieve cost savings and enhance operational benefits and synergies (where possible), which is encouraged by the Transformation to 2015 strategy.
- 2.2. The proposal accords with the corporate priority for “Enhancing our quality of place”, making modern, flexible space available for use by community organisations and local businesses.
- 2.3. This initiative is likely to assist the Library Service to improve on its targets for increasing public visits and use of libraries, particularly where community bodies are in occupation of libraries and customers/end users share similar needs and characteristics.

#### 3. Other options considered and rejected:

- 3.1. Surplus space within libraries could continue to be used inefficiently, thereby foregoing any opportunities for generating additional income, achieving cost savings and taking advantage of operational synergies and benefits.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None.

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable.

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

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**24 September 2013**

**Executive Member for Policy and Resources  
Councillor R Perry**