

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Economy, Transport and Environment
Date of Decision:	11 June 2013
Decision Title:	Appointments to Statutory Joint Committees and Outside Bodies
Decision Reference:	4912
Report From:	Director of Policy and Governance - Corporate Services

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1. The decision: (PROPOSED)

That the Executive Member for Environment and Transport be requested to make appointments to the Statutory Joint Committees, outside bodies and other organisations as detailed below. The term of office to expire in May 2017.

a) STATUTORY JOINT COMMITTEES

i) Parking and Traffic Regulations Outside London JMC (PATROL) (1)

This is the Joint Committee of England Wales for the civil enforcement of parking and traffic regulations outside of London.

The [PATROL Adjudication Joint Committee](#) was established to enable all Councils with Civil Enforcement Area Orders to carry out civil enforcement of parking contraventions, and to exercise the following statutory functions:

- Appointing independent adjudicators to the Traffic Penalty Tribunal (subject to the consent of the Lord Chancellor),
- providing these adjudicators with administrative staff and accommodation and providing hearing venues.

ii) Bus Lane Adjudication Service Joint Committee (1)

As the Bus Lane Adjudication Committee, this group deals with civil enforcement penalty notices for misuse of bus lanes.

iii) Project Integra Board (JMC) (1, plus 1 deputy)

Long standing partnership of the waste disposal contractor and the waste disposal and waste collection authorities across Hampshire, which co-ordinates activities through production of an annual business plan to determine agreed operational priorities.

b) OUTSIDE BODIES AND OTHER ORGANISATIONS

Name of Body and number of representatives to be appointed	Description of Body	Appoint-ment
<p>Barton Farm Development Forum 2 representatives plus 1 deputy</p>	<p>The development of 2000 dwellings at Barton Farm was granted planning permission by the Secretary of State for CLG in October 2012. The purpose of the Barton Farm Development Forum is to assist in the establishment of a successful new community by providing an opportunity for the public discussion of issues and the provision of purposeful guidance. It enables elected members to have an opportunity to monitor and comment on issues of interest and concern as they arise. Cllr Burgess and Cllr Colin are the current HCC members on this Forum.</p>	
<p>Blackbushe Airport Consultative Committee 1 representative plus 1 deputy</p>	<p>This group's role is to act as the consultative body in relation to the Airport for the purposes of Section Eight of the Civil Aviation Act 1968, providing discussion between the airport management, users, local authorities and local organisations and the county.</p>	
<p>Blackwater Valley Countryside Partnership 1 representative</p>	<p>The Blackwater Valley Countryside Management Partnership is a partnership of the local authorities established to :</p> <ul style="list-style-type: none"> • maintain the Valley as an open gap with enhanced landscape, • conserve wildlife, • improve the quality of the River Blackwater, • provide recreation and access as the major use of the Valley, • Co-ordinate recreation and conservation initiatives, • Promote use of the Valley for sustainable transport links. <p>The Partnership Committee is made up of members appointed by the partner authorities. HCC appoints two members (currently Cllrs Collet and Glen). At their AGM Cllr Collet was elected Chair and Cllr Glen Vice-Chair. HCC is the employing authority for the staff and the partnership is managed through HCC Countryside Service.</p>	

<p>Bournemouth Airport Consultative Committee 1 representative</p>	<p><u>Bournemouth Airport Independent Consultative Committee</u> is the formal body in charge of liaison between Bournemouth Airport and our neighbouring communities. It operates according to Government guidelines and representatives from local authorities, amenity, and user groups meet three times a year.</p>	
<p>Central Hampshire Road Safety Council (4 representatives – 1 division member from each of the following District areas; Eastleigh, New Forest, Test Valley and Winchester</p>	<p>The Road Safety Councils (RSC's) have been set up to promote and help shape the various County-led Road Safety Education, Training and Publicity campaigns. Each RSC is made up of a mix of County and District Members together with representatives from specialist groups such as the Cycle Touring Club, Pedestrian groups, British Horse Society, Disability Groups, driving groups etc. Officers from the Roads Policing Unit, Hampshire Fire & Rescue also attend and we're working with HALC with a view to adding a representative from Parish Councils for each RSC.</p> <p>Three Road Safety Councils have been set up covering the following districts with each group meeting 3 times per year:-</p> <p><u>Central Hampshire Area Road Safety Council</u> (covering the District Council areas of New Forest, Test Valley, Winchester and Eastleigh) Previous Chair: Cllr Pat West</p> <p>In addition a Chairman's Meeting is held 3 times a year.</p>	
<p>Community Rail Partnership – Lymington to Brockenhurst 1 representative</p>	<p>This group supports the local rail line and has helped to save it from closure. It was chaired by the previous Executive Member for Environment and Transport, though there was discussion of a local member taking the chair in the near future. The CRP is moving, at the request of the previous Executive Member, to a model more like the Three Rivers CRP where the County Council provide support but the group runs itself with minimal call on officer or member time. The plan is that it covers other New Forest rail stations.</p>	
<p>Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty – Partnership Panel 1 representative</p>	<p>This comprises a panel of elected members from the local authority funding partners and representatives from a range of non-funding organisations. Partners are signatories to a Memorandum of Agreement. The AONB team, based at Cranborne, Dorset, works with partners and communities across the AONB to deliver projects, advice and information to ensure that the purpose of designation is achieved. The team is employed by Wiltshire Council. Only a small part of the AONB lies in Hampshire, in the north-west corner of New Forest District. The previous representative on the Partnership Panel was Councillor Steve Rippon-Swaine. The funding partner's contribute 25% towards AONB costs on a pro rata by area basis, attracting up to 75% contribution from DEFRA.</p>	

Daedalus Strategy Group 1 representative	This is an advisory and coordination group comprising key participants in the delivery of the Solent Enterprise Zone at Daedalus. It is chaired by Caroline Dineage, MP for Gosport, and all the major organisations involved are represented at senior politician or executive level. HCC is represented politically at corporate (until now Cllr Burgess) and local (until now Tim Knight who was not re-elected) level.	
Farnborough Aerodrome Consultative Committee 1 representative	Farnborough Aerodrome Consultative Committee is the forum in which the management of TAG Aviation, as the management of Farnborough Aerodrome, interacts with local public agencies, residential communities, and with Airport users on a range of environmental and other airport issues.	
Hampshire and Wight Trust for Maritime Archaeology 1 representative and 1 deputy	The Hampshire and Wight Trust for Maritime Archaeology (HWTMA) is a registered charity and was established in 1991 to promote interest, research and knowledge of maritime archaeology and heritage in Great Britain. The HWTMA runs a programme of research and fieldwork which investigates underwater sites such as shipwrecks and submerged prehistoric landscapes as well as hulks and maritime structures present on the intertidal and foreshore area. Results of this fieldwork and research feed into the Trust's award winning Education and Outreach dissemination programme. In the last two years, the County Council made the following donations to the group: 2012-13 £4,600 Museum Partnership Fund, and £2,110 Culture and Communities Activity Grant; 2011-12 £4,500 Culture and Communities Activity Grant; £5,000 P&R Grant.	
Northern Hampshire Road Safety Council (3 representatives – 1 division member from each of the following District areas; Basingstoke and Deane, Hart, Rushmoor)	<p>The Road Safety Councils (RSC's) have been set up to promote and help shape the various County-led Road Safety Education, Training and Publicity campaigns. Each RSC is made up of a mix of County and District Members together with representatives from specialist groups such as the Cycle Touring Club, Pedestrian groups, British Horse Society, Disability Groups, driving groups etc. Officers from the Roads Policing Unit, Hampshire Fire & Rescue also attend and we're working with HALC with a view to adding a representative from Parish Councils for each RSC.</p> <p>Three Road Safety Councils have been set up covering the following districts with each group meeting 3 times per year:-</p> <p>North Hampshire Area Road Safety Council (covering the District Council areas Basingstoke, Hart & Rushmoor) Previous Chair: Cllr Sharyn Wheale.</p>	

	In addition a Chairman's Meeting is held 3 times a year.	
North of Whiteley Development Forum 2 representatives	The development of 3,500 dwellings at North Whiteley is allocated within Winchester's Local Plan and an application is anticipated this year. The purpose of the North Whiteley Development Forum is to act as an informal advisory body to discuss and engage with the public on issues such as the vision for the development, the master planning process and community infrastructure, and advise the relevant authorities accordingly. It does not substitute the formal role of the Planning Committee. It meets in public and acts as an informal advisory body to discuss and engage with the public on relevant issues. Cllr Woodward and Cllr Stallard are the current HCC members on this Forum.	
North Wessex Downs Area of Outstanding Natural Beauty – Council of Partners 1 representative plus 1 deputy	This is a 'Council of Partners' comprising elected members from the local authority funding partners and representatives from a range of non-funding organisations. The partners are signatories to a Memorandum of Agreement. The AONB team, based near Hungerford, works with partners and communities across the AONB to deliver projects, advice and information to ensure that the purpose of designation is achieved. The team is employed by Wiltshire Council. The North Wessex Downs is the largest AONB Hampshire. The previous representative on the Council of Partners was Cllr Jonathan Glen. The funding partner's contribute 25% towards AONB costs on a pro rata by area basis, attracting up to 75% contribution from DEFRA	
Project Integra Policy Review and Scrutiny Committee 1 representative plus 1 deputy	Reviews and scrutinises the work of the Project Intregra Board on behalf of all Partner Authorities.	
Public Transport Consortium 2 representatives	This is a Local Government Association Special Interest group. It shares best practice, lobbies Government, and responds to Government consultations. There are two Executive (elected members only) and three plenary meetings (open to councillors and officers) a year, usually in London, including an AGM and one study tour to a local authority. Hampshire is a member and can have a councillor on the Executive. Cllr Hockley has attended in the past, often supported by HCC officers, especially where there is a meeting of particular interest to the county, for example meeting with DfT on concessionary fares.	

<p>Queen Elizabeth II Barracks Transport Contributions Steering Group 1 representative</p>	<p>The Queen Elizabeth Barracks Transport Contribution Steering Group was established last year by Hart District Council. The District Council was obliged to set up this group under the terms of the S106 Agreement for the QEB development of approximately 870 dwellings and 7,500 sqm of employment. A transport contribution of £3million was secured from the site to be used towards:</p> <ul style="list-style-type: none"> • Measures contained within the Fleet Town Access Plan that serve the site • Bus services and infrastructure that serves the site • Any other measures identified that directly serve the site. <p>The group has a remit to make recommendations to the County Council on the expenditure of this contribution. The County Council is obliged to take due consideration of any representations that the Steering Group makes regarding the expenditure of the contribution.</p> <p>The group is chaired by a district member (the Environment portfolio holder) and membership consists of local ward members, Church Crookham Parish Council and a County Council representative.</p>	
<p>River Wey Trust – Management Committee 1 representative</p>	<p>The Trust was set up in a joint initiative by: Hampshire County Council; East Hampshire District Council; Headley, Bramshott, and Liphook Parish Councils; Bramshott & Liphook Preservation Society; and the Headley Society. All these organisations nominate Trustees.</p> <p>For its first 3 years of operation the Trust ran a Manpower Services Commission scheme to carry out work and research on the River; it now has a small employed workforce and uses volunteers to help carry out its objectives. Core funding is currently provided by County and District Councils, and additional funding is raised from private, corporate and other local government sources. A small proportion of the Trust's work is carried out for payment.</p>	
<p>Solent Forum 2 representatives</p>	<p>The Solent Forum is a coastal partnership with over 50 member organisations operating within the Solent marine and coastal zone. The Forum is a neutral body representing multi-sectoral interests, which aims to network different organisations and improved the evidence base in order to assist the sustainable management of its members' interests. Members organisations include the Local Authorities, Harbour Authorities, marine industries, recreational users, Government bodies, NGOs and Consultants. The Forum is hosted by Hampshire County Council who is a founding member.</p>	

<p>Southampton International Airport Consultative Committee 2 representatives</p>	<p>This group's role is to act as the consultative body in relation to the Airport for the purposes of Section Eight of the Civil Aviation Act 1968, facilitating discussion between the airport management, users, local authorities and local organisations and the county.</p>	
<p>Southern Hampshire Road Safety Council (4 representatives – 1 division from each of the following District areas; East Hampshire, Fareham, Gosport and Havant)</p>	<p>The Road Safety Councils (RSC's) have been set up to promote and help shape the various County-led Road Safety Education, Training and Publicity campaigns. Each RSC is made up of a mix of County and District Members together with representatives from specialist groups such as the Cycle Touring Club, Pedestrian groups, British Horse Society, Disability Groups, driving groups etc. Officers from the Roads Policing Unit, Hampshire Fire & Rescue also attend and we're working with HALC with a view to adding a representative from Parish Councils for each RSC.</p> <p>Three Road Safety Councils have been set up covering the following districts with each group meeting 3 times per year:-</p> <p><u>Southern Hampshire Area Road Safety Council</u> (covering the District Council areas of East Hampshire, Gosport, Fareham and Havant) Previous Chair: Cllr Chris Carter</p> <p>In addition a Chairman's Meeting is held 3 times a year.</p>	
<p>Standing Conference on Problems Associated with the Coast Line (SCOPAC) 1 representative and 1 deputy</p>	<p>The Standing Conference on Problems Associated with the Coastline (SCOPAC) is a network of local authorities and other key organisations that share an interest in the sustainable management of the shoreline of central southern England.</p> <p>Its primary aims are:</p> <ul style="list-style-type: none"> • To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England; • To raise and sanction funding for the successful operation of SCOPAC and for the development and implementation of its research programme. 	
<p>Strategic Aviation Special Interest Group 1 representative</p>	<p>This is national organisation of local authorities with an interest in strategic aviation issues. The majority of the focus is on the South East, where most of its members are situated. Surrey CC provide the secretariat for the group's strategic work on behalf of all the local authority members, addressing national aviation policy so as to reconcile economic, social, and environmental issues in a sustainable way. They provide regular bulletins and coordinate local authority views, consultations etc. Their stated objectives are:</p>	

	<ul style="list-style-type: none"> • to promote the need for long-term, sustainable aviation policies that lead to a reduction in the environmental impact of aviation whilst securing appropriate social and economic benefits; • to increase understanding of the local and global impacts of aviation on the environment and communities; • to identify and promote the changes needed to move towards sustainable aviation practices within the industry and Government; and • to work with other organisations and the Government on the formulation of policy advice. 	
<p>Thames Basin Heaths Special Protection Area Joint Strategic Partnership Board 1 representative</p>	<p>The Thames Basin Heaths Joint Strategic Partnership Board is a body set up to coordinate the strategic planning and mitigation required by the SE Plan and Habitats Regulations. Whilst the SE Plan is to be replaced, Policy NRM6 is retained, and the role of the JSPB, to coordinate policy and funding of Strategic Access Management and Monitoring, remains crucial to permitting residential development and the avoidance of individual Appropriate Assessments. HCC have a place on the Board, along with Surrey CC, Natural England, and 11 District Authorities. HCC's interest in the JSPB is through a number of elements:</p> <ul style="list-style-type: none"> • Strategic planning • Banker for all SAMM monies (HCC receive a fee for this role) • Landowner of Special Protection Area (Yateley Common and Castle Bottom) • Access Authority for SPA land designated as Open Access in Hampshire • Provider and manager of Suitable Alternative Natural Greenspace (SANG, a separate avoidance strategy to SAMM) <p>Cllr Glenn is currently the HCC representative on this body.</p>	
<p>Thames Regional Flood and Coastal Committee 1 representative</p>	<p>Regional Flood and Coastal Committees are established by the Environment Agency under the Flood and Water Management Act 2010. The committees bring together members appointed by Lead Local Flood Authorities (LLFAs - upper tier local authorities) and independent members with relevant experience for three purposes:</p> <ul style="list-style-type: none"> • To ensure there are plans in place to identify, communicate and manage flood and coastal erosion risk management (FCERM); • To prioritise and monitor FCERM investment programmes and ensure value for money; and • To provide a link between all the organisations involved in flood and coastal risk management . 	

	<p>The committees have an important role in advising on and approving programmes of work for their area and raising a local levy to fund local priority projects.</p> <p>There are three RFCCs within Hampshire on which we have the following representation and to which the authority is required to pay a Local levy :</p> <p><u>Southern</u> – two seats. Local Levy: £223,583*. <u>Wessex</u> - one seat. Local Levy £39,123*. <u>Thames</u> – shared seat with six other LLFAs (currently held by member from Windsor & Maidenhead). Local Levy £340,941*.</p> <p>* Local levy 2013/14.</p> <p>Note: The authority will need to appoint members (and if possible deputies) to both the Southern and Wessex Committees. In the case of the Thames Committee we do not currently occupy the shared seat so we to appoint a 'link' member to the committee (with no voting rights).</p>	
<p>Wessex Regional Flood and Coastal Committee 1 representative</p>	<p>Regional Flood and Coastal Committees are established by the Environment Agency under the Flood and Water Management Act 2010. The committees bring together members appointed by Lead Local Flood Authorities (LLFAs - upper tier local authorities) and independent members with relevant experience for three purposes:</p> <ul style="list-style-type: none"> • To ensure there are plans in place to identify, communicate and manage flood and coastal erosion risk management (FCERM); • To prioritise and monitor FCERM investment programmes and ensure value for money; and • To provide a link between all the organisations involved in flood and coastal risk management . <p>The committees have an important role in advising on and approving programmes of work for their area and raising a local levy to fund local priority projects.</p> <p>There are three RFCCs within Hampshire on which we have the following representation and to which the authority is required to pay a Local levy :</p> <p><u>Southern</u> – two seats. Local Levy: £223,583*. <u>Wessex</u> - one seat. Local Levy £39,123*. <u>Thames</u> – shared seat with six other LLFAs (currently held by member from Windsor & Maidenhead). Local Levy £340,941*.</p> <p>* Local levy 2013/14.</p> <p>Note: The authority will need to appoint members (and if possible deputies) to both the Southern and Wessex</p>	

	Committees. In the case of the Thames Committee we do not currently occupy the shared seat so we to appoint a 'link' member to the committee (with no voting rights).	
Wessex Water Customer Liaison Panel 1 representative	Liaison Panel relating to one of the major water companies operating in Hampshire	
West of Waterlooville Forum 2 representatives plus 1 deputy	<p>The development of 3000 dwellings plus employment land has been granted planning permission in two stages, the first parcel for 450 dwellings and a new HWRC was permitted in 2007 and is nearly complete. The second parcel for 2550 dwellings and employment land was permitted in 2011 and work has just commenced on site. The principal purpose of the Forum is to assist the two planning authorities and County Council in dealing with the challenges associated with the development of the site, and ensuring that opportunities to create a vibrant community are achieved.</p> <p>It meets in public and acts as an informal advisory body to discuss and engage with the public on relevant issues. Cllrs Macintosh and Cllr Stallard are the current HCC members on this Forum.</p>	
Whitehill and Bordon Eco Town Delivery Board 1 representative plus 1 deputy	<p>The Delivery Board works to oversee the delivery of the project. It considers the progress of the project, and provides guidance and direction on issues such as governance, planning strategy and disposal. The Board does not, however, have any statutory powers of its own, which currently remain with the constituent authorities (i.e. EHDC as planning authority, and HCC as highway and education authority).</p> <p>The Delivery Board comprises members from the main partners, including HCC, EHDC, Defence Infrastructure Organisation (MoD), HCA, Whitehill Town Council, and Whitehill & Bordon Town Partnership. Membership is a combination of officers and members. It is chaired by John Walker, who is an independent chair.</p> <p>Cllr Kendal was officially nominated to this Board as HCC's representative, who subsequently delegated the role to Cllr Joy, and more latterly Cllr Burgess, who is the current Delivery Board member. This nominated Member also sits on the Standing Conference.</p> <p>Meetings are held quarterly in public, with other diary commitments varying dependant on ongoing project work.</p>	
Whitehill and Bordon Eco Town	The specialist groups sit under and report to the Delivery Board. The current Governance structure	

<p>(Infrastructure Education and Transport Specialist Group) 1 representative</p>	<p>identifies one Delivery Board member as the representative for each Specialist Group, who is either the Chair or Vice-Chair of the group. HCC's representative on the Board is allocated to the Infrastructure, Education and Transport Specialist Group, and Cllr Burgess currently attends and participates in these meetings.</p> <p>The Specialist Group meetings were formerly quarterly, but are now planned as and when there is a relevant issue. A paper is, however, being taken to the Delivery Board to abolish these groups in June.</p> <p>Because the Delivery Board Member is the automatic representative on these groups, no further nomination is needed.</p>	
<p>Whitehill and Bordon Town Partnership Committee 1 representative</p>	<p>The purpose of this Committee is to develop Whitehill and Bordon into a thriving, active community, offering facilities in keeping with the size of the population, to include recreational, leisure, cultural, educational and employment opportunities whilst making the best use of the environmental assets of the area. The Committee meets 4-6 times a year and its constitution requires the County Council's representative to be the Division Member which represents Whitehill (Cllr Carew)</p>	
<p>Winchester Action on Climate Change (WinACC) 1 representative</p>	<p>WinACC (Winchester Action on Climate Change), is a community led group established in 2007 to tackle the causes (and impacts) of climate change in the Winchester district. The bulk of their work is focussed around the city of Winchester and they have strong links to the Winchester Strategic Partnership through their Climate Change Programme Board. They are an active group with a large work programme, and currently employ a part-time coordinator, with the remainder of "officers" being volunteers elected by members of the group. Their work programme aligns with some areas of the County Councils work, particularly with respect to community energy e.g. Insulate Hampshire & Switch Hampshire, and also bigger projects such as Winchester District Energy.</p>	

2. Reason for the decision:

2.1. To maintain County Council representation on committees and bodies within the community.

3. Other options considered and rejected:

3.1. Not to make appointments, which would cease County Council representation.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None.

4.2. Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by: -----	Date: 11 June 2013
Executive Member for Economy, Transport and Environment Councillor Woodward	