

AT A MEETING of the TRANSPORT FOR SOUTH HAMPSHIRE (TfSH) JOINT COMMITTEE of HAMPSHIRE COUNTY COUNCIL, SOUTHAMPTON CITY COUNCIL AND PORTSMOUTH CITY COUNCIL HELD ON THE 25 SEPTEMBER 2012 AT 2.30PM IN THE COUNCIL CHAMBER AT PORTSMOUTH GUILDHALL.

PRESENT:

Voting Members:

Councillor Mel Kendal – (Chairman) Executive Member for Environment and Transport at Hampshire County Council

Councillor Jason Fazackarley - Cabinet Member for Traffic and Transportation at Portsmouth City Council

Councillor Asa Thorpe – Cabinet Member for Environment and Transport at Southampton City Council

Co-opted member

Transport for South Hampshire Officers

Stuart Baker – TfSH Project Manager

Stephen Gee – Project Officer

John Rider - LSTF Programme Manager

Hampshire County Council Officers

Keith Willcox – TfSH Project Director & Head of Strategic Transport

Rory Fitzgerald – Head of Finance

Isle of Wight Member/Officers

Councillor Edward Giles – Cabinet Member for Environment and Transport

Chris Wells – Principal Officer - Transport Policy and Strategy

Wendy Perera – Environment Manager

Portsmouth City Council Officers

Felicity Patrick – Transport Planning Manager

Simon Moon – Head of Transport & Street Management

Southampton City Council Officers

Frank Baxter – Travel and Transport Policy Manager

Paul Walker – Team Leader – Transport Policy

Stakeholders / Invited Speakers

Maureen Pullen – Department for Transport

Josie Rogers – Network Rail

Andrew Wickham – Go South Coast

Observers

M3 LEP - Kathy Slack

Portsmouth Community/ Rail Futures/ Federation of Small Business - Charles Burns

Compton & Shawford Parish Council - Councillor Mike Southgate

Fareham Borough Council - Rosemary Fletcher

Gosport Borough Council - Councillor Peter Langdon and David Duckett

New Forest District Council - Nick Hunt

Test Valley Borough Council - Viv Messenger

Winchester City Council - Vicki Weston

119. ELECTION OF CHAIRMAN

Cllr Thorpe proposed Cllr Mel Kendal be elected as Chairman. This was seconded by Cllr Fazackarley and so Cllr Kendal was confirmed as Chairman of TfSH for the municipal year 2012/13.

120. ELECTION OF VICE-CHAIRMAN

Cllr Kendal proposed Cllr Asa Thorpe be elected as Vice-Chairman. This was seconded by Cllr Fazackarley and so Cllr Thorpe was confirmed as Vice-Chairman of TfSH for the municipal year 2012/13.

121. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

- Cllr Keith Evans Fareham Borough Council
- Mark Heath, Southampton City Council
- Russell Kew, Wightlink Limited
- Steve Thurston - BAA

122. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council and other Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered

at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

There were no declarations made by Members under this item.

123. CHAIRMAN'S ANNOUNCEMENTS

The Chairman updated the Joint Committee on a number of topics including,

- TFSH Transport Delivery Plan
- Better Bus Area Fund
- Proposed visit by the Under Secretary of State for Transport, Norman Baker
- Proposed establishment of a Local Transport Body

The Chairman also welcomed Kathy Slack to the meeting as an observer from the M3 LEP.

124. MINUTES OF THE MEETING HELD ON 29 MAY 2012

The Minutes of the meeting held on 29 May 2012 were confirmed as a correct record and signed by the Chairman.

125. 2012/13 BUDGET UPDATE

The Joint Committee considered the report of the Director of Corporate Resources – Corporate Services and the Head of Strategic Transport for Hampshire County Council (Item 6 in the Minute Book) which informed them of the latest 2012/13 position for revenue and capital for Transport for South Hampshire.

It was noted that both budgets would be fully applied in the current year but further modifications may need to be made as and when the Isle of Wight Council is a fully ratified member of TFSH.

RESOLVED:

The Joint Committee noted the 2012/13 revised budget.

126. TFSH BUSINESS PLAN UPDATE 2011/13

The Joint Committee considered a report of TFSH's Project Officer at Hampshire County Council (Item 8 in the Minute Book) giving an update on 2011-13 Business Plan to reflect the inclusion of the Isle of Wight Council to TfSH and the delivery of the TfSH Local Sustainable Transport Fund.

Members noted that since the last Business Plan update was approved at its May 2012 meeting, the Plan had been further updated to take account of the following:

- the Isle of Wight Council accepting the invitation to join TfSH
- a new TfSH area map being produced
- a review of the modelling capability on the island being undertaken
- TfSH being awarded £17.89m of Department of Transport funding

RESOLVED:

That the Transport for South Hampshire Business Plan for (2011/13) be adopted.

127. GOVERNANCE AGREEMENT: VARIATION TO ALLOW FOR THE INCLUSION OF THE ISLE OF WIGHT COUNCIL AS A FULL MEMBER OF TRANSPORT FOR SOUTH HAMPSHIRE

The Joint Committee considered a report of the Monitoring Officer (Item 9 in the Minute Book) seeking agreement to allow the inclusion of the Isle of Wight Council as a full member for Transport for South Hampshire.

This report was considered in advance of Item 8 (Minute No. 126 above) to allow the Isle of Wight Council to take part in the discussion of that item and was presented by Keith Willcox, on behalf of Mark Heath who had tendered his apologies for this meeting.

RESOLVED:

- i. That the Joint Committee formally accepts the Isle of Wight Council's request to become a full member of the Transport for South Hampshire Joint Committee.
- ii. That Hampshire County Council, Portsmouth City Council and Southampton City Council be invited to ratify this through their own decision-making processes.
- iii. That, in principle, the revised Joint Agreement attached in Appendix 1 of the report be approved and that delegated authority be given to the Monitoring Officer for Transport for South Hampshire to finalise the revised joint agreement so that it can be approved by all four member authorities.

128. CITY STREETS PRESENTATION

The Joint Committee received a presentation from the Travel and Transport Policy Manager at Southampton City Council regarding City Streets Masterplan which has a vision to create a city that is a great place for business; to visit and live and has four key roles:

- Help guide investment to and within the city centre
- Raise the profile of the city centre, regionally, nationally and internationally
- Provide guidelines on the type and quality of development

- Inform and support the strategy policy framework the City Centre Action Plan

The aim is to redevelop parts of the City and projects already identified within the Masterplan include: Station Quarter and Western Gateway; Royal Pier Waterfront and Itchen Riverside.

129. INTEGRATING THE ISLE OF WIGHT WITHIN THE TRANSPORT FOR SOUTH HAMPSHIRE EVIDENCE BASE

The Joint Committee considered a report of the Project Officers for Transport for South Hampshire (Item 11 in the Minute Book) reviewing the coverage and efficacy of the Sub Regional Transport Model (SRTM) in respect of the Isle of Wight.

The Project Officer advised Members that the current Sub Regional Transport Model was not fit for purpose as it did not include the Isle of Wight and that this highlighted several issue which are detailed in paragraph 8 on page 3 of the reports

RESOLVED:

That the updating of the Sub Regional Transport Model to include the Isle of Wight be approved.

130. LOCAL SUSTAINABLE TRANSPORT FUND DELIVERY UPDATE

The Joint Committee considered a report of the Project Officer of Transport for South Hampshire (Item 12 in the Minute Book) which provided an update on the award of the Local Sustainable Transport Fund grant by the Department of Transport and subsequent progress on setting up delivery of the programme.

Members were advised of the importance of the delivery and coordination of bids from this Fund as it was noted that slippage in timelines may result in funding from the Government being lost.

RESOLVED:

That progress on the Local Sustainable Transport Fund programme be noted and the future work supported.

131. SMART TICKETING BACK OFFICE AND SCHEME ROLL OUT

The Joint Committee considered a report of the Transport Policy and Sustainable Travel Team Leader of Southampton City Council (Item 11 in the Minute Book) concerning proposals for a back office solution to roll out Transport for South Hampshire responsibilities of the Local Sustainable Transport Fund bid. It also gave details on the appointment of a Project Officer to deliver the project.

It was reported that the proposed back office would integrate the partner Local Authority systems allowing the ability to collect improved and robust transaction data in the use of concessionary passes and act as an “honest broker” of any commercial Smart Solent Travelcard reimbursement proposed through the bid as well as hosting the back office for small bus and ferry operators. This would allow for business efficiencies between the partner local authorities through an agreed Service Level Agreement,

It was highlighted that Southampton City Council would be the lead authority in procuring a contract that Portsmouth City Council and Hampshire County Council would use when existing back office functions expire, bringing the local authority systems together. The Isle of Wight Council would also have the facility to join if and when they wished to do so.

RESOLVED:

That the Joint Committee:

- i. Approves Southampton City Council, as the Lead Authority, bringing together common functions of the system, facilitating the smart ticketing back office workstream and procuring the Smart Ticketing Back Office (Asset Management System/Host Operators Processing System and Customer Management System where applicable), in partnership with Portsmouth City Council and Hampshire County Council.
- ii. Agrees that this approach goes through the democratic processes of each partner authority to agree this approach formally.
- iii. Agrees that a Smart Ticketing Development Officer be recruited by Southampton City Council working to deliver the scheme within the Local Authorities and with transport operators funded by the Local Sustainable Transport Fund major bid funding.