

14 June 2013

Appointment of Committees, Chairmen and Vice-Chairmen, Deputies and Other Appointments

Report of the Clerk

Contact: Kevin Greenhough 01962 847483

1 Summary

1.1 This report seeks approval to the proportional allocation of members to the Authority's Finance and General Purposes, Governance, Human Resources and Performance Review and Scrutiny Committees, to the appointment of members and, if required deputies to serve on each, the appointment of their respective Chairmen and Vice-Chairmen and to various other appointments.

2 Recommendations

2.1 **That, for the purposes of Part 1 of the Local Government and Housing Act 1989, the allocation of seats on the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees of the Authority be as set out in paragraph 3.4 of the report.**

2.2 **That the Authority re-appoint members of the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees and their respective Chairmen and Vice-Chairmen as appropriate.**

2.3 **That the Authority appoint members to each of the 13 Crime and Disorder Reduction/Community Safety Partnerships currently operated by the 11 districts and two unitary authorities in Hampshire on the same basis as previously.**

2.4 **That the Corporate Management Team (CMT) shall include the Members set out in paragraph 5.1 of the report.**

2.5 **That an Independent Person to the Authority be appointed on the basis of the recommendations of the Selection Panel sub-committee of the Standards and Governance Committee.**

2.6 **That a Member Development Liaison and an Environmental Champion be appointed**

- 2.7 **That all the Committees review their terms of reference at their next meeting and the Clerk report back on this at the next full meeting of the Authority.**
- 2.8 **That the Clerk be authorised to make changes to Standing Order 2, with regards the appointment of deputy Members, as detailed in paragraph 5.4.**
- 2.9 **That a Shareholder Representative be appointed by the Authority pursuant to Article 39 of the Articles of Association of 3SFire Ltd.**
- 2.10 **That the Directors of 3SFire be appointed until the Annual meeting of the Authority in 2014**

3 Size and Political Composition of Committees

- 3.1 Following the recent County Council elections in May 2013, the political composition of the HFRA has changed to 13 Conservative, 6 Liberal Democrat, 3 Labour, 2 UK Independence Party and 1 Independent. The names of the Hampshire County, Portsmouth and Southampton City Council Members now serving on the HFRA appear in Appendix 1.
- 3.2 The political proportionality provisions of the Local Government and Housing Act 1989 apply to the Authority. These require, inter alia, that where one political group has an overall majority, that group must have a majority on any Committee. Changes to the proportionality and membership of Committees are required to reflect the new political balance of the Authority.
- 3.3 The Authority's Standing Orders require that, unless otherwise determined by the Authority, each Committee shall include one member from each of the constituent authorities. Notwithstanding this, currently there is no Southampton or Portsmouth member on the Performance Review and Scrutiny Committee. The Authority may wish to have regard to this in making their appointments.
- 3.4 The number of seats proposed for each Group on the Authority's four Committees is currently under discussion and details will follow. A table showing existing proportionality is at appendix 3.
- 3.5 Committee Terms of Reference

It is recommended that each of the Authority's sub-committees take the opportunity to review the terms of reference for their own work at their first meeting following the Authority meeting and report back to the Authority any changes that may appear to be required. This is to ensure that terms of reference remain up to date and fit for purpose in light of recent developments.

4 Appointment of Deputies

- 4.1 In respect of the two Cities, where they have had only one representative on a Committee, it has sometimes been the practice to appoint a deputy. The Authority may wish to take this into consideration in making their appointments. The former membership of the four Committees, as previously appointed, appears as Appendix 2.

5 **Other Authority Appointments**

- 5.1 Corporate Management Team – The Group meets as a preliminary sounding board with senior officers to develop policies, plans and recommendations for subsequent presentation to the Authority. It is informal and was originally established to make progress with the Authority's Integrated Risk Management Plan. It has also been used as a useful cross-party group to discuss and deal with matters of urgency. In light of the changes to the political balance of the Authority following the County Council elections in May 2013, it is proposed that the Authority appoint the following leading Members to the CMT:

- Chairman and Vice-Chairmen of the Authority,
- Chairmen of Finance and General Purposes Committee,
- Chairman of Human Resources Committee
- Chairman of Performance Review and Scrutiny Committee,
- Chairman of Standards and Governance Committee
- One Liberal Democrat Members
- One Labour Member.
- One UK Independence Party Member

- 5.2 3SFire Ltd. – The trading company 3SFire was established in 2013 by the Authority. Pursuant to Article 39 of the Articles of Association of 3SFire Ltd, the Authority is asked to appoint a Shareholder Representative, who shall also be appointed as Chairman of the General Meeting for the purposes of Article 44.

- 5.3 Pursuant to the Articles of Association the Authority is asked to appoint Directors of 3SFire.

- 5.4 With regard to the disclosable pecuniary interest that a Directorship of 3SFire places on a Member of the Fire Authority and the potential negative impact on the attendance at meetings of the Authority's sub-committees, it is proposed that an amendment is made to Standing Order 2. It is proposed that where a member of a Committee who is a member of a political Group, is unable to participate in discussion or voting on an item of business at a meeting of that Committee by virtue of holding a disclosable pecuniary interest in that item, the Clerk is authorised to appoint another Member of the same political Group as a substitute member of the Committee for consideration of that item, in accordance with a request from leader of the political Group. It is proposed that the Clerk be authorised to make necessary change to the Standing Orders.

- 5.5 Independent Person – The provisions of the Localism Act 2011 require that the Authority appoint an Independent Person whose view must be sought before reaching a decision on an allegation of a breach of the Code of Conduct. The current holder of this position ceases to be eligible as of the end of June 2013

and therefore a recruitment exercise has been undertaken to recruit a new Independent Person. The Authority is asked to receive the recommendations of the Selection Panel sub-committee of the Standards and Governance Committee and appoint an Independent Person accordingly. This is the subject of an exempt appendix to this report.

- 5.6 Crime and Disorder Reduction/Community Safety Partnerships – The Authority has appointed one, and in some cases two, of its members to serve on each of the 13 partnerships currently operated by the 11 district and two unitary authorities in the Authority’s area. They are seen as an important way to achieve and improve the delivery of “joined-up” services to the local community and enable resources to be targeted using the most appropriate skills.
- 5.7 The Authority is asked to re-appoint members to the 13 Crime and Disorder Reduction/Community Safety Partnerships.
- 5.8 Minority Party Spokesmen - The Liberal Democrat, Labour and UK Independence Party Groups are asked to fill the vacancies for these positions and to inform the Clerk accordingly.
- 5.9 Member Development Liaison and Environmental Champion – The Authority is asked to consider the appointment of new Members to the roles of Member Development Liaison and Environmental Champion, which are currently vacant.

6 **Equality Impact Assessment**

- 6.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

Section 100D – Local Government Act 1972 – background papers

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of this report.

N.B. The list excludes:

Published works.

Documents that disclose exempt or confidential information as defined in the Act.

TITLE	FILE
None	

Hampshire Fire and Rescue Authority

Membership

(following May 2013 local elections and subsequent appointments)

Hampshire County Council (19)

John Bennison
Graham Burgess
Chris Carter
Roz Chadd
Keith Chapman
Mark Cooper
Liz Fairhurst
Jane Frankum
Jonathan Glen
David Harrison

Geoff Hockley
Chris Lagdon
Robin McIntosh
Frank Pearce
Roger Price
David Simpson
Mark Staplehurst
John Wall
John West

Portsmouth City Council (3)

Jason Fazackarley
Phil Smith
Luke Stubbs

Southampton City Council (3)

Sharon Mintoff
Andrew Pope
Royston Smith

**COMMITTEE MEMBERSHIP
AND OTHER APPOINTMENTS PRECEDING HFRA AGM 2013**

Finance and General Purposes Committee

S. Barnes Andrews (Southampton)
I. Beagley (Chairman)
A.S. Carew
C. Carter (Vice Chairman)
M. Cooper
L. Fairhurst
F. Pearce
R. Price
D. Simpson
R. Smith (Southampton)
L. Stubbs (Portsmouth)

Performance Review and Scrutiny Committee

I. Beagley
K. Chapman (Chairman)
M. Cooper
Sam Darragh
A. Evans
J. Frankum
R. Kimber
T. Knight (Vice-Chairman)
E. Neal
D. Simpson

Standards and Governance Committee

C. Carter
Sam Darragh
L. Fairhurst (Vice-Chairman)
J. Frankum
D. Harrison
T. Knight
C. McEwing (Southampton)
R. McIntosh (Chairman)
P. Smith (Portsmouth)
R. Smith (Southampton)
Mrs M Tucker

Jason Fazackarley appointed as standing depute for P. Smith (in accordance with Standing Order 2.3)

Human Resources Committee

A.S. Carew
K. Chapman
Sam Darragh
A. Evans (Chairman)
Jason Fazackarley (Portsmouth)
R. Kimber
C. McEwing (Southampton)
E. Neal
P. Smith (Portsmouth)
Mrs M.Tucker (Vice-Chairman)
J.K. West

Independent Person

Martin James

**Crime and Disorder Reduction Community
Safety Partnerships**

Gosport - C. Carter
Basingstoke - K. Chapman
Portsmouth – P. Smith and J. Fazackarley
Eastleigh – D. Harrison
Havant - F. Pearce
Rushmoor - R. Kimber
Hart - D. Simpson
Fareham - R. Price
Southampton - R. Smith
East Hampshire - J. West
New Forest – D. Harrison
Test Valley – M. Cooper

Winchester - Vacancy

Corporate Management Team

I. Beagley (Vice-Chairman of Authority and Chairman of Finance and General Purposes Committee)
K. Chapman (Chairman of Performance Review and Scrutiny Committee)
A. Evans (Vice-Chairman of Authority and Chairman of Human Resources Committee)
J. Frankum – Labour Member spokesperson
R. Price (Liberal Democrat Member)
D. Simpson (Liberal Democrat spokesperson)
R. Smith (Chairman of Authority)

HFRA Proportionality from June 2012 AGM

	Conservatives	Lib Dem	Labour		Total
Members:	14	8	3		25
F&GP	6	4	1		11
HR	6	4	1		11
Perf Review	6	3	1		10
Gov	6	3	2		11