



Services for Young Children

Early Years Census – spring 2019

The Statutory Early Years Census date for spring 2019 is Thursday 17 January 2019.

The DfE guidance can be found on the following link [DfE census guidance for local authorities](#)

This confirms that there are minimal changes to the information that the DfE require local authorities to collect from Providers census January 2019 compared to census January 2018.

As usual, there are two parts to the census return:

1. The establishment details including information that the DfE requests about staffing and qualifications
2. Details about children claiming EYE funding during census week

All providers are required by law to submit the required census information.

Details to update or submit establishment details and staffing may be through a census survey and/or the provider update tile on your provider portal, further details on this will be provided. Details of children will be submitted through the spring headcount task issued to claim EYE funding.

The County Council will receive Early Years funding for 2019/20 based on the attendance of children during the week Monday 14 January 2019 to Friday 18 January 2019. Therefore it is essential that all Providers plan appropriately for their spring headcount.

The local authority is funded based on the hours attended per week for each child during census week. It is therefore essential that the headcount submission for the EYE claim shows actual attendance claimed and not an average attendance for the period.

The headcount data submitted by providers during the task open period 7-15 January should include all children they expect to be in attendance and claiming EYE funding during the week 14–18 January.

The claiming arrangements to meet the census requirements are as follows:

- A headcount task will be issued 7–15 January 2019
- An adjustment task will be issued 4–8 February for providers to add any children who start during census week for whom a claim is not submitted at headcount or amend hours that increase or decrease during this week

Further information will be provided about the arrangements for making a claim for census.