

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member – Environment and Transport
<b>Date:</b>	24 July 2012
<b>Title:</b>	Procurement Approval:  Public Bus Dynamic Purchasing System Interim tendered contract for Bordon – Haslemere Bus Service to maintain the service until bus subsidy contracts in the area are due for renewal
<b>Reference:</b>	4081
<b>Report From:</b>	Director of Economy, Transport and Environment

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#### 1. The decision:

- 1.1 That, in accordance with the County Council's Contract Standing Orders and Constitution, approval to procure and spend be given for the following two contracts for the provision of bus services in the Bordon – Haslemere area.
- 1.2 Approval be given to procure and spend for an emergency single tender contract with the current operator of up to six months' duration from September 2012 to March 2013 with an estimated value of £60,795, of which £18,000 relates to Home to School Transport.
- 1.3 Approval to procure and spend in respect of a contract of up to 15 months duration from March 2013 with an estimated value of up to £159,000, of which £45,000 relates to Home to School Transport. This contract will be procured under the Public Bus Dynamic Purchasing System.
- 1.4 That a ratio of 80% for price and 20% for quality is applied in tender evaluation of the interim tender referred to in 1.3 above.
- 1.5 That the Director of Economy, Transport and Environment be given delegated authority to agree any variations to the items approved referred to at paragraphs 1.2 and 1.3 above, in consultation with the Executive Member for Environment and Transport.

**2. Reason for the decision:**

2.1 The County Council's Contract Standing Orders (CSO 3) requires that 'The commencement of a procurement process for a Contract is subject to the prior approval of the relevant decision maker who has the authority to give such approval under the Constitution.' Approval to procure in respect of framework agreements and dynamic purchasing systems and approval to procure and spend in respect of contracts is required by the Executive Member where they have a value or estimated value, in excess of £1 million or are less than that but are significant in terms of the local authority's budget for the service or function to which the decision relates. In this case the contracts for which approval is sought have an estimated combined value of up to £220,000 which is below £1 million but have a significant impact on budgets and services.

**3. Other options considered and rejected:**

3.1. Do nothing – This would leave the villages of Headley, Headley Down and Grayshott without public transport.

3.2. The award of an emergency contract will allow the service from March 2013 to be tendered using the Public Bus Dynamic Purchasing System.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None.

4.2. Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: None.**

**6. Reason for the matter being dealt with if urgent:**

6.1. Loss of the commercial service between Bordon and Haslemere following the current operator withdrawing this service. This would leave the villages of Headley, Headley Down and Grayshott without public transport. The level of use surveyed warrants provision of a bus service.

**7. Statement from the Decision Maker:**

<b>Approved by:</b>  ----- <b>Executive Member for Environment and Transport Councillor M J Kendal</b>	<b>Date:</b>  <b>24 July 2012</b>
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