

MONTH CONTRACT EXTENSION FORM

HCC Contract No.: Purchase Order No.:	Hampshire County Supplies Bar End Road Winchester SO23 9NR
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Supplier:	Supplier Representative:	
Machine Model no.:	Machine Serial no.:	
Original contract period:	Average monthly copies:	
Current rental cost (per quarter) £	Current cost per page charges: Black:	Colour:
New rental cost (per quarter) £	New cost per page charges: Black:	Colour:

Customer information	Organisation:				
Title:	Forename:	Surname:			
Position:	DFES No.:				
Address:					
					Post code:
E-mail address:					
Telephone:			Facsimile:		
Signature:			Date:		

Invoice address	Tick if same as Customer Information <input type="checkbox"/>
Contact:	
Position:	
Organisation:	
Address:	
Post code:	
Telephone:	

Machine location	Tick if same as Customer Information <input type="checkbox"/>
Contact:	
Position:	
Organisation:	
Address:	
Post code:	
Telephone:	

County Supplies Authorisation:	Date:
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For further information or advice please contact:
County.Supplies.Buying@hants.gov.uk



Data Protection: The data you provide in this form will be treated in accordance with UK Data Protection Legislation. Your data will only be used for the sole purpose of providing your supply and procurement service and providing you with information about County Supplies. It will not be shared with third parties. Your data will be retained for a maximum period of 1 year after your account is closed or becomes inactive. The legal basis for our use of this information is Performance of a Public Interest task. You have some legal rights in respect of the personal information we collect from you. Please see our website Data Protection page for further details: <https://www.hants.gov.uk/aboutthecouncil/strategiesplansandpolicies/dataprotection>. You can contact the County Council's Data Protection Officer at data.protection@hants.gov.uk. If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>.