



February 2013



Listen2Me: Hampshire's Whole-Class

Instrumental and Vocal Teaching Programme

Key Stage 1

Service Specification-Academic Year 2013-14

1. Purpose

This document sets out the whole-class teaching opportunities offered through Listen2Me (L2M) in Key Stage 1 by Hampshire County Council's Music Service (HMS) to Hampshire County Council maintained schools for the period 1 September 2013 to 31 August 2014.

2. Hampshire Music Service – Service level Agreement (SLA) 2011-2014

The terms and conditions set out in the HMS SLA (2011- 2014) provide the basis for the provision of L2M. Any school requesting Listen2Me in Key Stage 1 will need to sign up to the basic SLA unless it has done so already. There is no charge attached to signing the SLA.

3. Listen2Me in Key Stage 1 (L2M KS1): General Information

HMS has created a flexible approach to L2M KS1 provision, offering a range of options that best fits your school. Pupils will learn an instrument with a specialist teacher from HMS. The number of instruments learnt will depend on the package bought.

Please be aware that this programme is most suitable for Y2 children, but is not suitable for Foundation Stage children. HMS offers a range of opportunities for children in the Early Years, and would be happy to talk with you about this should you require more information.

The HMS teacher works alongside a member of the school's staff either the class teacher or an LSA. It is essential that the same person is available each week to learn alongside the children and contribute to behaviour management and assessment. L2M KS1 will cover the national curriculum expectations for the age group being taught. We recognise that L2M KS1 is a potential PPA cover activity which will help to offset the cost but we hope that it will not reduce the value placed on this work. At the end of the learning on each instrument, the achievements of the group are presented in a shared performance session to other pupils in the school and / or parents and governors.

Following the year's Listen2Me programme, it is expected that more children will be keen to take up the learning of a suitable instrument, and that they will be better informed about what this will involve. For children in primary schools, provision can be made for these pupils through the usual group teaching provided by HMS, however, Listen2Me2 'The Next Step' is likely to be the most suitable continuation programme for many pupils. For children in infant schools, you may wish to pass on the children's interest in instrumental learning to the junior school so the junior school can make provision for continued learning when the child starts at their school.

HMS, working in partnership with the University of Winchester, has been engaged in a research programme to monitor and evaluate the programme and its impact on, and responses of, pupils and their schools. The results of the second phase, a three year study concluding in 2012, are available on the HMS website at www.hants.gov.uk/hms/hms-listen2me. A summary is enclosed.

4. HMS Listen2Me in Key Stage 1 teaching package

The package available for each school consists of:

- Planning and preparation: every effort is made to meet school's specific requirements or agree alternatives.
- Teaching: specialist teaching for one or more groups of KS1 pupils throughout the full academic year September 2012 to July 2013.
- Schemes of work: full access to the modular schemes of work developed by our primary curriculum specialists and matched to the HMS Primary Curriculum Project planning.
- National Curriculum: KS1 L2M will cover the national curriculum expectations for the age group.
- Instruments: the loan of a set or sets of good quality instruments appropriate to the age of pupils in the taught classes.
- Performance Opportunity: HMS teacher support in preparation for celebration performances to share the class's musical achievements with other pupils and parents.
- Health and Safety: safe instrument provision, advice, guidance and risk assessments for all instruments taught.
- On-line information: access to a Listen2Me Key Stage 1 section of the HMS website for sharing information, resources, planning etc.

5. Specification of Teaching Programme

The Listen2Me programme is a weekly, taught programme in which a specialist visiting HMS teacher teaches a whole KS1 class or a group of pupils not normally more than 30. In addition to the instrument specific skills and experiences, the teaching programme is designed to match the relevant requirements of the National Curriculum Programmes of Study for Music at KS1.

The school will provide teaching spaces suitable for whole class teaching appropriate to the instruments being taught. (See Health and Safety advice 5.4.)

Either the class teacher or a suitable LSA remains with the class throughout the lesson, works alongside the specialist teacher, and learns the instruments alongside the pupils for the whole of the programme. It is expected that the class teacher or LSA will contribute significantly to both classroom management and assessment. It is essential that the same teacher/LSA is able to work with the class throughout the programme to facilitate a good partnership with the HMS teachers and to build a useful knowledge of the children's abilities to carry out assessment. In addition, parent helpers or other suitable adults could assist with the setting up and smooth running of lessons. HMS would ensure that there were enough instruments available for additional adults to learn alongside the children.

The HMS teacher will guide the class teacher/LSA on what can be assessed and will share their observations, but the class teacher/LSA, with his/her detailed knowledge of the children remains responsible for the assessment of pupils' work and progress.

The HMS teacher will want to know and be able to use the school's usual rewards and sanctions, the class teacher/LSA will be able to pass on this information and help in its implementation.

5.1 Length of programme

The Listen2Me Key Stage 1 programme will vary in length depending on the package bought. The first session of each term will usually be for instrument preparation, in most cases it will be the school's responsibility to make sure that they have collected their set of instruments in time for the HMS teacher to do this preparation. There will normally be a shared performance at the end of each period of instrumental learning, so liaison between schools will be essential to agree a suitable time for instrument collection. The concert provides an ideal opportunity to promote the idea of continuing to learn an instrument to parents. There will be no teaching by HMS staff on

days that are designated as Music Service Professional Days. Schools are informed of these days at the start of each academic year. If a Music Service Professional Day falls on your Listen2Me Key Stage 1 teaching day in the first week of a term then the second week will be used for instrument preparation if required.

5.2 Year Groups

Listen2Me in KS1 will work best with Year 2 pupils. However, where they are learning in a mixed aged class, this can be accommodated. It is not designed for Foundation Stage children. HMS offers opportunities for children in the Early Years, and would be happy to discuss this with you should you wish further details.

5.3 Instruments

HMS will loan a set or sets of suitable, good quality instruments to the school for use during the teaching programme. The instruments will be suitable in size for the year group and will stay in the school for the duration of the teaching. Schools will be required to collect their instruments for the project – this will usually be from a local school. HMS' L2M administrator will ensure you know where the instruments need to be collected from. This includes the start of the programme in September when schools will be asked to collect instruments at the end of term in July and store over the summer holiday so that they are ready for use in September. The exceptions to this will be brand new instruments, instruments held in storage and where the 'sending' school is too far away for this to be a reasonable expectation. The instruments remain the property of HMS and will be returned to HMS at the end of the school's subscription to Listen2Me. The instruments should stay in the school, where they can be used for beneficial, supervised practice between lessons, and not taken home by the pupils. The school may also wish to use the instruments with other children in the school, so the whole school can benefit from them. Basic maintenance will be funded by HMS. Any loss or damage is the responsibility of the school and the cost of repair or replacement will be chargeable to the school.

Sufficient instruments will be allocated to each school to resource the largest whole-class teaching group.

Recorders

For the academic year 2013/14 HMS is introducing a charge for recorders supplied for the Listen2Me programme. HMS was able to buy a large stock of recorders for L2M through Government funding. We were able to supply these free of charge and to be retained by the pupils using them. This stock has now run out. Rather than put the cost of all L2M up to cover providing new recorders each year we have decided that it would be best practice for schools to only pay for recorders if they use them. To this end we are offering to supply suitable quality recorders to schools that will be charged at £4.00 each. If the schools prefer, they can provide their own recorders for L2M sessions.

5.4 Health and Safety

A risk assessment and detailed Health and Safety guidance will be provided for each instrument taught and discussed by the HMS teacher and the class teacher. Responsibility for the safe learning of any instrument will be the highest priority both for the school staff and for the visiting HMS teacher.

5.5 Storage

Schools will need to arrange for suitable and safe storage of instruments between lessons and practice sessions. Consideration must be given to the need for suitable storage space, when indicating the school's instrumental preference.

5.6 Supportive materials and resources

HMS will provide schools with copies of schemes of work, relevant information for parents and pupils, and access to a Listen2Me website.

HMS staff will also collaborate with schools in supporting shared, celebration performances of the outcomes of Listen2Me learning in presentations to parents and/or other pupils.

5.7 Instrument options

Schools should indicate any current staff expertise as this can enhance the value of the Listen2Me in Key Stage 1 programme. HMS will be able to allocate or recruit a finite amount of teaching in each instrumental specialism. Once all responses are received by the reply date, they will be considered against the above criteria and the Service's capacities. Each school or group of schools will be allocated the most suitable range of instruments, taking into account any stated preference and the Service's capacity. All offered programmes will provide an excellent range of musical opportunities to participating schools.

5.8 Teaching timetable

Teaching will be provided during the school's normal curriculum teaching hours. Schools are able to identify key half-day sessions during the week that are not suitable for Listen2Me teaching. The allocation of the teaching times on a rota is extremely complex and HMS cannot undertake in advance to provide the teaching during any particular session.

The Listen2Me teaching is planned to cover the NC requirements so should not normally require additional teaching time to be taken from other curriculum areas.

Where instruments are taught on a rota with other schools, the timing of teaching sessions may need to vary each term, according to the availability of teaching staff and other schools' requests. Confirmation of the teaching session will be sent to you as early as we can in the summer term.

5.9 Allocated teaching time

HMS Listen2Me teaching will be sold in one hour blocks. Of this 45 minutes will be the usual teaching time. This hour will include any necessary preparation, tuning and setting up time. The setting up and running of the lesson is a partnership between the HMS teacher and class teacher/LSA, preparing the space and instruments ready for the HMS teacher will ensure that the maximum amount of time is available for teaching.

6. Financial arrangements

See also sections 8 and 9 of the HMS SLA

The financial arrangements for the Listen2Me programme provided by HMS are as follows.

Each hour per week (45 minutes contact time) cost £1,200 per year. Charges will be made by corporate journal transfer in two parts:

In September 2013	£700 (7/12ths) will be charged
In April 2014	£500 (5/12ths) will be charged

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