

Local Government Pension Scheme

Nomination of Cohabiting Partner for Survivor's Pension

Notes

Why do I need to nominate a cohabiting partner?

Benefits payable on the death of a member of the Local Government Pension Scheme (LGPS) include pensions for any eligible children, and your partner who could be:

- your husband or wife
- registered civil partner
- nominated cohabiting partner, if you were already contributing to the LGPS on 1 April 2008, or joined afterwards

What if I'm married or in a civil partnership?

If you are married or in a civil partnership **do not** complete this form – your spouse or civil partner is automatically covered for a survivor benefit in the event of your death.

Who qualifies as a nominated cohabiting partner?

To make a valid nomination, all of the following conditions must have applied to both you and your partner continuously for at least 2 years when you both sign this form:

- both you and your co-habiting partner are, and have been, free to marry each other or enter into a civil partnership with each other, **and**
- you and your co-habiting partner live together as if you are husband and wife, or civil partners, **and**
- neither you or your co-habiting partner have been living with someone else as if you/they were husband and wife or civil partners, **and**
- your co-habiting partner is financially dependent on you, meaning that you have the higher income **or**
- You are financially interdependent on each other, meaning that you rely on your joint finances to support your standard of living. You need not be contributing equally. For example, if your partner's income is a lot more than yours, he or she may pay the mortgage and most of the bills, and you may pay for the weekly shopping.

On your death, a survivor's pension would be paid to your nominated co-habiting partner if he or she satisfies us that the nomination was effective at the date of your death, and had been continuously for at least 2 years immediately prior to your death.

We will have to verify that the conditions of the nomination are satisfied. We may do this by, for example, asking for confirmation that you lived in a shared household with shared household spending, or your partner may be asked to demonstrate that you had a bank account or mortgage in joint names.

There would be a right of appeal if we decide not to pay a pension that your partner believes he or she is entitled to.

When would a nomination cease?

A nomination ceases to have effect if:

- you or your partner gives us written notice to cancel the nomination, **or**
- you make a subsequent valid nomination in favour of a new co-habiting partner **or**
- you or your nominated partner marries, forms a civil partnership or lives with a third person as if they were husband and wife or civil partners, **or**
- your nominated partner dies before you.

How do I nominate my cohabiting partner?

We can only pay a pension to your cohabiting partner if you send us a valid nomination form. You can nominate your cohabiting partner, of either opposite or same sex, by completing the nomination form on pages 3 and 4 and sending it to Pensions Services.

You will need to enclose evidence that you have met the conditions continuously for at least 2 years before you both signed the form.

Please only attach photocopies of the evidence. Any original documents will be returned via Royal Mail and receipt cannot be guaranteed.

You and your nominated partner must complete the declaration on page 4 of the form. We will register the information and send you a letter confirming that this has been done. Return the form to:

Pensions Services
Hampshire County Council
The Castle
Winchester
SO23 8UB

Remember to let us know of a change in your circumstances which could affect the nomination, or if you wish to cancel it.

What will my nominated partner receive if I die?

Membership you have built up since 6 April 1988 will count towards your partner's pension. Membership before 6 April 1988 will not usually count towards your partner's pension.

If you have membership pre 06/04/1988, you can choose to make additional contributions so that it will also count towards a pension for your partner. You can do this if:

- You have pre 06/04/1988 membership in your current employment from before 6 April 1988
- You built up LGPS membership before 6 April 1988 that you have combined with membership in your current employment

Please visit our website if you wish to make contributions to increase your nominated partner's benefits. You must elect to do so within a year of making this nomination, whilst you are still contributing to LGPS.

On your death, we will need to be satisfied that your relationship met the qualifying conditions for the payment of a cohabiting partner's pension.

Local Government Pension Scheme

Hampshire Pension Fund

Nomination of cohabiting partner for survivor's pension

First read the notes on pages 1 and 2. If you wish to proceed, use BLOCK CAPITALS to give details about yourself and your partner as requested below.

About you

Surname:	
First name(s):	
Date of birth:	
National Insurance number:	
Address:	
Postcode:	
Employer:	Payroll number:

About your nominated partner

I nominate my partner, named below, to receive a nominated partner's pension under the Local Government Pension Scheme.	
Surname:	
First name(s):	
Title (Mr, Mrs, Ms, Miss, other):	
Date of birth:	
National Insurance number:	
Address:	
Postcode:	

Your membership

If you have pre 06/04/1988 membership, please tick this box if you would like us to send you information about increasing your nominated partner's pension (please see the notes). <input type="checkbox"/>

Please complete the declaration on page 4. The form will be returned if not signed and dated

Your evidence

Please give details of the evidence you are attaching below and write PENSIONS clearly on the top of all attached documents.

Declaration

We confirm that for a continuous period of at least 2 years prior to the date of this declaration all of the following have applied –

- we have been free to marry each other or enter into a civil partnership with each other, **and**
- we have lived together as if we were husband and wife or registered civil partners¹, **and**
- neither of us have been living with someone else as if we were husband and wife or civil partners, **and**
- our financial affairs have been interdependent (or the nominated partner has been financially dependent upon the Scheme member).

We enclose evidence that interdependency or dependency has existed for at least 2 years (for example old joint account statement, utility bills or joint mortgage statement)

Scheme member's signature:

Date:

Nominated partner's signature:

Date:



Hampshire County Council complies with the Data Protection Act and will use your data only to process your pension rights

Please send your completed form and evidence to:

Pensions Services
Hampshire County Council
The Castle
Winchester
SO23 8UB

If you have any difficulty completing this form or need more information, please phone Pensions Services on 01962 845588, email pensions@hants.gov.uk or visit our website: www.hants.gov.uk/pensions