

At a meeting of the HAMPSHIRE FIRE AND RESCUE AUTHORITY held at the  
Borough Council Offices, Eastleigh on 14 June, 2013

**PRESENT:**

Councillors:

p	John Bennison	p	Robin McIntosh
p	Graham Burgess	p	Sharon Mintoff
p	Chris Carter	p	Frank Pearce
p	Roz Chadd	p	Andrew Pope
p	Keith Chapman	p	Roger Price
p	Mark Cooper	p	David Simpson
p	Liz Fairhurst	a	Phil Smith
p	Jason Fazackarley	p	Royston Smith
p	Jane Frankum	p	Mark Staplehurst
p	Jonathan Glen	p	Luke Stubbs
p	David Harrison	p	John Wall
p	Geoff Hockley	p	John West
p	Chris Lagdon		

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Phil Smith.

**2 APPOINTMENT OF CHAIRMAN**

The Authority considered the appointment of a Chairman for 2013/14. Councillor R. Smith was nominated by Councillor Carter and seconded by Councillor Chapman and subsequently elected unopposed.

RESOLVED:

That Councillor R. Smith be appointed Chairman of the Authority until the annual meeting in 2014.

**3 APPOINTMENT OF VICE-CHAIRMAN**

The Authority considered the appointment of a Vice-Chairman for 2013/14. Councillor K. Chapman was nominated by Councillor R. Smith and seconded by Councillor Carter and subsequently elected unopposed.

RESOLVED:

That Councillor K. Chapman be appointed Vice-Chairman of the Authority until the annual meeting in 2014.

**4 DECLARATIONS OF INTEREST**

Members were mindful of their duty to disclose at the meeting any disclosable pecuniary interest they had in any matter on the agenda for the meeting, where that interest was not already entered in the Authority's register of interests, and their ability to disclose any other pecuniary or non-pecuniary interests in any such matter that they might have wished to disclose.

## **5 MINUTES**

The Minutes of the meeting of the Authority held on 26 March 2013 were confirmed as a correct record and signed by the Chairman.

## **6 DEPUTATIONS**

There were no deputations to this meeting.

## **7 MEMBERS' QUESTIONS AND DEVELOPMENT**

There were no Members' questions or development reports.

## **8 CHAIRMAN'S COMMUNICATIONS**

The Chairman welcomed new Members to the Authority and to working together for another successful year.

The Chairman also announced that former Authority Members would be invited to the September meeting, in order that they could be properly thanked for their contribution.

Sir Ken Knight's wide-ranging and significant "Review of Efficiencies and Operations in Fire and Rescue Authorities in England" had been issued and included several items of good practice in Hampshire. At September's meeting, Members would be given the opportunity to debate its findings.

The Service had recently been peer-reviewed for its effectiveness as an organisation, an exercise that had been sponsored by the Local Government Association through its nominated experts. An action plan was being compiled in response and would be presented to Members for their consideration.

The Member Awareness sessions following the meeting were highlighted and all Members encouraged to attend.

## **9 APPOINTMENTS OF COMMITTEES, CHAIRMEN AND VICE-CHAIRMENSIPS, DEPUTIES AND OTHER APPOINTMENTS**

The Authority considered the report of the Clerk, item 9 in the Minute Book, regarding the appointment of Committees, Chairmen, Vice-Chairmen and other appointments.

RESOLVED:

- a. That, for the purposes of Part 1 of the Local Government and Housing Act 1989, the allocation of seats on the Finance and General Purposes,

Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees of the Authority be as set out in appendix 4 of the report (tabled at the meeting), with an amendment to exchange the UK Independence Party seat on the Finance and General Purposes Committee, with the Independent Member's seat on the Human Resources Committee.

- b. That the Authority re-appoint members of the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees and their respective Chairmen and Vice-Chairmen as follows:

**Finance and General Purposes Committee**

J. Bennison  
G Burgess  
C. Carter (Chairman)  
M. Cooper  
G. Hockley  
R. McIntosh  
A. Pope  
R. Price  
D. Simpson  
R. Smith (Southampton)  
L. Stubbs (Vice-Chairman) (Portsmouth)

**Standards and Governance Committee**

C. Carter  
L. Fairhurst  
J. Frankum  
D. Harrison  
G. Hockley (Vice-Chairman)  
C. Lagdon  
R. McIntosh (Chairman)  
P. Smith (Portsmouth)  
R. Smith (Southampton)

J. Fazackarley appointed as standing depute for P. Smith (in accordance with Standing Order 2.3)

**Human Resources Committee**

K. Chapman  
L. Fairhurst (Chairman)  
J. Fazackarley (Portsmouth)  
J. Glen (Vice Chairman)  
C. Lagdon  
S. Mintoff (Southampton)  
P. Smith (Portsmouth)  
J. Wall  
J.K. West

**Performance Review and Scrutiny Committee**

R. Chadd  
K. Chapman (Chairman)

M. Cooper  
J. Frankum  
F. Pearce (Vice Chairman)  
D. Simpson  
M. Staplehurst  
J. Wall  
J.K. West

- c. That the Authority appoint members to each of the 13 Crime and Disorder Reduction/Community Safety Partnerships as follows:

Gosport - C. Carter  
Basingstoke - K. Chapman  
Portsmouth – J. Fazackarley and P. Smith  
Eastleigh – Vacancy  
Havant - F. Pearce  
Rushmoor – J. Wall  
Hart - D. Simpson  
Fareham - R. Price  
Southampton - R. Smith  
East Hampshire - J.K. West  
New Forest – D. Harrison  
Test Valley – M. Cooper  
Winchester – Vacancy

- d. That the Corporate Management Team continues on the basis set out in the report, with the addition of a second representative from the Liberal Democrat Group, and includes Members as follows:

C. Carter (Chairman of Finance and General Purposes Committee)  
K. Chapman (Vice Chairman of the Authority and Chairman of Performance Review and Scrutiny Committee)  
L. Fairhurst (Chairman of Human Resources Committee)  
C. Lagdon (UK Independence Party Member)  
R. McIntosh (Chairman of Standards and Governance Committee)  
A. Pope (Labour Member)  
R. Price (Liberal Democrat Member)  
D. Simpson (Liberal Democrat Member)  
R. Smith (Chairman of Authority)

- e. That Michael Cronin be appointed to the position of Independent Person to the Authority for a four year period.
- f. That the appointment of a Member Development Liaison be considered further by the Human Resources Committee and a recommendation be made to a future meeting of the Authority.

That the appointment of an Environmental Champion be considered further by the Finance and General Purposes Committee and a recommendation be made to a future meeting of the Authority.

- g. That all the Committees review their terms of reference at their next meeting and the Clerk report back on this at the next full meeting of the Authority.
- h. That the Standards and Governance Committee consider proposed changes to Standing Orders with regards to paragraph 5.4 of the report and a recommendation be made to a future meeting of the Authority.

Councillors: Carter, Price and R. Smith declared a pecuniary interest in the following decisions and left the meeting. Accordingly, the Vice Chairman (Councillor Chapman) took the chair.

- i. That Councillor Chapman be appointed the Shareholder Representative of the Authority to 3SFire Ltd, pursuant to Article 39 of the Articles of Association.
- j. That Councillors Carter, Price, R. Smith and Dave Curry be appointed Directors of 3SFire Ltd until the annual meeting of the Authority in 2014.

## 10 **FIVE YEAR PERFORMANCE REPORT**

The Authority received the report of the Chief Officer, item 10 in the Minute Book regarding the performance of the Authority over the previous five years.

The report was introduced and the key directions of travel for the Authority highlighted, alongside an overview of performance, an assessment of risk management and an explanation of the importance of benchmarking.

Members discussed the report and raised a number of specific issues, including the provision of special services and the setting of targets in relation to response times.

**RESOLVED:**

That the Authority endorse the report and the measures in place to meet targets and improve performance.

## 11 **ACTIVITY REPORT**

The Authority considered the report of the Chief Officer, item 11 in the Minute Book, regarding activity in the period 1 January to 31 March 2013.

For the benefit of new Members, the Response, Prevention and Protection elements of the Service's activity were explained and some significant sections of the report highlighted.

Members discussed the report, in particular with regard to the relationship between the Fire Service and Adult Social Care services, the response and possibility of charging for failures in auto-detection equipment and how trends in

society can lead to the emergence of new risk areas, such as with the recent prevalence of wood burners.

RESOLVED:

That the Authority note the Activity report.

## 12 **HAMPSHIRE FIRE AND RESCUE AUTHORITY PLAN 2013 TO 2018**

The Authority considered the report of the Chief Officer, item 12 in the Minute Book, setting out the strategic priorities for the Service over the next five years as agreed by the Authority on 14 February 2013.

The purpose and role of the Plan was explained and the two strands of “Safer” and “Stronger” were highlighted. It was noted that Safer related predominantly to the outward service to the public and that Stronger related to internal improvement and change. It was confirmed that this was a high level strategy and that a service improvement plan sat beneath it.

RESOLVED:

That the Authority note the HFRA plan 2013 to 2018.

## 13 **MINUTES OF PERFORMANCE REVIEW AND SCRUTINY COMMITTEE – 16 APRIL, 2013**

The Authority received the Minutes of the Performance Review and Scrutiny Committee held on 16 April 2013

## 14 **MINUTES OF STANDARDS AND GOVERNANCE COMMITTEE – 5 APRIL 2013**

The Authority received the Minutes of the Standards and Governance Committee meeting held on 5 April 2013.

## 15 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED:

That in relation to the following items the press and public be excluded from the meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information within Paragraph 3 of Schedule 12A to the Local Government Act 1972, and further, that, in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out in the respective reports.

16 **EXEMPT MINUTES**

The exempt Minutes of the meeting of the Authority held on 26 March 2013 were confirmed as a correct record and signed by the Chairman.