

## Notice of Meeting

*Clerk to the Hampshire Fire and Rescue Authority*

**Andrew Smith OBE MA DPA MBA**

*Meeting*      **HAMPSHIRE FIRE AND RESCUE  
AUTHORITY  
STANDARDS & GOVERNANCE COMMITTEE**

*The Castle, Winchester  
Hampshire SO23 8UJ*

*Date and Time*      **FRIDAY 21 SEPTEMBER 2012 AT 10:00**

*Telephone 01962 847300  
Fax 01962 844024*

*Place*      **HAMPSHIRE FIRE AND RESCUE SERVICE  
HQ, LEIGH ROAD, EASTLEIGH, SO50 9SJ**

<http://www.hantsfire.gov.uk/directionshq.htm>

*Directions*

*Enquiries to*      **MISS K. FORD  
01962 847347  
katy.ford@hants.gov.uk**

## Agenda

**Councillors:** R. McIntosh (Chairman); C. Carter; S. Darragh ; L. Fairhurst; J. Frankum  
D. Harrison; T. Knight; C. McEwing; P. Smith; R. Smith and Mrs. M. Tucker.

### 1. APOLOGIES

To receive any apologies for absence.

### 2. DISCLOSURES OF INTEREST

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

### 3. MINUTES AND MATTERS ARISING

To confirm the Minutes of the meeting of the Committee held on 28 June, 2012 and cover any matters arising.

### 4. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

### 5. DEPUTATIONS

Pursuant to Standing Order 19 to receive any deputations.

**6. ANNUAL GOVERNANCE REPORT 2011/12**

To receive a covering report from the Chief Officer, which introduces the Audit Commission's Annual Audit Letter and Governance Report for 2011/12.

**7. DRAFT STATEMENT OF ACCOUNTS 2011/12**

To consider a report from the Director of Corporate Resources regarding the Statement of Accounts for 2011/12.

**8. EFFECTIVENESS OF INTERNAL AUDIT**

To consider a report from the Director of Corporate Resources regarding the effectiveness of Internal Audit, as well as the subsequent action plan.

**9. INTERNAL AUDIT PROGRESS REPORT 2012/13**

To consider a report from the Director of Corporate Resources, which summaries Internal Audit progress so far for 2012/13.

**10. PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AUDIT MANAGEMENT ACTIONS**

To receive a report from the Chief Officer regarding Internal Audit management actions implementation.

**11. APPOINTMENT OF EXTERNAL AUDITOR – VERBAL UPDATE**

To receive a verbal update from the Chief Officer regarding the appointment of an External Auditor.

**ABOUT THIS AGENDA**

This agenda is available on the Hampshire Fire and Rescue Service website ([www.hantsfire.gov.uk](http://www.hantsfire.gov.uk)) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

**ABOUT THIS MEETING**

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.