

Hampshire Fire and Rescue Authority

Finance and General Purposes Committee

Item 11

29 July 2011

Code of Practice Relating to Contracts

Report of the Chief Officer

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1 Summary

- 1.1 The Code of Practice Relating to Contracts requires the Chief Officer to submit an annual report to the Authority giving details of proposed contracts for goods and services where each contract value is likely to exceed £50,000. The Authority may, on presentation of this report, vary or exclude the operation of any of the Authority's Standing Orders or the Code of Practice.
- 1.2 This report lists the contracts proposed to be let and details of the contracts awarded last year. All proposed contracts are funded either from the approved capital programme or specific revenue budgets.

2 Recommendation

- 2.1 That the annual report on Contracts be noted.

3 Proposed Contracts 2011/12

- 3.1 Copnor Fire Station – demolition.
- 3.2 Flexible Duty System (FDS) Officers Cars.
- 3.3 Fire Safety Training Contract (Regional Lead) (Delayed from last year)
- 3.4 Fire Control Replacement 2013
- 3.5 MOT Equipment Bay For Fleet Maintenance
- 3.6 Personal Protective Equipment (PPE) – Purchase
- 3.7 ALP Replacement

- 3.8 Fitness Equipment Replacement
- 3.9 Supply of one Aerial Ladder Platform
- 3.10 Supply of 2 Small Fires Vehicles
- 3.11 Supply of one Operational Support Unit
- 3.12 Fareham Fire Station – Window Replacement
- 3.13 Eastleigh Fire Station – Extensive Yard Repairs
- 3.14 Romsey Fire Station – Replacement Roof and Insulation
- 3.15 Fleet Fire Station – Replacement Roof and Insulation
- 3.16 Total Print Solutions Contract (IS Department)
- 3.17 Legal Advice Provision – For Employment
- 3.18 Fire Safety Training (Regional) Hampshire Lead.
- 3.19 Breathing Apparatus Replacement

4 Contracts Awarded

	Actual Cost
4.1 Fleet Maintenance IT System (FMS) – Awarded to Civica (Tranman)	£70,000
4.2 Integrated Management Information System – Awarded to Infographics	£822,000
4.3 Ringwood Fire Station – Refurbishment of offices and storage rooms, plus new heating system – Awarded to PM Builders	£104,252
4.4 Southsea Fire Station (replacement of gas boilers) – Awarded to Corrigenda	£85,321
4.5 Personal Protective Equipment (PPE) (Care Extension) – Awarded to Bristol Uniforms (Until August 2012)	£125,000
4.6 Renewal of Lloyds Credit Card Overdraft Arrangement.	N/A
4.7 Supply of 7 Pumping Appliances – Awarded to Emergency One (UK) Ltd	£1.67m
4.8 Occupational Health Physician – Awarded to Fit4Work Ltd.	£44,650.00
4.9 Fast Track Physiotherapy – Awarded to RehabWorks.	£29,370.00

4.10 Employee Assistance Programme – Awarded to Workplace Options. £11,106.00

5 Contribution to corporate aims and objectives

5.1 Letting compliant contracts in accordance with Financial Regulations, Codes of Practice and the National Procurement Strategy ensures best value in the use of resources.

6 Risk Analysis

6.1 We need to ensure compliance with EU procurement legislation and demonstrate best value in procurement in accordance with the National Procurement Strategy.

7 Resource implications

7.1 There are no additional Human Resources, Physical resources, Information and Communications Technology resources or Financial implications.

8 Equality Impact Assessment

8.1 The proposals within this report are considered compatible with the provisions of the European Convention on Human Rights, the Human Rights Act 1998, and the Race Relations (Amendment) Act 2000.

9 Consultation

Not Applicable

Background information (Section 100D of Local Government Act 1972)

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of the report:

Code of Practice on Contracts

<http://www.hants.gov.uk/decisions/decisions-docs/081114-fgctte-R1107094836.html>

Note: The list excludes: (1) published works; and (2) documents that disclose exempt or confidential information defined in the Act.

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