

Hampshire Fire and Rescue Authority

Finance and General Purposes Committee

Item: 12

24 July 2013

Code of Practice Relating to Contracts

Report of the Chief Officer

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1 Summary

1.1 Each year the Service submits a report to this Committee on goods and services contracts that are proposed to be let in the forthcoming year and that may exceed £50,000, as well as contracts that have been let and identified in the previous year. The Authority may, on presentation of this report, vary or exclude the operation of any of the Authority's Standing Orders or the Code of Practice.

1.2 This report lists the contracts proposed to be let this financial year, and details of the contracts awarded last year. All proposed contracts are funded either from the approved capital programme or specific revenue budgets.

2 Recommendation

2.1 That the annual report on contracts be noted.

3 Proposed Contracts 2013/14

3.1 Basingstoke Fire Station employers agent

3.2 Prince's Trust residential courses

3.3 Regional uniform contract (HFRS regional lead)

3.4 Firefighting at sea training courses, Marine Strategy

3.5 Exterior and interior decorations – 17 fire stations

3.6 Carbon Management Programme – various packages exceeding £50k

3.7 Fire behavioural training carbon reduction initiative and replacement of attack units

3.8 Response special vehicles (4) and incident support vehicles (5)

- 3.9 Smoke detectors (Regional initiative)
- 3.10 HFRS Web development (Marketing and Communications)
- 3.11 Telecommunications maintenance
- 3.12 Breathing apparatus chambers improvement programme
- 3.13 Breathing apparatus cover area to attach to the Wessex Block at Headquarters
- 3.14 Incident Command Unit vehicle replacement
- 3.15 Leadership and management development
- 3.16 Fitness treadmills for fire stations
- 3.17 Command Assessment hardware and software
- 3.18 Basingstoke Fire Station appointment of design team
- 3.19 Appliance bay doors (replacement programme)
- 3.20 Insurance cover (procurement for Hampshire Fire and Rescue Authority will be included in a tendering exercise being run by the Fire and Rescue Insurance Consortium, of which we are a member)

4 Contracts Awarded

4.1	Control room workstations (Custom Consoles)	£36,000
4.2	Networked Fire Control Services Partnership – replacement of command and control system. This is a contract between the four FRS partners and Capita and the figure shown is the HFRS contribution	£612,000
4.3	Personal protective equipment (PPE) – (The care of PPE, including its annual inspection, repair and cleaning) (Bristol Uniforms)	£250,000
4.4	Personal protective equipment – The purchase of new fire kit to replace condemned fire kit identified within the above care arrangements (regional contract) (Cosalt Ballyclare)	£250,000
4.5	Control room refurbishment (design and construction)	£500,000
4.6	LGV driver training (Mainstream)	£112,000
4.7	Refurbishment of Tadley Fire Station	£100,000

4.8	Refurbishment of Romsey Fire Station	£70,000
4.9	Alterations and repairs to Alresford Fire Station	£70,000
4.10	Provision of new shower facilities at various fire stations	£400,000

5 Contribution to corporate aims and objectives

- 5.1 Letting compliant contracts in accordance with Financial Regulations, Codes of Practice and the National Procurement Strategy ensures best value in the use of resources.

6 Risk analysis

- 6.1 We need to ensure compliance with EU procurement legislation and demonstrate best value in procurement in accordance with the National Procurement Strategy.

7 Resource implications

- 7.1 There are no additional human resources, physical resources, information and communications technology resources, or financial implications.

8 Equality Impact Assessment

- 8.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

9 Consultation

Not applicable

Background information (Section 100D of Local Government Act 1972)

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of the report:

Note: The list excludes: (1) published works; and (2) documents that disclose exempt or confidential information defined in the Act.