



## Firefighters' Pension Scheme Membership Form (Covers all Firefighters' Pension Schemes)

**Important: Please ensure this form is completed and returned. Failure to do so may mean you are entered into the wrong scheme and inter-brigade transfers may not be completed.**


Personal details																					
Full Name	..... Title .....																				
Address	.....																				
	..... Postcode .....																				
National Insurance number	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																				
Date of birth																					
Payroll number																					
Email address	..... Telephone .....																				

Partnership status		
<input type="checkbox"/> Married	<input type="checkbox"/> Civil partner	<input type="checkbox"/> Cohabiting partner
<input type="checkbox"/> Single	<input type="checkbox"/> Divorced	<input type="checkbox"/> Civil partnership dissolved
Date effective from: .....		


Transfer from another Fire Authority		
Have you transferred from another fire authority without a break in service?		Yes <input type="checkbox"/> No <input type="checkbox"/>
If you were paying into a fire pension scheme, please indicate which one:		
• Firefighters' Pension Scheme (FPS)		<input type="checkbox"/>
• New Firefighters' Pension Scheme (NFPS)		<input type="checkbox"/>
• Firefighters' Pension Scheme 2015		<input type="checkbox"/>
Please confirm all other Fire Authorities	Date of starting	Date of leaving

Receipt of Firefighters Pension	
Are you receiving a Firefighters pension?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, which Fire Authority pays it?	.....

Previous pensionable public sector service (see notes on transferring benefits)	
Name of scheme	Dates of pension scheme membership

Your signature	
Signature .....	Date .....
 Your authority will use this form to update your payroll record. Pensions Services will keep a copy of this form on your pension record.	

Pensions Services:
<p>You can find out more about the pension scheme from Pensions Services</p> <ul style="list-style-type: none"> <li>• Website: <a href="http://www.hants.gov.uk/pensions">www.hants.gov.uk/pensions</a></li> <li>• Phone: 01962 845588</li> <li>• email: <a href="mailto:pensions@hants.gov.uk">pensions@hants.gov.uk</a></li> </ul>

 **The Pension Fund will only use your data to process your pension**  
 Hampshire Fire Authority is a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to manage your pension rights. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the FRA please visit <https://www.hantsfire.gov.uk/how-were-performing/privacy-and-cookie-policy/hampshire-fire-pensions-privacy-notice>

## **Membership form - notes**

Please read the Scheme Guide available from your Fire Authority and from Pensions Services website.

You automatically become a member of the Pension Scheme when you are appointed.

## **Transfer from another Fire Authority**

If you have transferred from another authority without a break and were a member of any pension scheme you will remain a member of the scheme you were in.

Your previous authority will send a certificate of pensionable service or CARE pension to your new authority and will also send you a copy. You must contact your previous authority within three months of receiving the certificate if it is incorrect.

## **If you are in receipt of a firefighters' pension**

You must notify the authority that pays your pension of your re-engagement as a firefighter so they can check whether your pension will be reduced (abated) on account of it. We may provide your previous authority with information about your employment.

## **Previous fire pension scheme membership**

If you have deferred NFPS benefits you may choose to combine them with your ongoing membership. To do this, please complete an *Option to combine previous service* form.

You cannot combine deferred FPS benefits with NFPS benefits in this way, but may be able to transfer them into your NFPS pension as with other types of pension benefits.

## **Previous Public Sector transfers**

If you are transferring final salary benefits into the scheme they will be transferred into the NFPS scheme. If you are transferring CARE benefits into the scheme they will be transferred into the 2015 scheme. If you have any protections in your previous public sector scheme you may be eligible for the NFPS.

Please visit the link below for a full list of Public Sector pension schemes

<http://www.civilservicepensionscheme.org.uk/members/public-sector-transfer-club>

## **Transfers into the pension scheme**

You may investigate transferring pension rights from other schemes, including the Firefighters' Pension or New Firefighters' Pension Schemes, into your pension using the transfer booklet (available from your employer or the pension's website). Any transfer must be complete within a year of joining the scheme..

## **Joining the 2015 Scheme**

If you do not have any previous Public Sector membership you will automatically become a member of the 2015 scheme.

## **What if I do not want to remain a member of the Pension Scheme?**

Please complete an opt out form and return it to your Fire Authority. This form is available from the Pensions Services website. Your contributions will be refunded if you opt out within three months of joining. Your pension benefits will become deferred if you opt out having been a member of the scheme for three months or more. If you want to re-join the scheme contact your authority.

## **Contributions**

You contribute a percentage of pay determined by the full-time pay for your role. You won't pay tax on your contributions within HMRC limits, and will pay reduced NI contributions.