



# Capacity Tracker

*Insight for Care*

22 March 2023

## Capacity Tracker – Coming Soon

As a reminder of the communications sent 16 March 2023 the following changes will be taking place in Capacity Tracker in the near future

### All Users

Due to the requirements of Cyber Essentials+ we are required to make changes to the criteria of the passwords used to access Capacity Tracker. Therefore, from the date of the next Capacity Tracker upgrade the following criteria will need to be applied to passwords.

- A minimum of 12 characters
- No previous password can be used
- Commonly used passwords or ones included on the National Cyber Security Centre list of breached passwords will not be permitted

The changes will be implemented in a phased approach, region by region, over the next 6-9 month period.

### Provider Information

- Flu questions will be removed from Capacity Tracker when the Flu vaccination data collection is no longer required
- Data for the Covid Vaccination Booster will be requested for Care Home Residents
- Users of the Bulk Template update method will see the following amendments to the template to reflect the changes made. The yellow identifies the fields being removed and green indicates new amended fields.

### Care Homes

Y	Z	AA
Care Home - Existing Bulk CSV Download		
Flu Vaccine (Autumn 22) - Residents	Flu Vaccine (Autumn 22) - Staff	Flu Vaccine (Autumn 22) - Agency
Care Home - New Bulk CSV Download		
COVID Vaccine - Residents - Spring 23 Booster	Visiting Allowed	Visitors inside the care home

### Homecare

R	S	T
HomeCare - Existing Bulk CSV Download		
Staff received Flu vaccine Autumn 22	Packages of Care - NHS & LA funded returned	Packages of Care - Self funded ended
HomeCare - New Bulk CSV Download		
Packages of Care - NHS & LA funded returned	Packages of Care - Self funded ended	UsersSelfFunded

## Reports

- Vaccination Report
  - Will have Flu data removed
  - Resident Covid Booster information added for Care Home Residents
  - Legacy CSV Export functionality will be removed
- ASC Homecare Collection Report will have Flu data removed
- Occupancy Report - changes to the admissions selection criteria will be incorporated
- Find Care Home Vacancies Report will have additional fields added to the Excel report download to support Health and Social Care Teams

Where Vaccination data/legacy data is being removed, aggregated data reports will be available in the Resource Centre shortly afterwards.

Changes to the CSV downloads are reflected below. The yellow identifies the fields being removed and green indicates new amended fields.

### Vaccinations Report CSV

S	T	U	V	W	X	Y	Z	AA	AB
Existing CSV									
ResidentsCovidFullCourse	ResidentsFluAutumn22	StaffCovidFullCourse	StaffFluAutumn22	AgencyCovidFullCourse	AgencyFluAutumn22	DomCareStaffEmployedEligible	DomCareCovidFullCourse	DomCareFluAutumn22	ConfirmedSave
New CSV									
ResidentsCovidFullCourse	ResidentsCovidSpring23	StaffCovidFullCourse	AgencyCovidFullCourse	DomCareStaffEmployedEligible	DomCareCovidFullCourse	ConfirmedSave			

### ASC Homecare Collection Report CSV

V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG
Existing CSV											
COVID vaccination (Full Course)	Flu vaccination (Autumn 22)	HasCqcPpIssues	ConfirmedSave	HoursPaidDomCare	HoursOverTimeDomCare	HoursAgencyDomCare	HoursAbsenceDomCare	DaysAbsenceDomCare	UsersNhsLa	UsersSelfFunded	ReturnedPoCPercentage
New CSV											
COVID vaccination (Full Course)	COVID vaccination (Spring 23)	ConfirmedSave	HoursPaidDomCare	HoursOverTimeDomCare	HoursAgencyDomCare	HoursAbsenceDomCare	DaysAbsenceDomCare	UsersNhsLa	UsersSelfFunded	ReturnedPoCPercentage	

## ASC Provider Information Provisions

Links to the DHSC **ASC Provider Information Provisions Data Collection, Formal Notice** and **Collection Guidance** has been updated and can be found via the following links:

<https://www.gov.uk/government/publications/adult-social-care-provider-information-provisions-data-collection>

<https://www.gov.uk/government/publications/adult-social-care-provider-information-provisions-formal-notice>

The FAQs have also been updated [found here](#).

## Need further help?

Please contact [capacitytracker-guidance@dhsc.gov.uk](mailto:capacitytracker-guidance@dhsc.gov.uk) if you need non-technical assistance on how to answer the questions in Capacity Tracker.

Please contact [necsu.capacitytracker@nhs.net](mailto:necsu.capacitytracker@nhs.net) for Capacity Tracker system support.

Our **Support Centre** is open 8am – 5pm Monday to Friday excluding bank holidays - 0191 691 3729.

With kind regards  
Capacity Tracker Team