

Hampshire 2 Year Old Offer Request Form

Please note all sections of this form must be fully completed. Please use BLOCK CAPITAL LETTERS.

Section 1 – Child's details

Child's forename:	Surname:
Date of birth:	Gender: Male / Female
Address:	Postcode:
Tel / Mobile:	Email:
Is your child currently attending any setting? Yes / No	
<i>If 'Yes' we need to know what setting and the date the child started before authorising any funding as not all providers are 'approved' to deliver the offer.</i>	
Setting:	Date child started:

Section 2 – Family/household details

Parent / carer			
Full name	Date of birth	Parent / carer	
Other children – please include all children within the household and details of any pregnancy			
Full name	Date of Birth or EDD unborn baby	M / F	School / preschool / nursery attended
Other people living in the family home			
Full name	Relationship to parent/carer		

Section 3 – Eligibility / Criteria

To be considered for funding on the 2 Year Old Offer **both** criteria A and B must be met.

Criterion A:

Parent / carer must be in receipt of at least one of the following benefits:

(Referrers need to see evidence and note below)

Benefits	Evidence required	National Insurance Number	Date seen
Income Support	Your most recent letter from your Job Centre / Benefits Office confirming your entitlement (This must specify the type of benefit you are receiving)		
Income-Based Jobseekers Allowance			
Child Tax Credit at a rate higher than the family element	Your HM Revenue & Customs TAX CREDIT AWARD notice (Form TC602). Child Tax Credit only (NOT receiving Working Tax Credit also) at a rate higher than £545 per year. All pages of form are required to check.		
Extra Working Credit related to disability	Your HM Revenue & Customs TAX CREDIT AWARD notice showing Disability element		
Pension Credit	Your most recent PENSION CREDIT MI000 AWARD notice		

Criterion B:

Please tick ALL that apply:

(Places on the 2 Year Old Offer are limited and funding will need to be offered to those with the most need)

Parental characteristics	✓	Child characteristics	✓	Family Characteristics	✓
Three or more children under five		Speech & Language needs / EAL		Asylum seeking / refugee families	
Teenage parents		Child with development / learning delay		Black Minority Ethnic (BME) families	
Parents with health issues / disability		Child with disability			
Experienced domestic violence		Experiencing emotional / behavioural problems			
Experienced substance misuse issues		Child in temporary accommodation			
Lone parent*		Child involved with social services			
		On Child Protection Register			
		Children in Care**			

* 'Lone parent' as a solo secondary criteria will not guarantee a placement on the 2 Year Old Offer, please provide additional information on the form as to how/why this impacts on the child.

** Children in Care will be able to access the 2 Year Old Offer without needing the benefits criteria to be met. The Request form must be completed by a Social Worker.

Other agencies currently involved with the family

Family doctor:	Telephone:
Health visitor:	Telephone:
Other agencies:	Contact details:
If more than one agency involved, has a CAF been considered? Yes / No If 'No', why not?	

Section 4 – Family Support

As part of the 2 Year Old Offer, all families will be offered support from their local children's centre. Parents/carers may choose whether or not to accept this offer once information on what support is available has been shared with them.

Does the family currently use a children's centre?	Yes / No
If 'yes', name of children's centre:	
eStart number (if known):	
Is there already an identified need / interest for family support?	Yes / No / Unsure
Family Support Request	
Please provide a brief summary of support which has already been offered: (include details of any assessments)	
Please provide a brief summary of family issues / support required: (including any cultural, environmental and social considerations)	

Section 5 – Referrers details & declaration

Name:	Job Title / Agency:
Telephone number:	Email:
Address of referring agency:	
Are there any issues to be considered before contacting / visiting this family? <i>For example, domestic violence or large animals? If so, please attach details</i>	
Yes / No	
Parents/carers of children accepted on the 2 Year Old Offer will be sent a list of locally approved providers and their contact details, in order to make arrangements themselves for an early education /childcare place	
1. Will this family be able to make contact with providers to find an early years placement?	Yes / No
2. Referrers are asked to support & check parents/carers have arranged a placement. Will you be able to follow-up with this family that they have taken the steps required?	Yes / No
3. Do you think this parent/carer will require additional support to make contact with locally approved providers? <i>If yes, we will notify our CFIT outreach worker to provide support.</i>	Yes / No
Declaration by referrer: I confirm that I have seen the appropriate documentation required in order to support this application	
Referrers signature:..... Date:	

Section 6 – Parent / Carer declaration

I agree that Hampshire County Council may check any of the information provided on this form. I declare that the above details are true and I understand that any false or incorrect information could lead to funding being withdrawn.

I understand that my details will be held securely, in accordance with the principles of the Data Protection Act 1998. These details will be used by Hampshire County Council and the appropriate children's centres in order for my referral to be evaluated and I give my consent to information relating to this request for support to be shared with my local children's centre and other appropriate agencies. I also understand that this information may be used for statistical purposes.

If you agree to being contacted for other purposes, please tick here

Parent/carer signature:..... Date:

Please return this form fully completed to the relevant Services for Young Children (SfYC) local office:

Basingstoke & Deane, Hart, Rushmoor & East Hampshire SfYC, Children's Services, Fleet Local Office, Birch House, Barley Way, Fleet, GU51 2YB	Eastleigh & Winchester SfYC, The Aviary Children's Centre, Blackbird Road, Eastleigh SO50 9JW	Test Valley SfYC, Beech Hurst, Weyhill Road, Andover, SP10 3AJ
Fareham & Gosport SfYC, Haven Children's Centre, Harris Road, Gosport, PO13 0UY	Havant SfYC, Mill Hill Early Years Centre, Mill Road, Waterlooville PO7 7DB	New Forest SfYC, Ashurst Hospital, Lyndhurst Road, Ashurst. SO40 7AR