

## Drop off/ collections

To Do	Notes	✓
Only 1 parent to drop off/ collect at a time		
Parents not to enter the setting		
Staggered drop off/ collection times		
No toys from home, except for comforters if child relies on one		
No bags from home if possible- spare clothes/ nappies/ wipes can stay at the setting		
Coats/ shoes off at the door		
If possible, use a door that leads directly into the childminding space		
Children to wash hands on arrival		
Parents confirm at drop off, that no one in their household is displaying Covid-19 symptoms		
A child who displays Covid-19 symptoms at the setting to be collected immediately		



*Use this form to help you write your new drop off/ collection policy*

