

**RIVER HAMBLE HARBOUR AUTHORITY
THE CROWN ESTATE MOORINGS WAITING LIST APPLICATION FORM**

Title		Forename		Surname	
Address					
				Post Code	
Telephone	H:		M:		
E-mail					

Length overall * (Metres)	Estimated waiting time on waiting list	<input checked="" type="checkbox"/>	Mooring Type Preference(s)	<input checked="" type="checkbox"/>
Up to 8	up to 2 years		Pile Only (No Pontoon)	
Over 8 up to 9.8	2 - 5 years		Pile (Own Pontoon)	
Over 9.8 up to 12.2	10 - 15 years		Pile Continuous (Crown Maintained Pontoon)	
Over 12.2 up to 15.2	5 - 8 years		Site Mooring (Buoy Mooring) <i>see below</i>	
Over 15.2	up to 3 years		<i>Owner maintains - may be Individual Sinkers or on a ground chain</i>	

ABOUT YOUR VESSEL Indicate with <input checked="" type="checkbox"/>											
I do not yet have a boat	<input type="checkbox"/>	Sail	<input type="checkbox"/>	Motor	<input type="checkbox"/>	Multi-Hull	<input type="checkbox"/>	Other	<input type="checkbox"/>		
Boat Name											
Boat Make					Model						
Length Overall (*including attachments)					Draft			Beam			
Keel Type (Long, Fin, Bilge etc):						Other					
I can take up a mooring this year if offered				<input type="checkbox"/>		I do not require a mooring this year				<input type="checkbox"/>	

IMPORTANT – BY SIGNING THIS FORM YOU ARE INDICATING THAT YOU HAVE BOTH READ AND AGREE TO THE TERMS & CONDITIONS OF THE WAITLIST MEMBERSHIP SHOWN OVER	
SIGNED	<input type="text"/>
DATE	<input type="text"/>

Please return the completed form either by e-mail to harbour.office@hants.gov.uk or by posting the form to the **Harbour Masters Office, Shore road, Warsash SO31 9FR.** (Telephone 01489 576387) Upon receipt of the form you will be registered as a member on the Customer Portal by the administration team and forwarded a link enabling you to access your account and complete payment. **A £30 annual Membership fee applies.** Other payment options are available.

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- Members must confirm their intention to remain on the waiting list by completing an annual renewal form WL1 which will be e-mailed to customers by the Harbour Office in September of each year. Completed renewal forms must reach the Harbour Office by the **31st October each year**.
- The waiting list membership is renewable annually each September and is payable at the time of renewal.

NOTE Failure to renew the application by the end of December of the same year will result in removal from the Waiting List NO REMINDERS WILL BE ISSUED

TERMS OF ACCEPTANCE – APPLICANTS & RENEWALS

Each year the applicant is asked to state whether they would accept a mooring if offered before **31st March** in that year.

- It is not necessary for a member to own a boat when applying for the waiting list, however, in the case of partnerships, moorings will only be allocated to waiting list members who can demonstrate that they have a substantial (50% or greater) shareholding in the vessel.
- Where a vessel is owned by a partnership/syndicate, it is advisable that all members of the syndicate become Waiting List members. In the event of a change in the balance of vessel ownership, the licence will **ONLY** be transferable to a **waiting list member** who has accrued appropriate Waiting List seniority for the size of vessel.
- When viewing the customer portal your waitlist position shown indicates only your seniority (start date) in the respective category (vessel size) and does not guarantee eligibility for a mooring offer.
- The minimum age of a member will be **16**.
- Members do not have to be Hampshire residents.

DECLARATION - Terms and Conditions

1. If offered a mooring by the Moorings Manager I understand that I *will only* be able to refuse the allocation if it is an inappropriate type of mooring for my intended vessel or other exceptional circumstances apply.
2. I understand that by indicating I am able to accept a mooring before the 31st March in that year, (subject to the provision of refusal at 1) above, should I subsequently decline two offers, then the moorings manager reserves the right to remove my membership from the waiting list.

CUSTOMER PORTAL (Existing members Only)

Access to the Customer Portal is provided via the link in the 'Waiting List Membership Renewal 2020-2021' email <https://hamble.harbourassist.com/portal/login>

Your unique registration code is required to enable you to register (you only need to do this once).

Once registered on the Customer Portal, it will be possible to view your position on the Waiting List and manage your membership account.

If you have any questions or would like further information on how to complete this form please contact the moorings manager Nicola.I.james@hants.gov.uk. Please do not return completed forms to this address.

This form may be completed using a PDF (fill & sign) edit facility or printed off and completed by hand. Completed forms may be e-mailed to Harbour.office@hants.gov.uk or posted to

The Harbour Masters Office, Shore road, Warsash SO31 9FR. Telephone 01489 576387

ADMIN ONLY	<input type="checkbox"/>	CHQ	<input type="checkbox"/>	CASH	<input type="checkbox"/>	CARD	<input type="checkbox"/>	PORTAL	<input type="checkbox"/>
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