

# Part 2: Chapter 3

## Executive Functions

### Responsibility for Executive Functions

- 3.1 The following table sets out the allocation of responsibilities within the Executive. The portfolios are expressed in broad terms and may be varied, as provided for in the Executive Procedure Rules set out in Part 3 Chapter 2 of this Constitution.
- 3.2 The principles of responsibility are as follows:
- 3.1.1 unless a function, power or responsibility is specifically reserved to the County Council or a Committee of the County Council, the Executive is authorised to exercise the function or power.
  - 3.1.2 the Executive collectively will be responsible for those decisions falling appropriately to it.
  - 3.1.3 all decisions will be recorded.
  - 3.1.4 if a decision is made by an individual Member of the Executive, this will be stated openly and clearly.
  - 3.1.5 the Executive or individual Members of the Executive will normally be making Key Decisions, as defined at Part 3, Chapter 2, Paragraph 3 of this Constitution, or decisions which are significant (even though they may not be Key Decisions).

Responsible Person	Functions
Leader and Executive Member for Policy and Resources	Chairing and managing the Executive and its work.  Overall strategy, policy and co-ordination 'across the board', and the direction and utilisation of resources.  Primary departmental links – Corporate Services, Culture, Communities and Business Services, and Transport and Environment (in respect of economic development).  Service area responsibilities – services within the above departmental remit areas; except where any area has been specifically allocated within the remit of another Executive Member.  Functional areas – policy framework; strategic

	<p>overview; overall performance; budget strategy; and personnel policies, including strategy for pay and remuneration, asset management, and IT services.</p> <p>Determination of remuneration of the Head of Paid Service, subject to ratification by EHCC.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p>
Executive Lead Member for Children's Services	<p>Designated Lead Member for Children's Services pursuant to Section 19 of the Children Act 2004.</p> <p>Overall strategy and policy for all Children's matters, i.e. Education, Children and Families pursuant to the requirements of the Children Act 2004.</p> <p>Primary departmental link – Children's Services Department</p> <p>Service area responsibilities – all services within the remit of the above department</p> <p>Functional areas – all education functions exercisable by the County Council as Local Education Authority; statutory Social Services functions of the County Council relating to children.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p>
Assistant Executive Member for Children's Services (Education) and Chairman of Education Advisory Panel	<p>This post is to assist the Executive Member for Children's Services because of the breadth of the portfolio, and does not have any Executive decision making powers.</p>
Assistant Executive Member for Children's Services (Safeguarding) and Chairman of Children and Families Advisory Panel	<p>This post is to assist the Executive Member for Children's Services because of the breadth of the portfolio, and does not have any Executive decision making powers.</p>
Executive Member for Culture and Recreation	<p>Overall strategy and policy for libraries, museums, archives, arts, rights of way, outdoor activities, learning and leisure.</p> <p>Primary departmental links – Culture, Communities</p>

	<p>and Business Services Department</p> <p>Service area responsibilities – Culture and Recreation services within the Culture, Communities and Business Services Department</p> <p>Functional areas – libraries, museums, archives and records, countryside and rights of way, sport and culture community support, recreation and all ancillary activities.</p> <p>Appointments to relevant outside bodies, not on a proportional basis in consultation with the minority parties</p>
<p>Executive Member for Economic Development, Human Resources and Rural Affairs</p>	<p>Overall strategy and policy for all economic development matters and for rural affairs.</p> <p>Primary departmental links – Environment, Corporate Services, and Culture, Communities and Business Affairs Departments.</p> <p>Services area responsibilities – within the remit of the Environment Department in respect of Economic Development, Corporate Services and rural affairs services within the Culture, Communities and Business Affairs Department.</p> <p>Functional areas – monitoring and developing the County’s economy; co-ordinating and developing the County Council’s involvement in European projects sponsored or led by the Environment Department. Monitoring and developing the sustainability of rural communities and the stewardship of the natural environment and heritage of rural Hampshire. Personnel policy formulation and skills development in relation to the County Council’s directly employed workforce (excluding schools).</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties</p>
<p>Executive Member for Adult Social Care</p>	<p>Overall strategy and policy for all Adult Social Care matters</p> <p>Primary departmental link – Adult Services Department</p> <p>Services area responsibilities – all services within the remit of the above department including the duty</p>

	<p>relating to safeguarding</p> <p>Functional areas – services for adults, including older people, learning disability, physical disability, mental health and all ancillary services</p> <p>Appointments to relevant outside bodies – not on a proportional basis in consultation with the minority parties.</p>
Executive Member for Communications and Efficiency	<p>Helping to develop and improve two way communications, with the Cabinet and other Members of the County Council, advising the Cabinet on its continuous drive to seek efficiency savings so as to keep Council Tax as low as possible, and on the County Council's performance.</p>
Executive Member for Communities and International Relations.	<p>Primary departmental links – Culture, Communities and Business Services and Chief Executive's Departments</p> <p>Service area responsibilities – services within Corporate Services and Culture, Communities and Business Services Departments relevant and European and International links. Functions related to the Supporting Troubled Families Programme.</p> <p>Co-ordinating County Council representation on District Local Strategic Partnerships (LSPs) and Crime and Disorder Reduction Partnerships (CCDRP's) reporting on these to the Executive Member for Policy and Resources.</p> <p>Promoting and Monitoring the Hampshire Sustainable Community Strategy and developing and approving a community engagement strategy and coordinating the contributions from relevant service strategies.</p> <p>Corporate oversight of European and International policy and activities; acting as an ambassador with external and international/national bodies.</p> <p>Responsibility for the County Council's Relationship with the Interfaith Network.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p>
Deputy Leader and Executive Member for Transport and Environment	<p>Overall strategy and policy for all environmental matters (including planning and transportation, and mineral and waste, but excluding regulatory matters within the remit of the Regulatory Committee A)</p>

	<p>Primary departmental links – Environment Department</p> <p>Services – within the remit of the above department</p> <p>Functional areas – transport strategy; spatial planning; minerals and waste planning; highways and bridges; highway maintenance; winter maintenance; structural maintenance; passenger transport; traffic and road safety; highways lighting; integration of public and private transport; environmental and information services; flood and coastal erosion risk management; and all ancillary activities.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p>
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<b>Responsible Person</b>	<b>Function</b>
Executive Member for Strategic Development	<p>Overall strategy and policy for corporate organisational improvement, public service development and new models of delivery.</p> <p>Primary Departmental Links – departments of the County Council with links to the delivery of corporate services.</p> <p>Service Area Responsibilities – services within the above departmental remit areas.</p> <p>Functional areas – those activities that relate to corporate services, shared services and wider trading activities, with an emphasis on strategic opportunities, partnerships and new business</p>