

# 2021 Transport policy statement for students in further education aged 16–18 and continuing students aged 19.

**Name of LEA : Hampshire**

**Department Responsible: Education**

Hampshire County Council 2021/2022 Transport policy statement for students in further education aged 16-19, continuing students and young people aged 19-24 with learning disabilities.

## **1. Commitment**

Hampshire County Council (HCC) and its post 16 providers are committed to ensuring transport is available to enable students to access education and training as set out in this policy statement. Support is provided either by the County Council or post 16 providers. This policy statement applies for 2021/2022 only and sets out the support available.

There is no automatic entitlement to free home to school or college transport once a student is over 16. The County Council has considered its resources and the travel to college opportunities for students. Students can attend a college of choice and, if needed, apply to their college's student support for assistance. The cost and mechanical process of transporting young people with special educational needs is greater and more complex. HCC recognises that families may need a transport service to ensure that 16+ special needs or disabled students can access a place that is suitable for their needs and so do offer, under discretionary powers, a transport service that requires an annual parental contribution.

## **2. General transport available**

There are a number of public transport service providers in Hampshire. Colleges and schools in Hampshire have their own transport arrangements but the situation does vary. Students should check with their setting about the transport arrangements and ticketing prices that can apply to both bus and train travel. The following link provides the information supplied by colleges and sixth form establishments.

College and School Details

### **Other transport support**

Post 16 education providers and other agencies provide support with transport in certain cases, for example:

Cycle schemes

Care to Learn - <https://www.gov.uk/care-to-learn/overview>

Wheels to Work - <http://www3.hants.gov.uk/wheels-to-work>

Brain in Hand - <http://braininhand.co.uk/>

## **3. Qualification for support from Hampshire County Council for students attending colleges and**

### **schools with sixth forms (including academies)**

HCC will assist with travel expenses for post-16 students with special educational needs or a disability. A parental contribution towards the cost of this transport will be required; the cost will be decided by applying the following charging schedule:

<b>Distance to travel</b>	<b>Annual charge</b>
Up to 5 miles	£600
5.01 miles to 7.5 miles	£831
7.51 miles to 10 miles	£1,164
Over 10 miles	£1,330

Transport will normally only be offered if the student has an Education, Health and Care Plan (EHCP) or if the student has a disability which means he/she requires transport arrangements to be provided. The student or their parents will need to apply for transport and evidence that HCC must provide transport to facilitate attendance, and evidence that without transport assistance, the student will be unable to attend the educational placement.

When assessing an application, HCC will refer to the criteria provided in Appendix 1.

#### **4. Post 16 training providers and apprenticeships**

The same qualifications as set out in paragraph 3 apply for students attending post 16 training providers. Students in apprenticeships with employed status do not qualify for any assistance with travel costs.

#### **5. Qualification for support from colleges and schools with sixth forms including academies**

In addition to the support available from HCC, post 16 providers may also provide financial support towards transport costs for certain students such as young parents, those from low income families, those at risk of being Not in Education, Employment or Training (NEETs). This is determined by the provider and is often based on how they have locally determined to use 'hardship' funds.

Please follow the link below to information provided by post-16 providers regarding transport services.

[College and School Details](#)

#### **6. Assistance with transport for students over the age of 19 with learning difficulties or disabilities**

Students over the age of 19 may qualify for transport assistance if they are subject to an Education, Health and Care Plan.

It will then be provided either up until the age of 24 or until the student completes the course, whichever is the earliest.

The student or their parents will need to apply for transport and evidence that HCC must provide

transport to facilitate attendance and evidence that without transport assistance, the student will be unable to attend the educational placement.

When assessing an application for transport assistance, the Council will refer to the criteria provided in Appendix 1.

## **7. Independent Travel Training**

The County Council provides some mobility/independence training for students with learning difficulties or disabilities. Children in special schools will be subject to transition plans in year 9 and independence training can form part of that plan. Some colleges also provide mobility/independence training.

## **8. Students attending providers outside Hampshire**

The County Council may provide assistance with transport to support students attending providers outside of the county, but students need to qualify for support against the criteria outlined in paragraph 3. The provider attended may also be able to provide some support, see paragraph 5

## **9. Students attending providers in Hampshire but living outside the county**

Such students should apply to their home Local Authority for assistance. However, providers themselves may provide assistance and are not bound by county boundaries.

## **10. Applying for assistance with transport**

Students wishing to apply for help with transport can do so by accessing the HCC website where further details are available:

<http://www3.hants.gov.uk/yourfuture.htm>

Students may also wish to apply to colleges direct for help. Paragraph 12 provides details of the colleges and their contact details together with an outline of the assistance they provide.

## **11. Appeals/Complaints**

Complaints regarding any aspect of the policy statement must first be taken up with HCC. If these do not result in a satisfactory outcome, young people or their families may complain to the Secretary of State for Education.

Students wishing to make an appeal regarding a transport entitlement decision, or subsequent transport arrangements or a requirement to make a contribution to the cost of travel should write to the Head of Information Transport and Admissions, Children's Services Department, Hampshire County Council, The Castle, Winchester, Hampshire, SO23 8UG. The appeals process is provided in [Appendix 2](#).

## 12. College and School Details

### Hampshire establishments:

[ANDOVER COLLEGE](#)

[BARTON PEVERIL COLLEGE, EASTLEIGH](#)

[BASINGSTOKE COLLEGE OF TECHNOLOGY](#)

[BROCKENHURST COLLEGE](#)

[EASTLEIGH COLLEGE](#)

[FAREHAM COLLEGE](#)

[FARNBOROUGH COLLEGE OF TECHNOLOGY](#)

[ITCHEN COLLEGE](#)

[THE SIXTH FORM COLLEGE, FARNBOROUGH](#)

[HSDC](#)

[PETER SYMMONDS COLLEGE](#)

[QUEEN MARY'S COLLEGE, BASINGSTOKE](#)

[RICHARD TAUNTON SIXTH FORM COLLEGE, SOUTHAMPTON](#)

[SPARSHOLT COLLEGE](#)

[ST VINCENT SIXTH FORM COLLEGE](#)

[TOTTON COLLEGE](#)

### Out of county establishments:

[CHICHESTER COLLEGE](#)

[GUILDFORD COLLEGE & MERRIST WOOD COLLEGE](#)

[HIGHBURY COLLEGE, PORTSMOUTH](#)

[NEWBURY COLLEGE](#)

[PORTSMOUTH COLLEGE](#)

[SOUTHAMPTON CITY COLLEGE](#)

## **ANDOVER COLLEGE**

Andover College offers a number of subsidised passes on Campus services, Stagecoach buses and South Western Railway. The annual cost is variable dependent upon your preferred travel choice, however all passes are payable in ten affordable interest free monthly instalments, if you apply before the start of term. You may also be able to apply for assistance with cost from the bursary fund if you live over three miles from the College. Costs shown are for the 2020-2021 academic year and are subject to change.

<b>Transport Service</b>	<b>Annual Cost 20-21</b>
<b>Campus Bus:</b> Durrington, Shipton Bellinger, Shrewton, Amesbury and Boscombe Down	£520
<b>Stagecoach Goldrider:</b> Any Stagecoach bus in Hampshire or Wiltshire	£610
<b>Stagecoach Megarider:</b> Routes in Andover Town Centre only, operated by Stagecoach	£320
<b>South West Trains:</b> Winchester, Basingstoke, Whitchurch, Overton, Salisbury and Grateley	£675
<b>College Direct Service:</b> Areas with little or no public service (see below)	£620
<b>Students travelling from Tidworth, Ludgershall or Chute</b>	See below

### **College Direct Service:**

If you require travel to Andover College and there is no public service from your area it may be possible for the College to subsidise a Campus service from your area. This will be dependent on student numbers and financial viability, therefore it is vital to register your interest when you complete your online registration

forms for the College. Whilst we endeavour to provide a service for as many learners as possible, this is not always possible. Areas previously covered include: The Wallops, The Winterbournes and Upavon.

### **Students travelling from Tidworth, Ludgershall or Chute:**

For students residing in the Ludgershall, Tidworth or Chute areas Wiltshire Council are able to provide a subsidised travel pass. If your annual household income for the tax year ending April 2021 was under £20,819 you may be able to obtain a pass via Wiltshire Council for £266. For further information please contact Wiltshire Council on 01225 713365 or visit [www.wiltshire.gov.uk/schools-learning-transport](http://www.wiltshire.gov.uk/schools-learning-transport). Please apply before 30<sup>th</sup> June

### **Special Educational Needs Travel – Hampshire Students:**

For further details, review the Post-16 Transport Policy Statement here

<https://www.hants.gov.uk/educationandlearning/schooltransport/parent-carer/application-process/post-16-provision>

### **How do I know what pass to order?**

For independent travel information please visit [www.travelinesw.com](http://www.travelinesw.com)

Alternatively, if you know your local provider please see the following websites or telephone for timetable information:

- [www.stagecoachbus.com](http://www.stagecoachbus.com) 0345 121 0190
- [www.southwesternrailway.com](http://www.southwesternrailway.com) 0845 6000 650

For further information please visit [www.andover.ac.uk](http://www.andover.ac.uk) or email [infoandover@sparsholt.ac.uk](mailto:infoandover@sparsholt.ac.uk)

## **BARTON PEVERIL COLLEGE, EASTLEIGH**

The College are committed to enabling students who want to study at Barton Peveril to travel there easily. Those who can safely and easily walk to College are encouraged to do so. For those who cannot there are other options.

Cycling: The College provide cycle bays free of charge for students wishing to cycle to College. Bicycles are left at the student's own risk and must be secured at all times. The cycle bays can be accessed with your student ID card. Requests for student ID cards to be updated to allow cycle locker access must be sent to [cycle@barton.ac.uk](mailto:cycle@barton.ac.uk).

Mopeds and motorcycles: There are bays on the college site available free of charge.

Driving: If you do not live on one of the college bus routes and are thinking about driving to college you should be aware that there is no on-site parking for students and there are parking restrictions in operation on roads adjacent to the college campus. Students are expected to park in accordance with the relevant parking regulations and be considerate of the neighbours.

Bus Travel: Details of the bus routes that serve Barton Peveril College **including costs and financial support available**, can be found via the Getting Here section of college website <https://www.barton-peveril.ac.uk/getting-to-barton-peveril/>

Trains: Barton Peveril is serviced by good rail links via Southampton Airport Parkway and Eastleigh railway stations, both of which are a 20 minute walk away. Students are responsible for making their own arrangements for train travel.

The new 16-17 Saver Railcard offers 50% off most rail fares for anyone aged 16 and 17 years old.

Useful links:

- South West Trains
- The Trainline.com

- National Rail

Link to the college website: <https://www.barton-peveril.ac.uk/getting-to-barton-peveril/>

## **BASINGSTOKE COLLEGE OF TECHNOLOGY**

Link to the college website: [www.bcot.ac.uk/information/getting-here](http://www.bcot.ac.uk/information/getting-here)

## **BROCKENHURST COLLEGE**

Link to the college website: <https://www.brock.ac.uk/sixth-form/travelling-to-brock/>

## **EASTLEIGH COLLEGE**

Eastleigh College students aged 24 years and under can buy a discounted travel pass. Contact the student Finance team on 02380 648743 or visit the Student Finance Office to buy a pass.

Please contact the travel company directly if you have any queries relating to route numbers or travel times. If you are aged 16-19 years, you may be eligible for subsidised or fully funded travel. Please visit the college website for more information or to apply.

Eastleigh College's website provides very detailed information regarding the routes and prices and can be found here: [www.eastleigh.ac.uk/student-support/bus-and-train-travel](http://www.eastleigh.ac.uk/student-support/bus-and-train-travel)

## **FAREHAM COLLEGE**

Fareham College's website provides further details on transport including subsidised bus pass options:

<https://www.fareham.ac.uk/bus-passes/>

<https://www.fareham.ac.uk/getting-here/>

## **FARNBOROUGH COLLEGE OF TECHNOLOGY**

For more information, please visit Farnborough College of Technology's website: [www.farn-ct.ac.uk/college-life/travel](http://www.farn-ct.ac.uk/college-life/travel)

## **ITCHEN COLLEGE**

- Heavily subsidised transport arranged to service the areas to the north, north-east and to the east of the city of Southampton, including Gosport, Portchester, Fareham, Stubbington, Lee on Solent, Titchfield, Warsash, Locks Heath, Hamble, Netley, Swanmore, Bishops Waltham, Durley, Fair Oak, West End, Hedge End, Botley, Romsey, North Baddesley, Swaythling, Portswood, Bitterne Park, Chandlers Ford, Eastleigh, Boyatt Wood and Stoke Park areas.
- Details of the college contract bus routes can be found on the college website - [www.itchen.ac.uk](http://www.itchen.ac.uk)
- All contract bus routes heavily subsidised.
- Dedicated, contracted buses scheduled to suit the college's timetable
- Excellent bus tracking app enables students and staff to track the progress of all contract buses in real time.
- Subsidised travel passes (bus or train) for students living in other areas (by arrangement).
- The Itchen Financial Support scheme (IFS) has been developed to help full-time 16-19 students with the additional cost of travelling to and from the college, with various levels of support, depending on household income.
- Discounted termly tickets available to cover Hampshire, Totton and Southampton areas, through Bluestar.
- Later start to the college day (currently 9.40am), for safer, more convenient journeys to college.
- Effective communication with bus users through Twitter and a dedicated bus-tracking app.
- E-mail address: [transportandifs@itchen.ac.uk](mailto:transportandifs@itchen.ac.uk)

## **THE SIXTH FORM COLLEGE, FARNBOROUGH**

There are several transport options to get to college. Some providers offer special rates for students travelling by bus or train. The college website gives information about the most popular routes, but it is important that you research your proposed route to ensure that you get the best value. Please contact Student Services on 01252 551229 for more information.

Transport application forms are available from Student Services and our website.

### **Travel by bus:**

Stagecoach bus passes are available at a discounted rate. They can also be used outside of college hours and in the holidays. You can buy your pass online [here](#) using the following steps:

- Buy your ticket online
- Select 'Student Tickets' from the menu options
- Select either of the 'Farnborough 6<sup>th</sup> Form' ticket options from the list

When ordering you will need to have your college ID number to hand (your log in will be the last 5 digits).

Information about routes and prices is available [here](#).

### **Travel by train:**

College is well served for travel by rail with three stations within walking distance; Farnborough Main, Farnborough North and Frimley.

Tickets purchased will be for the designated route and can only be used during term time. Train tickets can be purchased through Student Services.

For more information about the routes and prices click [here](#).

### **16-17 Saver**

The Department of Transport have launched a new discount scheme which gives a 50% discount on rail travel for 16 and 17 year olds. The pass costs £30 and can be purchased from [www.savercard.co.uk](http://www.savercard.co.uk)

### **Student Fare Card Scheme (for students who travel from Surrey):**

Offered to full-time students aged between 16-18 living in one of the 11 boroughs/districts of Surrey, this Surrey County Council scheme allows travel on buses or trains at reduced rates to and from college. The cost of the Student Fare Card is £25 and is valid from 1 September until the end of the following August. For more information and to apply, please visit the [Surrey CC website](#)

For more information, please visit The Sixth Form College, Farnborough's website: <https://farnborough.ac.uk/lifefarnborough-traveltocollege>

## **HSDC (Havant, South Downs & Alton Campus)**

For more information please visit the Havant and South Downs College website: <https://www.hsdac.ac.uk/life-at-hsdac/finance-and-travel-support/student-travel/> Or send an email to:  
Alton Campus: [travelandsupport@alton.hsdac.ac.uk](mailto:travelandsupport@alton.hsdac.ac.uk)  
Havant and South Downs Campus: [travelandsupport@hsdc.ac.uk](mailto:travelandsupport@hsdc.ac.uk)

## **PETER SYMONDS COLLEGE**

For more information please visit <https://psc.ac.uk/student-services>

## **QUEEN MARY'S COLLEGE, BASINGSTOKE**

Queen Mary's College have a Green Travel Plan which commits them to cutting down car use to the site as much as possible - both for the benefit of the neighbourhood and to reduce the College's impact on the wider environment. When thinking about travel to college please remember to look for the most environmentally friendly form of transport.

Walking and Cycling:

If you live within Basingstoke consider walking ([walking directions](#)) or cycling to College. These methods of travel are cheap, keep you fit and are good for the environment. There are many safe walking and cycle routes in to College and ample covered and guarded cycle parking is available at the College.

If you are being given a lift to College you must use the turning circle and drop off point at the far end of Cliddesden Road. Please be considerate to the neighbours and do not park in neighbouring streets or block driveways.

Public Transport : The college is approximately 20 minutes walk from train and bus stations.

**Train:** If you are aged 16 or 17 you can now enjoy 50% off standard anytime, off-peak, advance and season tickets, helping you save money on travel to college, trips into town, days out to the coast, or weekend festivals. Please follow the link for further information on the **16-17 Saver**. <https://www.16-17saver.co.uk>

If you are 18 years and over, SWR offer an Educational Scholars Termly Pass which allows travel between stations in a wide area bordered by Redbridge in the south west, Salisbury in the west, Reading in the north, Woking in the north east, Guildford in the east and Portsmouth in the south. Note that the full termly price is still payable if the student starts or leaves part way through a term. The pass is valid between the home station and Basingstoke, anytime and any day during term time, including the half term break. Applications are through the college so please contact QMC Help Desk on 01256 417500 for further information.

**Stagecoach Bus:** Stagecoach bus services are available on most routes to College. You can purchase your [Stagecoach bus pass online](#).

**College Bus:** QMC currently operate College buses from the Andover, Burghfield, Fleet, Hook (including Odiham/North Warnborough), Newbury, Whitchurch/Overton and North Waltham/Hatch Warren/Kempshott areas. **Please check our website <https://www.qmc.ac.uk/college-bus> or contact the Help Desk on 01256 417500 for further information.**

### **COLLEGE BUS PASSES ONLY £475 FOR SEPTEMBER 2021**

There is an opportunity to pay in instalments: £275 cheque/cash/card (prior to or at enrolment) with a completed Direct Debit instruction. Direct Debits will be set up for two payments, each of £100, for October and November. **Please remember that you commit to one full year and payments are NOT refundable for part use of a College bus pass.**



Contact	Number	Query
StagecoachCustomer Services Team	0345 121 0790	General enquiries regarding Stagecoach services and replacement passes. <a href="https://www.stagecoachbus.com/regionaltickets/south/basingstoke/southstudents">https://www.stagecoachbus.com/regionaltickets/south/basingstoke/southstudents</a>
Help Desk	01256 417500	General enquiries regarding all College bus and replacement passes, financial assistance, methods of payment, application queries etc. <a href="mailto:info@qmc.ac.uk">info@qmc.ac.uk</a>

#### Driving and Parking :

- Parking spaces at College are limited and priority is given to students who:
- Have completed at least one full year at the college
- Need to use their own transport for reasons of disability
- Live outside a five mile radius from the college (as the crow flies)
- Live in an area where access to public transport is poor
- Have attendance greater than 85%
- Have paid their course fees

If you wish to apply for a parking permit an application form is available from the Help Desk. Each application will be considered on its merits and special cases will be viewed sympathetically. Please note that being issued a permit does not guarantee the availability of a parking space. If you are issued a permit to park you will need to pay a fee. Please contact the Help Desk for further information.

If you have any queries about travel then please contact the College Help Desk, or call them on 01256 417500.

For more information please visit Queen Mary's College's website here:  
<https://www.qmc.ac.uk/student-life/travelling-qmc>

### **RICHARD TAUNTON SIXTH FORM COLLEGE, SOUTHAMPTON**

For more information please visit <https://www.richardtaunton.ac.uk/college-life/getting-to-us/>

### **SPARSHOLT COLLEGE**

Students travel to Sparsholt College from all over the region, so they aim to make the journey as easy and cost effective as possible. Whether you're getting the train from Southampton, Eastleigh, Totton or Basingstoke or the bus from across Hampshire and the county borders, we'll help you find the best way to get into College.

Please check the map and route listings on the [College's website](#) for your nearest location and price details. If you need further information please contact the College's transport team on 01962 797346 or [transport@sparsholt.ac.uk](mailto:transport@sparsholt.ac.uk). If you prefer to bring your car to College, student parking is available onsite. Please see the [College's website](#) for transport payment information.

**Campus Buses:** The college offers 12 different routes on private coaches organised to bring students to college, please see our website for a list of stops on our example timetable.

**Public Transport:** The College offer a range of passes which enable you to pay for your public travel effectively:

**Combined Rail and Bus Pass:** This pass includes rail travel to Winchester from various locations, plus a Stagecoach pass to get you from Winchester to the College on the hourly **Number 7** bus service (valid during term time only and excluding weekends). Please see the [College's website](#) for more information. If Stagecoach operates in your area and you would like a Stagecoach bus pass to get you from home to the train station, you may upgrade to a Stagecoach Megarider pass for an additional fee. For more information about Stagecoach services please visit their [website](#).

**Megarider Gold:** This pass can be used on any Stagecoach bus in Hampshire during the academic year, including weekends and holidays. This is the most cost-effective pass for students travelling from Andover. Please see the [College's website](#) for pricing information.

**Number 7 Stagecoach Bus Pass:** If you live in the Winchester area and only need to catch the No 7 bus, you can buy a Stagecoach bus pass for just this service. Please see the [College's website](#) for pricing information. For more information please visit Sparsholt College's website here: <https://www.sparsholt.ac.uk/the-college/transport/>

## **ST VINCENT SIXTH FORM COLLEGE**

**College Bus Service:** Students enrolling with the College in September will benefit from a range of bus travel options which complement their new 9:30am timetable. The Eclipse express service from Fareham provides quick and easy travel to the College for students attending Cams Hill, Fareham Academy, Bridgemary and Brune Park Schools. First Hampshire also run regular services for the catchment areas of Bay House, Brookfield and Crofton Schools with stops close to the College. Applications to purchase a bus pass are sent to all applicants in June along with information about costs. The cost of the bus pass can be covered by the College for students eligible for Financial Support, please see the [College's website](#) for more information.

The pass provided can be used on any college bus service as well as all local First Hampshire bus routes, including the Eclipse service and will provide students with a safe and efficient way of travelling to and from college. The College will provide a morning and end of the day service every day of the college week. Please see the [College's website](#) for bus timetable information.

**Travel by ferry:** St Vincent is handily placed for the Gosport Ferry so students from Portsmouth can consider St Vincent as their accessible sixth form college option. Refunded ferry costs are available (reviewed termly) as well as a discounted week-day bus pass for the whole year.

**Car, motorcycle and bikes:** St Vincent has extensive car and motorcycle parking facilities and secure cycle storage facilities onsite which are accessible to all students every day. There is no charge for car or motorcycle parking and the College is easily accessible from Gosport, Fareham and their surrounding areas. Further information about the financial support we can offer to students to support travel costs for bus and ferry tickets can be found on our website [www.stvincent.ac.uk/financial-support/](http://www.stvincent.ac.uk/financial-support/). Alternatively you can email [infor@stvincent.ac.uk](mailto:infor@stvincent.ac.uk) or phone 02392 588311.

Students can use any FirstBus Hampshire Services including the E1 or E2 services.

For more information please visit St Vincent Sixth Form College's website here: <http://www.stvincent.ac.uk/travel-to-st-vincent>

## **TOTTON COLLEGE**

Link to college website: <https://www.totton.ac.uk/>

## **Out of County College information**

### **CHICHESTER COLLEGE**

For more information please visit Chichester College's website <https://www.chichester.ac.uk/>

### **GUILDFORD COLLEGE & MERRIST WOOD COLLEGE**

For more information please visit <https://www.guilford.edu/>

### **HIGHBURY COLLEGE, PORTSMOUTH**

For more information please visit Highbury College's website here: [Home | Highbury AC](#)

### **NEWBURY COLLEGE**

For more information please visit Newbury College's website [Newbury College \(newbury-college.ac.uk\)](http://www.newbury-college.ac.uk)

### **PORTSMOUTH COLLEGE**

For more information please visit [Portsmouth College - Make it Happen \(portsmouth-college.ac.uk\)](http://www.portsmouth-college.ac.uk)

### **SOUTHAMPTON CITY COLLEGE**

For more information please visit Southampton City College's website [City College Southampton Further Education Facility \(southampton-city.ac.uk\)](http://www.city-college-southampton.ac.uk)

## Appendix 1.

### Criteria applied to determine eligibility to transport to a Post 16 provider.

#### 1. The following criteria apply to all students:

**Necessity:** The Council will provide transport assistance when it is necessary to facilitate the student's attendance at their educational setting.

**Minimum distance:** The journey from home to school/college must be more than three miles, measured by the nearest available walking route.

**Eligible but living within walking distance?** Transport may be provided within the walking distance if it is necessary to facilitate attendance. Factors that may be taken into account, include:

The student's ability to walk

The student's need to be accompanied by an adult.

**Which college or school?** Travel assistance will be given to the nearest school or college considered to be the most suitable placement for the student and which offers a course or programme which is designed specifically to meet the special needs of the student concerned. If the course or programme is not specifically designed to meet the needs of those with SEN, travel assistance will be given to the nearest college offering an appropriate course. A course is deemed appropriate where it enables a student to meet his or her career objectives.

A student attending their nearest special school or school with a sixth form named in his or her EHCP may qualify, subject to the other criteria detailed in this Appendix.

**Pick-up and drop-off points:** Where the distance between a nearest pick-up or drop-off point and home or college is less than 1.5 miles, HCC will not normally provide transport for that part of the journey. However, transport may be provided for students within these distances where this is recommended following an assessment of their individual needs. The criteria used to determine entitlement within walking distance apply in these circumstances.

**Journeys to and from other destinations:** Transport is not offered to or from points other than the college and home.

**Waiting Time:** where appropriate, the transport arrangement may include a waiting time at the start or end of the day.

**Residential Placements:** Some students with complex and/or severe needs are placed in a residential out of county special school or college because there is no appropriate provision available locally. Such students will receive transport at the start and end of each term, half term and at other school/college closures. Any additional transport will be the responsibility of parents/carers.

#### 2. The following apply additionally to students aged 16 or 17 in September 2021:

- (a) **Parental Assistance:** The Council expects that parents and carers take responsibility for facilitating their child's attendance in education where they are able to do so. Families/Applicants may apply for transport and explain their circumstances which make

support from HCC with transport necessary to enable their child to attend their place of education or training. All requests for transport will be considered on a case by case basis.

**(b) Charges:** If transport is provided by HCC, a parental contribution may be levied.

When the student's parents are in receipt of Income Support, income-based Jobseekers Allowance, income-related Employment and Support Allowance, support under Part VI of the Immigration and Asylum Act 1999, the guaranteed element of State Pension Credit, Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190), Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit, or Universal Credit, the charge will be waived. Families in receipt of free school meals (due to low income) are not required to pay the contribution.

Families with a low income, but not in receipt of the above benefits, where the imposition of the charge would reduce their income to around £16,190; or those with exceptional circumstances, may apply for a discretionary waiver or reduction in charge.

**3. The following apply to student's aged 18** when the transport starts in September 2021 or already 18 at the time of application or 19 or over and continuing on a course that they started before their 19th birthday:

**a) Parental assistance:** There will be no expectation that a parent will assist with their adult child's transport arrangement, although parents who wish to do so will be welcome to support their adult child's transport arrangement.

**b) Charges:** If transport is provided by HCC, a parental contribution may be levied.

When the student's parents are in receipt of Income Support, income-based Jobseekers Allowance, income-related Employment and Support Allowance, support under Part VI of the Immigration and Asylum Act 1999, the guaranteed element of State Pension Credit, Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190), Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit, or Universal Credit, the charge will be waived. Families in receipt of free school meals (due to low income) are not required to pay the contribution.

Families with a low income, but not in receipt of the above benefits, where the imposition of the charge would reduce their income to around £16,190; or those with exceptional circumstances, may apply for a discretionary waiver or reduction in charge.

**4. The following applies to students aged 19 or over and starting a new course:**

**Charges:** If transport is provided, no contribution towards the cost of transport applies.

## 5. Home to School Transport - Review/Appeals Process

Parents and /or Young People who wish to challenge a decision about:

- the transport arrangements offered;
- their own or their child's eligibility;
- the distance measurement in relation to minimum distances; and
- the safety of the route
- cost

may do so by writing to The Transport Team, Elizabeth II Court North (2<sup>nd</sup> Floor), Children's Services Department, Hampshire County Council, The Castle, Winchester, Hampshire, SO23 8UG.

In the first instance a case will be reviewed by a Senior Officer of HCC.

In cases against refusal of a transport service, there is recourse to a further appeal to an Independent Appeal Panel.

For concerns about the transport arrangement offered, a senior officer outside of the School Transport Team and who holds a comprehensive understanding of the transport policy and legislative framework will make decisions on appeals.

The full Review/Appeals Process in relation to assistance with travel and eligibility is detailed within Hampshire County Council's Home to School Transport Policy, a link to which is included below:

[Home to School Transport Policy](#)

The process by which Home to School Transport appeals are handled for a young person attending a Post-16 provision matches that detailed in this Policy.