Changes: current offer to statutory entitlement

- A countywide roll-out of the offer took place in September 2012, making the offer available to around 1000 eligible children across Hampshire.

- **September 2013:** The offer becomes an entitlement to approximately 2100 eligible two year olds, for 15 hours per week (570 hours per year), which may be stretched, meeting the criteria for parents/guardians in receipt of listed benefits or Children in Care (CiC).

<table>
<thead>
<tr>
<th>2 Year Old Offer</th>
<th>2 Year Old Entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Up to 31 August 2013)</td>
<td>(From 1 September 2013)</td>
</tr>
<tr>
<td>Parent / guardian in receipt of listed benefits AND family meeting secondary criteria</td>
<td>Parent / carer in receipt of listed benefits</td>
</tr>
<tr>
<td>Or:</td>
<td>Or:</td>
</tr>
<tr>
<td>Child in Care (as referred by social worker)</td>
<td>Child in Care (as referred by social worker)</td>
</tr>
</tbody>
</table>

- The current request form can still be used for any child eligible **before** September 2013 (i.e. Summer 13 starters).
- A new form **must** be used for any children who will be eligible from September 2013 (April 2013 version).
- Requests for CiC must come from a social worker.
- Requests for children whose parents/guardians are in receipt of the listed benefits will be checked using the Eligibility Checking Service (ECS) provided by the DfE.

About the updates newsletter

The roll out of the 2 Year Old Offer in Hampshire is now well underway and here are a few more updates that we would like to share with you. Please read through this newsletter to make sure you have the most up-to-date information. We will also try to answer some common queries.

Please share this information with colleagues.

We are continually improving the processes for the 2 Year Old Funding, so please look out for newsletters detailing any important changes. We will also add any changes and Frequently Asked Questions (FAQs) to our webpages.

www.hants.gov.uk/childcare

Let us know if you have any questions!
When is a child eligible to start?

If eligible, a child will be able to attend at the beginning of the school term after their second birthday, with terms starting in September, January or April. So, if a child's 2nd birthday is on 22 May, they would be eligible to start anytime from 1 September (autumn term).

In the table below are the date of birth ranges with the earliest eligibility start date:

<table>
<thead>
<tr>
<th>Date of Birth from:</th>
<th>Date of Birth to:</th>
<th>Earliest Eligibility (term after the child's 2nd birthday):</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/09/2010</td>
<td>31/12/2010</td>
<td>Spring 2013</td>
</tr>
<tr>
<td>01/01/2011</td>
<td>31/03/2011</td>
<td>Summer 2013</td>
</tr>
<tr>
<td>01/04/2011</td>
<td>31/08/2011</td>
<td>Autumn 2013</td>
</tr>
<tr>
<td>01/09/2011</td>
<td>31/12/2011</td>
<td>Spring 2014</td>
</tr>
</tbody>
</table>

Checking birth certificates

If you are unable to see proof of the child’s age via a birth certificate, you could:

- Contact the child’s Health Visitor
- Suggest the parent requests a new birth certificate although there may be a charge for this.

Errors or missing information on Request Forms

It is very important that the 2 Year Old Request Form is completed as fully as possible.

Key points that need to be completed are:

- Child's name, date of birth and address
- Parent/ Gaurdians name, date of birth, email and telephone number
- Criteria (Benefits or CiC) Please include the parents National Insurance Number.
- For requests for Summer 2013, additional Parent/ Child/ Family Characteristics
- Referrer’s name, job title and contact details
- Signatures - Parent and Referrer

If any of this information is incomplete, the 2 Year Old Request Form will be sent back to the referrer for completion and resubmission.

Processing Request Forms

Please note that, if there is a sudden increase in the volume of Request Forms to be processed, the administrators will deal with children eligible in the current term first, then process for the next term.
2 Year Old Funding and additional SEN funding

It has been agreed by the 2 Year Old Offer steering group that, children who are accepted to receive Early Years Education (EYE) funding as part of the 2 Year Old Offer and who are assessed by the SEN Team as eligible for additional SEN funding, should receive the same support as three and four year olds receiving EYE. From 1 April 2013, eligible two year olds can now receive up to a maximum of 15 hours additional SEN funding (based on the child’s actual attendance).

When to apply?

For funded two year old children (i.e. those accepted onto the 2YO Offer), an application should be made to the SEN Team as soon as the child starts on the Offer or when additional needs are identified (whichever is soonest). The Inclusion Team will need to submit subsequent details of the child’s needs for funding, during the term the child becomes three, before any ongoing additional SEN funding can be agreed for the child for when they move into the standard EYE entitlement for three year olds.

For all non-funded two year old children (i.e. those not part of the Offer), the usual SEN timescales will apply and an application for additional funding can be made during the academic year in which the child becomes three.

How to apply?

All usual SEN application processes apply and the same form/evidence and eligibility criteria will stand.

How will funding be paid?

Once the SEN Team has confirmed additional funding, Services for Young Children and the SEN Team will liaise to organise payments.

Translated documents are now available.

Some documents providing information on Early Years Education for children in Hampshire have been translated into:

- Bengali
- Nepali
- Arabic
- Polish
- Mandarin
- Tagalog

They are located on the right hand side ‘Information for Parents’

www.hants.gov.uk/cis/eye

The Hampshire Family Information Directory (FID) is for parents, carers and practitioners looking for childcare in Hampshire.

By using the FID you can search for childcare such as childminders, pre-schools, and nurseries.

http://www.fid.hants.gov.uk/

Please be aware that approved childcare providers are being added to the database regularly so the results from searches will change.
2 Year Old Late Claim reminder

2 Year Old Late Claim forms can be requested for eligible children by calling Services for Young Children on 01962 847070 after the May 2013 half term. There is a deadline for these to be returned which is: **Friday 13 September 2013.**

Please ensure that the late claim forms are returned by this date to ensure you receive payment.

Reminder for the Summer Term

Easter fell in the first two weeks of April. Providers are reminded that the spring funding period ends 31 March 2013 and the summer term for funding started 1 April 2013 and NOT 16 April 2013. Children who are born in early April prior to the commencement of the school academic term are NOT eligible to make claim in the summer term - all children born between 1 April - 31 August become eligible for funding from 1 September - 31 December (autumn term).

Where should you send your completed 2 Year Old Request Form?

Please ensure you send 2 Year Old Request Forms to your local Services for Young Children (SfYC) office:

<table>
<thead>
<tr>
<th>Basingstoke and Deane</th>
<th>East Hampshire</th>
<th>Eastleigh and Winchester</th>
<th>Fareham and Gosport</th>
</tr>
</thead>
<tbody>
<tr>
<td>SfYC Mayhill</td>
<td>SfYC Bushy</td>
<td>SfYC The Aviary Children’s Centre</td>
<td>SfYC Haven Children’s Centre</td>
</tr>
<tr>
<td>Junior School</td>
<td>Leaze Children and Families Centre</td>
<td>Blackbird Road Eastleigh</td>
<td>Harris Road Gosport</td>
</tr>
<tr>
<td>The Bury</td>
<td>Centre</td>
<td>Eastbrooke Road</td>
<td>PO13 0UY</td>
</tr>
<tr>
<td>Odiham</td>
<td>Hook</td>
<td>Alton GU34 2DR</td>
<td></td>
</tr>
<tr>
<td>Hook</td>
<td>RG29 1NB</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hart and Rushmoor</th>
<th>Havant</th>
<th>New Forest</th>
<th>Test Valley</th>
</tr>
</thead>
<tbody>
<tr>
<td>SfYC Fleet Local Office</td>
<td>SfYC Mill Hill Children’s Centre</td>
<td>SfYC Ashurst Child &amp; Family Health Centre</td>
<td>SfYC</td>
</tr>
<tr>
<td>Birch House</td>
<td>Centre</td>
<td>Lyndhurst Road Ashurst</td>
<td>Beech Hurst</td>
</tr>
<tr>
<td>Barley Way</td>
<td>Mill Road</td>
<td>SO40 7AR</td>
<td>Weyhill Road</td>
</tr>
<tr>
<td>Fleet GU51 2YB</td>
<td>Waterlooville</td>
<td></td>
<td>Andover</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>SP10 3AJ</td>
</tr>
</tbody>
</table>

2 Year Old Induction Training

It is a condition of the 2 Year Old Funding that providers attend a specific 2 Year Old Induction course. If you are a 2 Year Old Provider or are considering this, please contact your local Services for Young Children office to book a place.
Childcare and Family Information Team (CFiT) Support

A referral to the 2 year old offer of 15 hours free childcare was made by a family support outreach worker at a children's centre. As the area's Childcare and Family Information Team outreach worker, I was able to help the parent with searching for a childcare space.

The parent and child were in temporary accommodation as they were fleeing domestic violence and the child was experiencing some behavioural and emotional problems. She also had some speech and language difficulties and English as an additional language. I phoned the parent and established confidentiality and record keeping with her and also ascertained her childcare needs, based on her circumstances and explained my role to her. Mum was not very confident looking for childcare so I phoned some providers on her behalf to establish spaces.

After a further discussion with mum, we decided it would be better to use a nursery rather than a childminder. She happened to be meeting a health visitor at a children's centre I was also visiting and so we agreed to meet after that. I gave mum some further reassurances about childcare and a list of questions to keep in mind when visiting childcare providers and we agreed to meet to visit some providers at a later date. I arranged with a couple of nursery managers to meet with mum and accompanied her and her child around a local nursery. We spent a lovely hour at the nursery with both mum and child very happy to start attending.

I checked back after the start date that mum and child were happy and also confirmed this to the family support outreach worker. I was told that mum had also signed up for some courses with the children's centre to increase her confidence.

Sheena Goddard
Childcare and Family Information Team (CFiT)
North East Hampshire

You can access information on the 2 Year Old Offer on the following websites:

Information for parents:
http://www.hants.gov.uk/eyeye/2-year-old-offer-2.htm

Information for professionals:
http://www.hants.gov.uk/eyeyesff/2yo-offer.htm

Useful Contacts
SfYC Information Support Team:
Tel: 01962 847070 or childcare@hants.gov.uk

Childcare and Family Information Team Helpline:
Tel: 0845 603 5620

2 Year Old Offer Project Workers:
Lesley Worrell (Fareham, Gosport, Havant, East Hampshire, Rushmoor and Hart)
Tel: 023 9225 9906
Lesley.Worrell@hants.gov.uk

Lyn Young (New Forest, Test Valley, Eastleigh, Winchester and Basingstoke and Deane)
Tel: 02380 293768
Lyn.Young@hants.gov.uk

For information and regular updates visit: www.hants.gov.uk/childcare