

Notice of Meeting

*Clerk to the Hampshire Fire and Rescue
Authority*

Andrew Smith OBE MA DPA MBA

Meeting **HAMPSHIRE FIRE AND RESCUE
AUTHORITY
STANDARDS & GOVERNANCE COMMITTEE**

*The Castle, Winchester
Hampshire SO23 8UJ*

*Date and
Time* **FRIDAY 5 APRIL 2013 AT 10:00**

*Telephone 01962 847300
Fax 01962 844024*

Place **HAMPSHIRE FIRE AND RESCUE SERVICE
HQ, LEIGH ROAD, EASTLEIGH, SO50 9SJ**

<http://www.hantsfire.gov.uk/directionshq.htm>

Directions

*Enquiries
to* **Katy Sherwood
01962 847347
katy.sherwood@hants.gov.uk**

Agenda

Councillors: R. McIntosh (Chairman); C. Carter; S. Darragh ; L. Fairhurst; J. Frankum
D. Harrison; T. Knight; C. McEwing; P. Smith; R. Smith and Mrs. M. Tucker.

1. APOLOGIES

To receive any apologies for absence.

2. DISCLOSURES OF INTEREST

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3. MINUTES AND MATTERS ARISING

To confirm the Minutes of the meeting of the Committee held on 30 November, 2012 and cover any matters arising.

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

5. DEPUTATIONS

To receive any deputations for the meeting.

6. INTERNAL AUDIT PROGRESS REPORT 2012/13

To consider a report from the Treasurer, which provides the Committee with an overview on Internal Audit work and the status of 'live' reports.

7. PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AUDIT MANAGEMENT ACTIONS

To receive a report from the Chief Officer regarding progress in implementing Internal Audit action plans.

8. STRATEGIC INTERNAL AUDIT PLAN 2013/14 TO 2015/16

To consider a report from the Treasurer, which provides the Committee with an overview of the Strategic Internal Audit Plan for 2013/14 to 2015/16.

9. HAMPSHIRE FIRE AND RESCUE AUTHORITY EXTERNAL AUDIT PLAN 2012/13

To consider a report from the Chief Officer, which sets out the proposed audit approach and scope for the Audit. It explains how key risks are assessed and outlines the planned audit strategy in response to those risks. It also reports the fee to be charged for this work.

10. JOINT WORKING ARRANGEMENTS FOR FLEET MAINTENANCE

To consider a report from the Chief Officer, which describes the governance of the joint working proposals between Hampshire Fire and Rescue Service (HFRS) and Royal Berkshire Fire and Rescue Service (RBFRS) for the provision of fleet maintenance.

11. LOCALISM ACT – COLLABORATION BETWEEN HAMPSHIRE LOCAL AUTHORITIES

To consider a report from the Clerk to the Authority, which updates the Committee on progress with exploring the options for a pan-Hampshire Members' Code of Conduct.

ABOUT THIS AGENDA

This agenda is available on the Hampshire Fire and Rescue Service website (www.hantsfire.gov.uk) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.